



## TOOLBOX TALK #4

Monday Morning Safety Reminders

Vol. 1 No. 4

### PERSONAL PROTECTIVE EQUIPMENT

Everyone has a basic understanding of what Personal Protective Equipment is, but it's more important that we all use this equipment properly. It's part of our responsibility to maintaining a safe work environment.

PPE consists of anything you wear or use as part of your job for safety and health purposes. PPE includes items such as: hard hats, steel toed boots, gloves, safety glasses or goggles, face shields, ear plugs and so forth. Our company is committed to providing the safest possible working environment, but we all know that this can't be done without our sharing in this commitment. There are hazards associated with our jobs that we can't eliminate, but which we can protect ourselves against, to accomplish the goal of zero injuries.

In determining which PPE you need for a given task, consider the job environment and use the proper PPE. If you are working with or near loud tools or machinery, wear the proper earplugs. Make sure your hearing protection adequately protects you from the noise, but not so much that you can not hear anything. You want to know if heavy equipment is moving in right behind you.

Eye protection is something we need to pay a lot of attention to. Welding, sanding and many of the tasks we perform can cause metallic debris that may feel like dust on your hands, but acts like sandpaper in your eyes. If you get anything in your eyes, even if you think it is just dust, immediately to the eye wash station. Even the smallest metal particle in the eye can cause injury if not removed.

Use similar common sense in all your job activities and your PPE. Remember, it may not be something you do yourself that makes this important. Someone else may unintentionally do something that causes an accident. Using the proper PPE can eliminate many risks of injury.

**Facilitator Notes:** Discuss the current job site and point to the specific PPE needs of the crew. Ask if there are any other ideas for PPE on the jobsite. Make sure the crew understand that this is important to their safety and is also company policy. If there are members of your crew known to dislike PPE, make a statement to the entire crew to emphasize the use of PPE is company policy and will be enforced.

**Additional Notes:** \_\_\_\_\_  
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**Crew Member Comments:** \_\_\_\_\_  
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**Presented By:** \_\_\_\_\_ **Date/Time** \_\_\_\_\_

**Attendees:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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List additional attendees on back of sheet