

### Call to Order at 10:35 a.m.

#### I. Approval of Consent Agenda and Meeting Minutes

Nichole Moore

- A. 12/4/19 General Membership Meeting Minutes
- B. 2/12/20 General Membership Meeting Agenda

Motion to approve the December 2019 Meeting Minutes

Motion: Wendy Minor

Second: Greg Boudrie

Motion carried

Motion to approve the February 2020 Meeting Agenda

Motion: Tami Mannes

Second: Trish Lopucki

Motion carried

#### II. Board Update

##### A. MAASE Newsletter (News & Notes)

- MAASE now using Constant Contact to send News & Notes.
- Data shows that not everyone has opened the new MAASE newsletter. Members are encouraged to check their spam mailbox for the Feb. 6/7, 2020 edition.
- Goal is to increase level and effectiveness with communication, including highlights of COP work.

##### B. Executive Director Search

- In December, a request for proposal for an Executive Director needs assessment was developed. The Board determined they had the appropriate information needed to move forward in seeking a MAASE Executive Director.
- An action plan, with the timeline for the Executive Director search is in process. It is the Board's goal to have a new Executive Director by July 1, 2020.
- The posting and other information will be distributed through News & Notes.

##### C. Strategic Planning

- The last time the Plan was reviewed and revised was 2009.
- The Leadership Team will meet in April to update the strategic plan for MAASE.
- Updates will be provided via the newsletter. Members are asked to keep a lookout for feedback opportunities.

##### D. CASE - Professional Development Award

- MAASE was presented with the CASE award for Professional Development.

##### E. Upcoming Professional Learning Opportunities

- April 14, 2020: MAASE Professional Learning: High Leverage Practices in Special Education
- May 7-8, 2020: ISD Conference - Holiday Inn, Downtown Grand Rapids

### III. Call for Nominations

- Vice President-Elect
  - Nominated & Accepted: Tammy Nyen
  
- LEA/PSA Director
  - Nominated & Accepted: None
  
- Region 1a Representative
  - Nominated & Accepted: Deb Zelinski
  
- Region 2 Representative
  - Nominated & Accepted: None
  
- Region 4 Representative
  - Nominated & Accepted: Tracye Johnson

### IV. President's Theme: Wellness & Self Care

Each President determines a theme for their presidency; Abby's Presidency theme centered around self care for educators/administrators. A resource on Self Care Essentials for Workplace Wellness was included in the February 6, 2020, News & Notes.

### V. Membership Recognition

Attendees were introduced.

### VII. Adjournment

Meeting adjourned at 11:25 a.m.