



BOARD OF DIRECTORS

Monday, November 16, 2020

12:00 – 1:15 pm

(via Zoom)

Agenda

Board of Directors Members present: Derek Cooley, Katie Flynn, Karen Howey, Trish Lopucki, Nikki Moore, Renee Thelen, Sarah Winslow, Deb Zelinski

Members Absent: Ben Hicks, Tami Mannes

Other Attendees: Abby Cypher, Executive Director; Sue Leach, MAASE Executive Associate

Guests: Dave Manson

Call to Order 12:04 p.m.

A. Approval of Board Meeting Agenda

Motion: Approve 11/16/20 agenda

Motion - Renee Thelen

Support - Deb Zelinski

Discussion - None

Motion carried

B. Consent Agenda

Motion: Approval of Board Meeting minutes from October 12, 2020

Motion - Katie Flynn

Support - Sarah Winslow

Discussion - None

Motion carried

C. Reports of Committees/CoPs

No reports at this time.

D. Additional Updates/Reports from Board Members

1. President: Support language regarding epidemic order has been posted to the MAASE website and Twitter. Also, Karlie Parker & Lauren Eardley are planning a Developing Leaders session on in-person instruction for HS students on Monday, November 23rd.

2. ISD Administrators: Murray Batten Award Winner selected and will be announced at the December General Membership Meeting.

E. Executive Associate Report

The first installment of grant funds from MCEC has been received.

F. Executive Director Report

1. Virtual Instruction Funding. Abby discussed the progress of the virtual lessons (\$45,000 Cares dollars managed by MCEC). Abby and Dave Manson also discussed the steps being taken to manage the \$1.5 million State money. Action motions below.
2. Strategic Plan Survey. A survey was sent to members to gather data for the strategic plan discussion in January.
3. Substitute teacher language for lame duck
 - i. MAPT Work Group - Renee
 - ii. Basic Strategy
 - iii. LAC Feedback
4. Recommendations for MI Council for Rehabilitation Services. Abby will gather information about scope of work on council and additional details on the five roles.

G. Action Items

1. Virtual Instruction Project
 - i. Motion: After confirmation that MAASE does not need to seek a RFP, have the Virtual Instruction Committee pursue hiring a project manager within the \$50,000 budget and make a final recommendation on a candidate to the Board at the December meeting.

Motion – Trish Lopucki
Support – Katie Flynn
Discussion – None
Motion carried
 - ii. Motion to have the Virtual Instruction Committee work with Maner Costerisan to develop a contract within the recommended budget for writing needed accounting policies, procedures and providing bookkeeping services for both grants to present to the BOD at the December meeting.

Motion – Sarah Winslow
Support – Deb Zelinski
Discussion - None
Motion carried unanimously
 - iii. Motion to have the Virtual Instruction Committee work with the Executive Director to determine any needed revisions to the ED contractual days/compensation and make a recommendation to the board at the December meeting.

Motion – Katie Flynn
Support – Derek Cooley
Discussion – None
Motion carried

2. Strategic Plan survey

Multiple choice membership survey to seek information related to future strategic planning (ie: mission, strategic priorities, 4 focus areas, etc.). Propose to send survey Thursday, November 19, 2020 and present at the next board meeting. Will send to board in advance of membership.

Motion to approve the strategic plan survey as presented for distribution to the Board first and then membership as early as November 19, 2020.

Motion – Karen Howe

Support – Renee Thelen

Discussion – None

Motion carried

3. Position on sub language for lame duck

LAC reviewed language around subs. Waive required 60 credits to be substitute teacher specific to pandemic timeframe. (Larger issue is critical shortage long term.)

Motion that MAASE authorize MAASE Presidents to speak on behalf of the organization supporting the legislative language on temporary flexibility for substitute teacher requirements during lame duck.

Motion – Deb Zelinski

Second – Sarah Winslow

Discussion – None

Motion carried

H. Adjourn 1:27 p.m.