



TOOLBOX TALK #41

Monday Morning Safety Reminders

Vol. 1 No. 41

Emergency Action Plan

There is always the possibility on a construction site of an emergency. The exposures to this risk include collapse, fire, explosion, hazardous material spill, tornadoes, and in some extreme cases, even bomb threats or other things beyond our control. Although such emergencies may be rare, our ability to respond to them is an important part of our safety plan.

From time to time, it is important to review our Emergency Action Plan. In the event of an emergency requiring evacuation of a job site, we will utilize the following procedures:

- All those present on the job site will be notified of the need to clear the premises; all employees should report such circumstances immediately if emergency conditions are found to exist. You are all among the first who may recognize the need to enact an evacuation. Emergency responders are to be notified immediately.
- Safely evacuate the job site. Do so in an orderly manner, but also do this as quickly as possible without compounding the risk.
- Report to your supervisor in a safe area as soon as possible, so that all employees can be accounted for.
- We will establish – and you must recognize – Emergency exits as our projects develop. These exit routes may change in the course of construction, so be mindful on an ongoing basis of how to get out of a building in the event of an emergency.

As a matter of law and of company procedure, signs will be erected to identify exit routes. Don't wait for an emergency to look for these signs. Always know the fastest and safest exit from your workstation during the construction process.

Facilitator Notes: Take a look at your current project and review evacuation routes from various parts of the building that is under construction. Emphasize that an emergency evacuation may be rare, but it is another aspect of our industry that must work with 100% effectiveness whenever it becomes necessary. Encourage your crew to look out for one another. Some may be working with noisy machinery or equipment and not hear the initial evacuation warnings. Use the topic to remind each member of your crew that we work in a potentially hazardous profession, and that we must be prepared for the unexpected.

Additional Notes: _____

Crew Member Comments: _____

Presented By: _____ **Date/Time** _____

Attendees: _____

List additional attendees on back of sheet