

General Membership Meeting Minutes

Wednesday October 9, 2013
Crowne Plaza Lansing West Hotel

CALL TO ORDER

President Carolyn Smith-Gerdes called the meeting to order at 9:02 AM and introduced Cindy Bowan, Crowne Plaza Lansing West Hotel General Manager. Ms. Bowan welcomed MAASE members to the newly designated Crowne Plaza Hotel and expressed appreciation for the long-standing positive relationship with MAASE.

MDE Reports

Office of Great Start - Susan Broman

- Previous report was “will do” now reporting what we “have done.”
- The Needs Assessment report is now available and the plan is going forward.
- The Needs Assessment administration process was reviewed.
- The guiding principles will be a focus on customers, enhancing parents voice, incorporating many solutions, limited funds highest needs, invest early, quality maters, help w/access.
- There is a plan to expand Early-On, and Kindergarten assessment.

OSE Update Report - Sheryl Diamond/John Andrejack

- See OSE and MAPS Updates and PowerPoint on the MAASE Wiki:
<http://maase.pbworks.com/w/page/71513268/OSE%20Updates>

“Spotlight”

Vanessa Keesler, MDE Deputy Superintendent for Education Services and Vince Dean, MDE Director Bureau of Educational Assessment and Accountability presented “Common Core State Standards: Current Status and related MDE plans.”

I. Approval Of Consent Agenda

- A. *October 10, 2013 General Membership Meeting Agenda*
- B. *June 12 2013 General Membership Meeting Minutes*

A motion was made by Andrew Claes to approve the consent agenda. It was seconded by Dave Manson and passed unanimously.

II. Executive Reports/Announcements

- A. Executive Board Meeting Report - President Carolyn Smith-Gerdes
 - i. The Executive Board discussed the need for Social Media Policy.
 - ii. Jennifer Scott-Burton and ED Thaxton presented recommendations for increasing CASE membership and Jennifer reported on the fall CASE conference in Indianapolis.
 - iii. The ISD Directors CoP was discontinued as recommended by Dave Manson.
 - iv. The role and function of the Membership Services Committee was discussed with an eye to possibly increasing the committee responsibilities.
 - v. An annual plan for Tuesday Hospitality events was discussed.
 - vi. The need for some type of Discussion Listserv service was discussed but no action was taken at this time.
 - vii. Ideas for improving links with the Executive Board & committees were discussed.
- B. Bylaw/Procedures Committee – President –Elect Dawn Bentley
 - i. Members of the committee were named.

- ii. Dawn explained that the primary goal was to remove the procedures out of the Bylaws
- C. Legislative Action Committee - John Bretschneider
 - i. The LAC met Tuesday after the PD
 - ii. Tom Adams & Joan McCormick from Indiana CASE joined the committee to share the features of their Legislative Action Seminar activity.
 - iii. The MI Legislative Action Seminar (MLAS) is scheduled for Monday and Tuesday at MAASE in April.
 - iv. Governor Snyders Education advisor Craig Ruff will attend the December meeting.
 - v. Issues discussed included Cyber Schools, Charter Schools, Mental Health, Section 21f, common core, and MOE.
- D. Prof. Development Steering Committee - John Bretschneider
 - i. There have been significant difficulties scheduling a meeting.
 - ii. A conference call was finally implemented and the committee discussed plans for 2013-14.
- E. Association Partnership Committee - Jennifer Scott-Burton
 - i. The purpose of the committee was reviewed.
 - ii. The committee will begin to develop an action plan.
- F. Executive Director Report - Tony Thaxton
 - i. Membership stands at 575.
 - ii. Tuesday PL Workshop Registrations for October are off at 205.
 - iii. Financial status at the end of the 2012-13 financial year was positive with approximately 30k added to fund equity.
- G. Other Announcements
 - i. Batten Award – Dave Manson reported that the Batten Award will be presented in December and that further nominations are being sought.

III. MAASE Standing Committee Reports

- A. Finance & Legislation - Michael Ghareeb
 - i. OSE Reports and updates were presented.
 - ii. The MARSE rules release was noted.
 - iii. The differences between the Finance and Legislation Committee and the Legislative Action Committee were reviewed.
 - 1. Information concerning the MI Mental Health Commission was presented and discussed in light of our Tuesday workgroup.
- B. Membership Services - Deb Koepke
 - i. Deb reviewed current new year membership services.
 - ii. Breast Cancer pins were shared at the Tuesday PD meeting.
- C. MAASE Mini-Grants – Ellen Winter & Kim Samelstad
 - i. Kim and Ellen are Co-Chairing again this year.
 - ii. 10 grants of \$500 will again be selected.
 - iii. Look for the application on-line in Late October.
 - iv. Applications are due December 13th and winners will be announced on January 24th.
- D. MAASE Wiki - Michelle Wolschlager
 - i. The first meeting of the committee will be held next week.

IV. MAASE PD Committee Reports

- A. Tuesday Professional Development - Shari Amstead
 - i. Dr. Randy Sprick will join us in December along with Linda Pletcher for Early Intervention
 - ii. PD Surveys are being sent and reviewed for improvement ideas.

- B. New Administrator Academy - Abby Allen
 - i. A new committee has been established.
 - ii. Please provide input!
- C. Summer Institute - Sue Pearson
 - i. Committee is underway and ideas for a keynote speaker are being sought.
- D. Winter Institute - Janis Weckstein
 - i. Jonathan Edison will be the keynoter
 - ii. Plans are moving forward.
- E. "Spotlight" - Karen Rockhold
 - i. Looking for ideas!

V. Project Reports

- A. Creating Agreement - Janis Weckstein
 - i. David Gruber is joining the committee
- B. Comparing Early Childhood Systems - Stephanie Peters
 - i. Birth Mandate States study is moving forward
 - ii. Currently writing findings/report to be presented later this year.
- C. Support the State Plan for Persons with ASD – Donna Jones & Diane Heinzelman
 - i. The ASD CoP is developing a White Paper re considerations for districts

VI. Communities of Practice

- A. Early Childhood Administrators – Stephanie Peters & Sondra Stegenga
 - i. The Cop will endeavor to continue with full day meetings when possible.
 - ii. There is a plan to visit Monroe ISD and the CoP welcomes host ISD's.
 - iii. Plan to improve use of the Wiki Page.
- B. Supervisors of Low Incidence Programs - Tina Lawson
 - i. SLIP/PBIS Conference will be held again this year in January.
 - ii. SLIP is looking for presenters and topic ideas.
- C. Planner-Monitors - Michael Ghareeb
 - i. Topics discussed included WIKI, the Monitors Conference, the complaint process, guidance tools, a tool re cybers, CIMS updates from OSE.
- D. HI Program Administrators - Trish Lopucki
 - i. A list of HI program supervisors is being created.
- E. EI & Adjudicated Youth Program Administrators - Mike Marinello
 - i. CMH partnering issues were discussed.
 - ii. Members shared seclusion & restraint procedures that were also discussed.
 - iii. Entry/exit procedures will be discussed further in the future
- F. Urban Administrators – Jacqueline McDougal
 - i. 17 MAASE members attended the first meeting of the CoP.
 - ii. CoP priorities were discussed and documented.
- G. Secondary Transition Administrators - Chuck Saur
 - i. No report

VII. Organizations, Work Groups & MAASE Appointee Reports

- A. SEAC - Janis Weckstein
 - i. Time was spent learning about SEAC including its role & function.
 - ii. MARSE were also discussed.
- B. CASE - Jennifer Scott-Burton
 - i. Jennifer encouraged attendees to join CASE.
 - ii. The February CASE Conference was presented.

- C. Michigan CEC - Laurie Jefsen
 - i. There will be a MAASE sponsored workshop at the MCEC Conference in March.
 - ii. The conference is March 5-7 so "save the dates."
 - iii. Be thinking about recommendations for one of the annual MCEC awards.
- D. MI Interagency Coordinating Council - Sondra Stegenga
 - i. MICC meetings invitation was shared.

VIII. Informational Items

- A. Membership Recognition - Dawn Bentley
 - i. New MAASE members were identified and introduced.

President Smith-Gerdes adjourned the meeting at 11:52 AM