



ISFA Fabricator Forums

Host Location Information Packet

Thank You for Your Support

ISFA sincerely thanks you for your willingness to support and host a Fabricator Forum. Hosting an event plays an important role in ISFA's efforts to deliver meaningful education and strengthen connections across the fabrication community. By opening your facility and sharing your local insight, you help ISFA bring education directly into regional market, by reducing travel barriers, increasing participation, and creating opportunities for collaboration.

About the Fabricator Forums

Hands-on. Local. Education for Fabricators.

Fabricator Forums are focused on fabricators while also welcoming suppliers, manufacturers, and industry partners. The events feature business education, roundtable or discussions, networking, tabletop exhibits, and tours designed to encourage practical learning and peer connection.

This on the road effort is part of ISFA's **Fabricator Safety Initiative** and reflects a grassroots approach to meeting shops where they are. By bringing education directly into regional markets, ISFA is able to address the real challenges fabricators face locally and work collaboratively toward practical solutions.

These events reduce travel costs, increase access to education, and strengthen collaboration across the industry, while also helping lay the groundwork for future regional programming such as awards, accredited training centers, and expanded education offerings.

What ISFA Will Handle

ISFA is responsible for **all event planning and execution**, including:

- Event planning and coordination
- Registration for the event
- Training content and instructors



- Speakers and presenters
- Sponsorship and exhibitor management
- Marketing and promotion
- Food and beverage planning
- Transportation planning

What We Need From the Host

To support planning and reflect the local market, hosts are asked to share **recommendations**, if available:

- Local ISFA-member fabricators who could host a Solid Surface 101 training and Fabrication Shop Tour. (Preferably within 30 minutes of the host location)
- Hotel recommendations near the host location
- Local food or catering recommendations
- Local transportation providers (bus or van companies)

ISFA will contact and coordinate with all vendors directly. Host recommendations are greatly appreciated.

Host Facility Requirements

The hosting location should be able to provide:

- Classroom-style space (accommodations for 50-75 people) for Thursday Presentations
- Place to post a presentation or have access to tv/or monitor
- Space for tabletop exhibits
- Internet
- A designated area for lunch setup
- Space for the welcome reception

During the Welcome Reception the host will have the opportunity to:

- Welcome attendees



- Speak briefly about their company
- Provide a guided facility or showroom tour if applicable

Safety & PPE

- Proper PPE is required for all fabrication shop tours
- PPE will be provided for attendees by ISFA
- Safety requirements will be communicated in advance

Hosts may identify additional safety requirements specific to their facility.

Photography & Video

ISFA will capture photos and video during the event for educational and promotional use. Attendees will be notified in advance. Hosts may identify areas where photography or video should be limited.

Event Neutrality & Participation

The Fabricator Forum is an ISFA educational event and is **not intended to be a sales event**. ISFA determines event participation, including attendees, exhibitors, and sponsors, and **does not restrict participation based on competitive relationships**. As a result, companies similar to or competitive with the host may be present. Hosts retain the right to limit access to specific areas of their facility for safety or operational reasons but do not determine who attends, exhibits, or sponsors the event.

Our Appreciation

Hosting a Fabricator Forum is a meaningful contribution to the fabrication community. ISFA values your partnership and looks forward to working with you to deliver a successful, educational event.

ISFA Fabricator Forums Agenda

Wednesday		
-	Registration opens at 10 am	10 am - 6 pm
	Exhibitors/Tabletops move in	10 am - 4:40 pm
-	Fabricator Shop Tour – Optional off-site tour with bus transportation provided	1 - 4 pm
-	Afternoon drinks and snacks as guest arrive	
	Welcome Reception	5 - 6:30 pm
	Dinner on own	
Thursday		
	Registration opens	7 am - 8 am
-	Exhibitor/Networking Breakfast	7 - 8:30 am
-	Welcome and Introductions	8:30 - 9 am
-	ISFA State of the Industry Update	9 - 10:15 am
-	Exhibitor/Networking Break	10:15 - 11 am
-	OSHA Update & Fabrication Support	11 am - 12:15 pm
-	Exhibitor/Networking Lunch	12:15 - 1:30 pm
-	Tarriff Update & Pricing Reality: What's Changing and How to Talk to Customers	1:30 - 2:45 pm
	Farewell and takeaways	2:45 - 3:30
	Exhibitor packing	3:30 - 5 pm