

**Call to Order at 11:42 a.m.**

**I. Approval of Minutes and Agenda**

**Renee Thelen**

- A. 2/16/22 General Membership Meeting Minutes
- B. 4/13/22 General Membership Meeting Agenda

Motion to approve the 2/16/22 Minutes

Motion: Greg Bodrie

Second: Nichole Lawrence

Motion carried

Motion to approve the 4/13/22 Meeting Agenda

Motion: Jim Lóser

Second: Cindy Geiger

Motion carried

**II. Membership Spotlight**

- A. Strategic Goal area chairs
- B. Leadership Team
- C. MLAS participants
- D. Wendy Minor - received the Dr. William Cruikshank Award, MCEC's highest honor, recognizing an individual who has made significant contributions to the education of children with exceptionalities.
- E. Concetta Lewis - Facilitated a USDOE webinar on Rediscovering Professional Learning: Creating Engaging and Meaningful Professional Development in Virtual Settings.

**III. Partnerships & Advocacy in Action**

The Governor's budget proposal creates an opportunity for innovative partnerships; specifically for training principals and building leaders on special education related topics. MAASE, SEILN, MASSP and MEMSPA are supportive of this opportunity.

**IV. IHE Educator Shortage**

MAASE collaborated with the IHE group on educator shortages.

**V. MITTIN (Michigan Transition to Independence)**

MAASE continues to develop and add modules. If interested in learning more, contact Kristine Gullen, MAASE Project Manager, at [kristinegullen@maase.org](mailto:kristinegullen@maase.org).

**VI. Strategic Planning Updates Presented to Leadership Team**

- A. Advocacy - Restructure existing Finance & Legislation and LAC committees under an umbrella Advocacy Committee. Co-chairs: Erin Senkowski & Eric Hoppstock
- B. Association Partnerships - Establish a Board liaison to facilitate communication between MAASE appointees and the Board. Co-chairs: Matt Koekkoek & Ben Hicks
- C. Volunteer Management - Create a structure for leadership development under the Membership Services Committee to provide support and a framework for members interested in volunteer/leadership opportunities within MAASE. Co-chairs: Natalie Fuller & Nikki Moore

- D. Professional Learning - Adopt the developed “Body of Knowledge Needed for Special Education Administrators” as a revision of the Four Focus Areas to create the MAASE Guiding Principles. Co-chairs: Anne-Marie Sladewski & Lauren Eardley
- E. Staffing Capacity - Recommendations already implemented include extending Executive Associate contract through June 2022, full-time Executive Director, and hiring a Manager of Projects and Professional Learning. Co-chairs: Derek Cooley & Kathy Barker

**VII. Updates from Board of Directors Meeting**

- A. Financial Update - The Board received a budget update from our outsourced accounting firm. MAASE is financially healthy and on target for a balanced budget by year-end. MAASE is involved in an audit due to our grant funding for the MITTIN project.
- B. Financial Policies & Procedures - The Board approved the Financial Policies & Procedures that were developed by the accounting firm and MAASE staff. The Board also approved a Conflict of Interest Policy for Board members.
- C. Staff Contract Changes - Revision to Executive Associate contract from 25 hours/week to up to 40 hours/week.
- D. Action Related to Strategic Planning - The Board approved:
  - Creation of a Leadership Development structure
  - The Board Vice President will serve as liaison to the MAASE appointees and the Board
  - Restructuring Finance & Legislation and Legislative Action Committee into one Advocacy committee
  - Adoption of Body of Knowledge for Special Education Administrators as a revision of the Four Focus Areas to create new MAASE Guiding Principles
- E. MAASE 2022-23 Dues  
The dues were increased by \$10 five years ago. The Board looked at the needs of MAASE members, the return on investment for MAASE membership, providing member only benefits, more timely information/training, etc. The Board approved the dues rate be \$300/year for voting members and \$200/year for non-voting members. Due to the transition to a new association management system/website, membership will be open July 1st.
- F. MAASE Platform & Priorities  
Three priority areas:
  1. MAASE supports a Michigan Administrative Rules for Special Education (MARSE) revisions to align the state with best practices in educating students with disabilities.
  2. Adequacy and equity of statewide funding for special education.
  3. Increase availability of high-quality special education staff through targeted efforts to attract, prepare and retain special education staff.

**VIII. Bylaws Change - First Reading**

- Revise Section 1.04 of our Bylaws addressing the MAASE Mission to reflect the work of the Strategic Planning process:
- Vision: We envision an educational system that meets the needs of ALL students, ensuring that they achieve their full potential.
  - Mission: MAASE provides opportunities for leadership development, collaboration and advocacy. We do this, in partnership with our members, to shape policies and practices to improve outcomes for students with disabilities.

**IX. New Association Management System (AMS)**

MAASE is transitioning to a new AMS on July 1, 2022. Important notes:

- Membership for 2022-23 will be open July 1
- All unpaid balances must be paid by June 17

**X. MAASE Elections**

- A. Vice President-Elect - Lauren Eardley
- B. LEA/PSA Rep - Sue Toth & Tiffany Wright
- C. Region 1a - Deb Zelinski
- D. Region 2 - Crystal Cutler  
Additional nominee: Shawwna Calopsis
- D. Region 4 - Deana Tuczek  
Additional nominee: Tiffany Gauthier

**XI. Partner Association News**

- A. Council for Exceptional Children
- B. Michigan CEC
- C. Council for Administrators of Special Education (CASE)

**XII. Membership Recognition & Reminders**

Members and guests were introduced and shared updates

**XIII. Adjourn at 12:14 pm**