

CCR Good Faith Effort during the COVID-19 Situation

The Division of Water has agreed that these recommendations were within the spirit and intent of the Good Faith Effort distribution:

1. Attempt to post the CCR at “essential” business locations that will remain open, even if the governor gives a “shelter at home” order. Groceries, pharmacies, banks, gas station/convenience stores, liquor stores, hardware stores, etc.
2. For postings done at communal living areas (like retirement homes, apartments, etc.): Attempt to make contact with one person there who can distribute the CCR. If that means snail mailing a copy in or getting an email address and sending it that way, that’s ok. If you can make copies and pop them into a box/bag and do a drop off, that’s fine too. If you choose to mail the CCR out to large employers and communal living locations, you may want to include a cover letter with an explanation of why you are sending it. Something like this:

Please find enclosed a copy of XXX Water’s Annual Consumer Confidence Report. Please post it in a conspicuous location so that (residents can see this report) (customers here can see this report). We are required to post this data every year and we appreciate your cooperation in getting this message out to our non-billed consumers. If you have any questions, please call XXX-XXXX.

3. As with any public outing at this point, just make sure you limit contact with people. Use hand sanitizer after touching public surfaces if you actually do the posting. Wash hands thoroughly with soap when you are able.
4. Complete the Good Faith Effort posting list as usual. Put the location and the date you posted and/or emailed/mailed the CCR to that location. Remember: **THERE IS NO NEED TO GET SIGNATURES FROM FOLKS AT THOSE LOCATIONS ON THAT FORM.** The utility operator’s/manager’s signature at the bottom is the only one you need. Asking for signatures from each location is not keeping in spirit with “social distancing” so don’t do it.