

**RESOLUTION AUTHORIZING NON-REEMPLOYMENT OF FULL-TIME, NON-TENURED
TEACHER(S) NOT IN LAST YEAR OF PROBATIONARY SERVICE**

WHEREAS, the full-time teacher hereinafter set forth is non-tenured and is not completing their last year of probationary teaching service during the 2018-2019 school year; and

WHEREAS, the Board of Education of {District's Name}, DuPage County, Illinois, has determined that the full-time, non-tenured teacher(s) hereinafter set forth shall not be reemployed for the 2019-2020 school term, pursuant to Section 5/24-11 of *The Illinois School Code*.

NOW, THEREFORE, Be It Resolved by the Board of Education of {District's Name}, Dupage County, Illinois, as follows:

Section 1: That the following full-time, non-tenured teacher(s) shall not be reemployed for the 2019-2020 school term in conformance with the Exhibit(s) attached hereto and made a part hereof:

Name of Teacher

Section 2: That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher(s) set forth above a written notice of non-reemployment by first class mail at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibit(s) attached hereto.

Section 3: That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher(s) set forth above a written notice of non-reemployment by certified mail, return receipt requested, at least **forty-five (45) days**

before the last day of the school term, which notice shall be substantially as set forth in the Exhibit(s) attached hereto.

Section 4: That the Superintendent or his/her designee shall personally deliver, with receipt, a written notice of non-reemployment to the teacher(s) set forth above at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibit(s) attached hereto.

Section 5: That this Resolution shall be in full force and effect upon its passage.

ADOPTED this 4th day of April, 2019, by the following vote:

AYES:

NAYS:

ABSENT:

_____, President
Board of Education

ATTEST:

_____, Secretary
Board of Education

NOTICE OF NON-REEMPLOYMENT

VIA FIRST CLASS MAIL;
CERTIFIED MAIL - RETURN RECEIPT REQUESTED;
AND PERSONAL DELIVERY - WITH RECEIPT

April 5, 2019

Name of Teacher
Address

We regret to advise you that the Board of Education of {District's Name}, DuPage County, Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2019-2020 school term. Your services to the School District shall terminate on June 12, 2019, or the last teacher employment day during the 2018-2019 school term, whichever is later.

Very truly yours,

Board of Education
District's Name
DuPage County, Illinois

By: _____, President

ATTEST:

_____, Secretary

I received this Notice of Non-Reemployment by personal delivery on _____, 2019.

Name of Teacher

EXHIBIT 1