



TOOLBOX TALK #47

Monday Morning Safety Reminders

Vol. 1 No. 47

ACCIDENT CONTROLS

There are three basic types of controls in place at our company to prevent accidents. Today, we are going to review them so that you might recognize ways to participate in these controls. Remember, the purpose of these controls is to create the safest possible job sites in the metal buildings construction industry, and you are an expert on this topic, so make yourself a part of these controls.

The three types of controls are: Engineering, Administrative and Training. Engineering controls are the safeguards used throughout our job sites to prevent exposure to hazards. Examples of this are machine guards, safety netting, monitoring devices, isolation of hazardous areas and so forth. At their most core level, engineering controls are designed to defeat unsafe acts. Administrative controls involve the use of policies and procedures to enhance job site safety. Administrative controls include things such as this meeting, inspections, record-keeping, accident investigations and policies that are taught, understood and enforced on our job sites. Training controls go beyond training itself. Obviously, your training is the major part of this control, but another factor is related back to our policy that you never attempt any task without proper training. Part of your training, in fact, is to learn to ask questions and to understand that you never attempt to do a job that you cannot do safely.

Each member of this crew can be an active part in all three forms of accident controls. You can follow safety policies with regard to engineering controls and visually inspect machine guards and other equipment to protect against failure in this area. You can provide insights to help us improve administrative controls, and participate in our ongoing efforts to create the safest job sites in the metal buildings construction industry. And, you can take responsibility for your training. We will provide the training and give you everything you need to do your job safely, but you are the one to ask the questions and let us know what we haven't properly trained you to do.

Facilitator Notes: Don't let this session get bogged down in bureaucratic terminology. At issue is the role each member of your crew can play in implementing these controls. It's not important that they commit to memory the three control types. It is important that your crew recognizes the opportunities they have to be an asset in the development and evaluation of the controls.

Additional Notes: _____

Crew Member Comments: _____

Presented By: _____ **Date/Time** _____

Attendees: _____

List additional attendees on back of sheet