



BOARD OF DIRECTORS

Monday, June 7, 2021
3:30 – 5:00 pm (via Zoom)

Minutes

Board of Directors Members present: Derek Cooley, Katie Flynn, Ben Hicks, Karen Howey, Tami Mannes, Trish Lopucki, Nikki Moore, Renee Thelen, Sarah Winslow, Deb Zelinski,

Members Absent:

Other Attendees: Abby Cypher, Sue Leach

Guests: None

Call to Order: 3:54 pm

A. Approval of Board meeting agenda

Motion: Approve 6/7/21 Agenda

Motion - Deb Zelinski

Second - Katie Flynn

Discussion - None

Motion carried

B. Approval of May 12, 2021 Board meeting minutes:

Motion: Approve 5/12/21 Minutes

Motion - Tami Mannes

Second - Karen Howey

Discussion - None

Motion carried

C. Review of Board Action since previous meeting (via electronic vote): None

D. Professional Learning Schedule for 2021-2022

With the State restrictions being lifted, we have an opportunity to go back to in-person MAASE meetings/professional learning. The Crowne Plaza is working with several companies who provide hybrid services; we are still waiting for cost estimates to determine feasibility. Our scheduled dates are available for in person PL at the Crowne Plaza (June date would need to be adjusted by one week), need to sign a contract to secure these dates if we'd like to move back to in person PL

Motion: Secure dates (contracts) for scheduled professional development at the Crowne Plaza and continue to explore hybrid options.

Motion – Karen Howey

Second – Ben Hicks

Discussion – None

Motion carried

E. 2021-2022 Board Meeting Schedule

Revert to in-person Board meetings on MAASE Mondays from 4:00-7:00 (October, December, February, April, and June). Will continue to offer virtual options for Board members, pursuant to the Bylaws.

F. Strategic Planning

A survey was sent to all voting and nonvoting members by Donna Oser, Michigan Society of Association Executives (MSAE). Over 150 responded within 48 hours. Invitations were sent out to participate in focus groups. Plans continue for the June 23rd strategic planning retreat. A product should be available for distribution at Summer Institute.

G. Executive Associate Report

Abby and Sue have been working on the Procedures Manual. The Board discussed several areas of clarification.

H. Executive Director Report

a. State Special Education Budget Priorities

- i. Weighted Funding for Special Education per SFRC
- ii. Virtual Lesson Lending Library
- iii. Early On
- iv. Project SEARCH
- v. Teacher Shortages

1. Governor proposed \$1.5 million for a statewide task force to utilize the OSEP Attract, Prepare, Retain Framework to address SE specific shortages based on a proposal submitted. Does MAASE have interest in leading that work if asked?

Motion: The MAASE Board would support the Executive Director to facilitate a group to explore the OSEP Attract, Prepare, Retain Framework if directly asked.

Motion - Derek Cooley

Second - Deb Zielinski

Discussion - None

Motion carried

b. CASE Funding Letter Request

MAASE was invited to sign the CASE Funding Letter; the deadline is June 9th.

Motion: MAASE sign on with CASE funding letter

Motion - Tami Mannes

Second - Trish Lopucki

Discussion - None

Motion carried

- c. SELS
 - i. State leadership teams are being formed/trained.
 - ii. Current participants (a list was shared).
 - iii. Advertising will take place via News and Notes.

I. Summer Institute Update:

Registration is about 100 as of today; anticipating 500 participants. Only a few proposals have been received. A focused Summer Institute News & Notes will be sent next week.

J. Patricia Gilcrest-Frazier Award Update:

No qualified nominee was received for 2021.

K. Beekman Award Updates:

Beekman schedule at the 2021 virtual Summer Institute:

- Scott Richards, 2019 recipient will share his thoughts on day 1
- The 2020 recipient will be announced on day 2
- The 2021 recipient will be announced on day 3

L. Additional Updates/Reports from Board Members:

a. President:

- i. Cross promotion of membership in CEC, CASE, & MAASE. Renee will continue to promote membership in CEC/ASE.
- ii. MDE Preschool Inclusion Workgroup
 - 1. Three sub-groups (Research/Training, Policy/Funding, & System Design/Marketing) developed and presented their recommended action statements and activities last week.
 - 2. Workgroup has officially come to an end with a possibility for some workgroup members to be looped in on future work as determined by the core team.
- iii. Appointments:
 - 1. SEAC - Sarah Winslow-MAASE representative; Shailee Patel-Alternate
 - 2. Early Childhood CoP co-chair - Lydia Moore stepping down, Niki Napolitano willing to serve as co-chair along with Cheryl Granzo (current co-chair)
 - 3. ISD Collaborative CoP co-chair - Autumn Poole stepping down, Melissa Strobridge willing to serve as co-chair along with Vita Lusk (current co-chair)
 - 4. National CASE Representative - Add to Procedures Manual

M. Discussion of Executive Associate contract

Sue Leach informed the Presidents that 2021-22 would be her last year in the position.

Motion: Offer an hourly contract at \$25/hour to Sue Leach where she reports directly to the Executive Director and anything over 20 hours/week requires pre approval from the Executive Director with the contract to be good through December 31, 2021.

Motion - Derek Cooley

Second - Nikki Moore

Discussion - None

Motion carried

N. MAASE Future Project Work

Motion: Derek Cooley - Establish an Executive Associate transition project

Motion – Derek Cooley

Second - Deb Zelinski

Discussion - None

Motion carried

Adjourn: 6:19 pm