40 CFR 141.152 (Regulation pertaining to information for completing Consumer Confidence Reports)

A community water system that sells water to another community water system must deliver the applicable information to the buyer system no later than April 1 annually or on a date mutually agreed upon by the seller and the purchaser, and specifically included in a contract between the parties.

Every water system that sells water to another water system and every water system that purchases water from another water system should have a written record of when the CCR data was transferred between the two systems. If the transfer occurs after April 1 then it is required to have a mutually agreed upon date written down and signed by representatives of each water system and kept on file by each water system. Furthermore, a copy of the mutually agreed upon date document must be submitted to Division of Water along with the CCR certification documents.

Two documents are attached. One to be used when the CCR data transfer occurs after April 1 and a mutually agreed upon date is listed. The other document to be used when the CCR data transfer occurs upon the day of or prior to April 1.

Alternate Date Agreement for CCR Data Transfer

We, the undersigned, have mutually agreed upon an alternate date, later than April 1, for the delivery of applicable information to enable the purchasing water system to prepare a CCR before the July 1 deadline.

Alternate Date	
PWS Selling Water	PWSID
PWS Representative signature	Date
PWS Purchasing Water	_ PWSID
PWS Representative signature	_Date

CCR Data Transfer Documentation

The previous calendar year(s) monitoring data and other information necessary to prepare a CCR before the July 1 deadline has been provided to the consecutive system.

PWS providing information	PWSID
PWS Representative signature	_Date
PWS receiving information	_ PWSID
PWS Representative signature	Date