



TOOLBOX TALK #37

Monday Morning Safety Reminders

Vol. 1 No. 37

Today, You are the Safety Directors

We talk about safety from the time we hire someone and at least once a week after training is completed. We do this because it is important to our success as a company, but even more so because you are an important part of it. You also are important to others outside of this company, and in the metal buildings industry, our work is potentially hazardous.

We have to make our jobs safe.

You may not realize it, but you are an expert in metal buildings construction safety. You may not be able to write a safety manual. You may not understand every OSHA regulation that governs our industry. You may not even understand every part of our safety policies, which is why we continually encourage you to ask before acting when you aren't certain about a policy that may be directed at your given task.

But you are an expert in knowing the potential hazards surrounding your job. I would like to hear something from you that you haven't heard from me. So, today, you are the safety director. I would like for each of you to share with the group one idea that might make our job site safer. You don't have to re-invent our industry, just bring something to our attention that you know might improve on the policies we have written in our safety manual.

Don't be concerned that your idea might not be universally accepted. If you've thought of it, it's worth our hearing. We talk all the time about looking out for one another. Today, let's talk about how we do that.

Facilitator Notes: Begin by asking for volunteers. This will give some of the more bashful or uncertain members of your crew time to think. But before you adjourn to begin the day's work, solicit one suggestion, observation or safety tip from each member of your crew. Keep them focused on their jobs and what can be done to make them safer. These comments can relate to their actual tasks, or how others who work around them can better protect themselves. Get your crew involved. Expand on suggestions and offer recognition to those who bring good ideas to the team. Consider having a gift or reward on hand to give to the person with the best comment during the session.

Additional Notes: _____

Crew Member Comments: _____

Presented By: _____ **Date/Time** _____

Attendees: _____

List additional attendees on back of sheet