



BOARD OF DIRECTORS

Monday, February 8, 2021

4:00 pm
(via Zoom)

Minutes

Board of Directors Members present: Derek Cooley, Katie Flynn, Ben Hicks, Karen Howey, Trish Lopucki, Nikki Moore, Renee Thelen, Sarah Winslow, Deb Zelinski

Members Absent: Tami Mannes, Sue Leach

Other Attendees: Abby Cypher, Executive Director

Call to Order: 4:06 p.m.

A. Approval of Board Meeting Agenda

Motion: Approve 2/8/21 agenda

Moved - Ben Hicks

Second - Katie Flynn

Discussion – None

Motion carried

B. Consent Agenda

None - Meeting minutes from December 7, 2020, approved electronically

C. Update on MAASE financial management

1. Abby, Nikki and Sue met with Maner Costerisan to review the Policies & Procedures document for MAASE finances. MAASE does not have the capacity to complete the responsibilities in accordance with accounting standards. MAASE can contract with Maner to assume financial tasks. (See action item below)
2. Sue submitted a proposal supporting Maner handling finances, and a recommendation to reduce her contract to reflect the change in responsibilities. (See action item below)

D. Early On

1. The Board reviewed the document entitled "Recommendations for the FY2022 for *Early On Michigan*." The document, which outlines requests for an increase in funding for Early On as well as a single tier model, was supported by MAASE and the Early On Michigan Foundation last year. The group discussed potential implications of this document for different districts and would like to see more opportunity for stakeholder input before making a decision. Renee will connect with Tami.

E. ABA and Schools

1. Reviewed [draft of ABA and Schools document](#) - Board received a request to approve this document. The Board briefly discussed this document and will be requesting the document be re-submitted with updates highlighted so the Board is aware of changes from the previous version. The Board will also request a timeline for re-considering/approving this document.

F. Reports of Committees/CoPs

1. Reports from Chairpersons were reviewed.

G. Elections 2021

Nominations will be taken February 9 through April 13. Positions open include:

- Vice President-Elect (4 year term)
- ISD/ESA Representative (2 year term)
- Region 1b Representative (2 year term)
- Region 3 Representative (2 year term)

H. Additional Updates/Reports from Board Members

1. President
 - i. Discussed MDE-OSE attendance at future board meetings. Will explore the option of a separate session prior to Board meetings.
 - ii. Youth Suicide Prevention Summit - Renee & Abby were tasked with leading a workgroup but are finding there is overlap between this workgroup and other initiatives. They will be connecting with summit organizers to brainstorm ideas for increasing efficiency with these efforts.
 - iii. Hiring Mental Health Professionals Taskforce - A subcommittee of this group has created a [Spreadsheet](#) to share out with ISDs/LEAs. This will be shared in an upcoming News & Notes.
2. Past President

Strategic Planning updates:

 - Data was fairly clear in that members desire two tracks for Tuesday PL.
 - Four people expressed interest in follow-up work on Strategic Planning; will seek additional volunteers at General Membership Meeting.

3. VP Elect
 - Update on VR Committee:
 - MOUs have been established with three vendors: Great Lakes Reality Lab (virtual lessons), Public Policy (research), and Michigan CEC (coordination assistance with teacher input/SLIP).
4. ISD Administrators: No report
5. LEA Administrators: No report
6. Regional Updates:
 - i. Region 2- Sarah provided an update on the status of Project SEARCH.
7. Long Term Project Updates:
 - i. MAASE has partnered with the Michigan Chapter of the American Academy of Pediatrics on a grant application for Pediatrician PD on Special Education. No updates yet on the status of the application.
 - ii. Educator Wellness Coaching
 - Governor's Supplemental proposes a partnership with MEMSPA.
 - ASCD leadership summit - Anne Marie Sladewski and Abby attended on behalf of MAASE.

I. Executive Associate Report

1. Financial statements were shared for the January 2021 SLIP Conference (+\$5,530) and February MAASE (+\$8,780).
2. The Board approved holding the following dates at Crowne Plaza for 2021-22 Meetings
 - October 11-13, 2021
 - December 6-8, 2021
 - January 13-14, 2022 (SLIP Conference)
 - February 14-16, 2022
 - April 11-13, 2022
 - June 6-8, 2022

J. Executive Director Report

1. Legislative Update
 - i. Dyslexia Legislation - Not yet reintroduced.
 - ii. Alternate Diploma - Path Forward recommendation may be moving forward soon.
 - iii. Early Childhood Path Forward Task Force - Abby is MAASE Rep.

K. Discussion of future meeting dates/times

1. Renee to send a poll to look for alternate dates/times for future Board meetings.

L. Action Items

1. Approve a contract with Maner Costerisan at a rate of \$2,500/month to begin no later than March 1 to align with our current weekly invoicing needs and grant management. We would request that this amount be reduced if our needs change.

Motion - Ben Hicks

Support - Katie Flynn

Discussion - None

Motion carried

2. Table the consideration of Sue's proposal for a reduction in work hours and subsequent reduction in salary to our April meeting.

Motion - Katie Flynn

Support - Sarah Winslow

Discussion - None

Motion carried

Adjourn: 6:41 p.m.