



## TOOLBOX TALK #36

Monday Morning Safety Reminders

Vol. 1 No. 36

### Job Site Working Conditions

From time to time it is a good idea to review some of the basic safety rules that we have in place. These rules apply to any job site we enter, and apply to every member of our crew. There are a great many additional rules and policies, but these are some of the fundamentals:

No drugs or alcohol are allowed on the jobsite or company vehicle. No one under the influence of drugs or alcohol is allowed on the jobsite, even if they are not in possession of either at the time. No firearms are permitted on the jobsite. Employees are permitted on the job site during regular working hours only. The project supervisor has the authority to correct unsafe working conditions and to stop unsafe acts by our crew and others that may affect our crew.

Proper clothing is required. No shorts or sleeveless shirts are permitted. Tennis shoes are permitted only to install metal roofs and only at the direction of the supervisor. Otherwise, proper work boots are required. Hard hats and safety glasses or goggles are to be worn at all times on the job site. Always have appropriate hearing protection with you and utilize it when working with or around equipment or machinery.

If you do not understand the safe working procedures assigned to you, or are uncertain about a policy that has been issued to you, ask for clarification before starting your work. You will never be disciplined for asking for more information about safe work practices. You will face disciplinary action for working in an unsafe manner. So ask questions and make certain you understand all safety policies and procedures.

Facilitator Notes: One final note worth adding to this talk is that failure to observe safety rules is grounds for removal from the job site and possible termination of employment. We like to talk about safety in positive terms, but it is just as important for your crew to be reminded of how seriously your company takes safety on the jobsite. Also, add to this talk any additional standard job site policies your company has in place.

**Additional Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Crew Member Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Presented By:** \_\_\_\_\_ **Date/Time** \_\_\_\_\_

**Attendees:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List additional attendees on back of sheet