



Art Craft Display, Inc.

3140 Three Mile Rd. NW • Grand Rapids, MI 49534 • (616)791 8024 • (800)292 2033 • Fax (616)791 8154
www.artcraftdisplay.com

EVENT DETAILS

Re: **MAPA Fall CME Conference**
October 15-17, 2026
Grand Traverse Resort & Spa
Acme, Michigan

Art Craft Display, Inc. has been selected by show management to serve as the official service contractor for this event.

The following items are included as part of your booth fees paid to show management.

Provided by Art Craft Display:

Exhibit booth with 8' high back & 3' high side draping (blue)
One 2' x 6' covered and skirted display table (blue)
Two chairs
One wastebasket
Booth ID sign with number

***NOTE: The facility is carpeted.**

If you require additional items that are not listed above, an Exhibitor Kit is available on our website for downloading or for online ordering.

► Go to the following website: www.artcraftdisplay.com
On the Home Page, click on: "Download Exhibitor Kit"
Enter Event Code: **369572**

To qualify for Advance Rates, your order(s) with payment must be received by us no later than 5:00 pm EST on Wednesday, September 30. Some equipment or services may require more lead time. Please see appropriate order forms for actual deadlines.

ELECTRIC, INTERNET & AUDIO-VISUAL

For electric, telecommunication services & audio-visual services, please check with show management for the options available.

ADVANCED WAREHOUSE SHIPMENTS

Advanced Warehouse shipments will be accepted from **September 11** through **October 9**. Freight Handling fees will apply for all shipments received. Warehouse receiving hours are from 8:30 am to 4:00 pm, Monday – Friday. Freight will also be accepted at the below Advanced Warehouse Shipping Address on Monday, October 12 from 8:30 am to 12:00 pm. If required, provide your carrier with this phone number (616) 791-8024.



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EVENT DETAILS CONTINUED

Advanced Warehouse Shipping Address:

Exhibiting Company Name / Booth #

MAPA Fall CME Conference

C/o Art Craft Display, Inc.

3140 Three Mile Rd. NW

Grand Rapids, MI 49534

Consolidate your shipments to save separate minimum charges. The minimum charge is 200 lbs. per shipment.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibits/booths must be torn down and/or ready to ship on **October 16 by 6:00 pm.** Freight can be picked up on **Monday, October 19 from 8:30am until 4:00 pm** from Art Craft Display, 3140 Three Mile Rd. NW, Grand Rapids, MI 49534.

POST SHOW SHIPPING DOCUMENTS

All outbound paperwork must be turned into the Service Desk prior to your departure from the venue. A Material Handling Agreement must be turned into the service desk for each shipment. You may complete this document at the service desk after the show. Be sure that your carrier knows the company name and booth number when making arrangements for shipping your freight at the close of the show. Anything that is left behind in your booth that is not labeled for outbound shipment will be considered abandoned and deemed as trash.

If we can be of any further assistance, please contact us. General questions can be directed to: grandrapids@artcraftdisplay.com.

Thank you for your patronage and we look forward to being of service to you.