

ILLINOIS ASSOCIATION OF SCHOOL PERSONNEL ADMINISTRATORS

IASPA This Week

JANUARY 22, 2024

IASPA.ORG



IASPA
Illinois Association of School
Personnel Administrators

The home of Human Resource
Professionals in the Illinois K-12
education system.

Join Today!

The IASPA 17th Annual Conference is this week!

Over 280 amazing HR Leaders have registered!

Register TODAY!

Click Here for a Detailed Agenda

IASPA Annual Conference Registration

IASPA ADMIN
ACADEMIES

AA #3859 Essentials of the School HR Office

Tuesday, February 27, 2024

8:30AM - 12:30PM

ONLINE

This course provides HR Administrators with information about the key responsibilities of the Human Resources role and the essentials of the work of the HR Office. The presenter will cover the various standards an administrator needs to be aware of in the management of human resources and operational procedures.

Participants will learn how to write a legally-compliant letter of reprimand. Participants will create a Human Resources Tasklist and Calendar to be utilized in their HR Office. Participants will need access to their district's board policy, procedures, and collective bargaining agreement/s for the pre-work, and these materials should be brought to the session (digital access or print).

Presented by:

**Dr. Kim Chambers - Executive Director of HR at
Stevenson HSD 125 & Executive Director of IASPA**

AA #3859 - 02.27.24

Additional Admin Academies:

AA #3993 - 03.22.24

AA #4046 - 06.05.24



2 Webinar Wednesdays in February!

Unconscious Bias in Hiring Practices

Who?

Dr. LeViis Haney

Dir. of Equity, Diversity, and Inclusion @ Adlai E. Stevenson HS 125

What?

Join our host as we explore how unconscious bias works, and its impact

on decision making processes related to hiring. Participants will learn practical strategies to manage their biases and cultivate organizations that are conducive for the hiring and retention of candidates of color.

When?

Wednesday, Feb. 07, 2024
12:00PM - 1:00PM (CST)

WW 02.07.24

Elevate Your Communication for Better Engagement and Recruitment

Who?

Natacia Campbell-Tominov
Asst Supt of HR & Labor Relations @ Joliet PSD 86

What?

Join our host as she shares her knowledge of over 20 years experience in working with diverse student populations at the elementary and secondary level. Natacia provides guidance to district administrators and supervisory personnel in matters relating to recruiting, hiring processes, retention, licensure, as well as employee relations. She helps to incorporate diversity, equity, and inclusion goals into organizational programs, practices, policies, and structures. Additionally, she works with employees to resolve complaints, overcome difficulties, and address other matters related to personnel management.

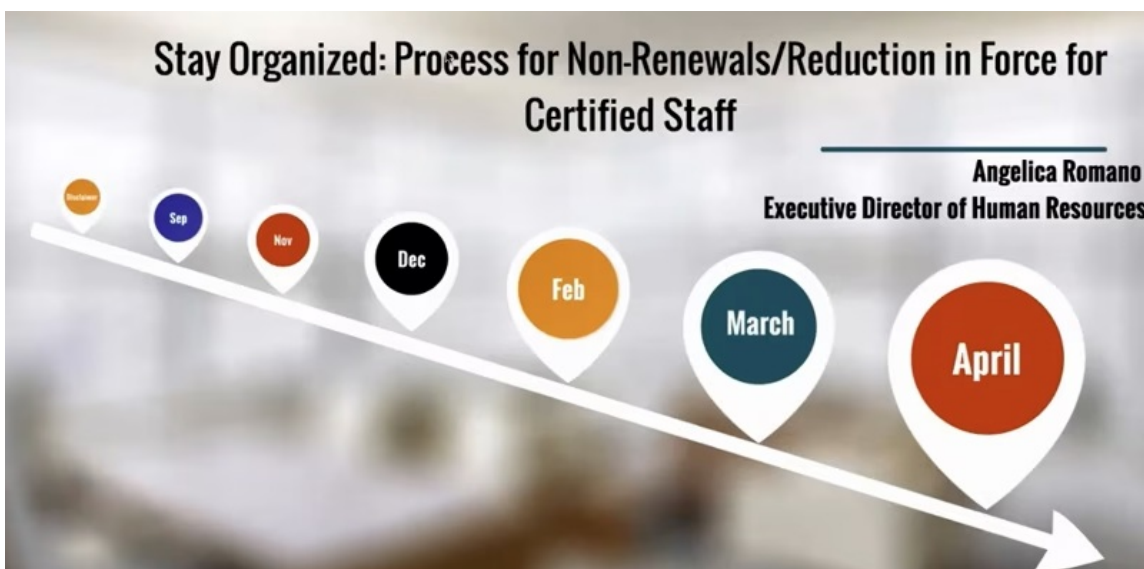
When?

Wednesday, Jan. 17, 2024
12:00PM - 1:00PM (CST)

WW 02.21.24

Stay Organized: Process for Non-Renewals/Reduction in Force for Certified Staff

Angelica Romano
Executive Director of Human Resources



Now is the perfect time of year for a refresher video on best practices to use when dealing with Non-Renewals and RIFs for Certified Staff. Check out this recorded Webinar Wednesday to make sure you stay organized.

Members can access this recording under the **Resources** tab > **Webinar Wednesdays** on the website. This recording is located in the 2022 Webinars section, see below:

2022 Webinars

- [Evaluation, Feedback, and Misconduct, Oh My!](#)
- [Evaluations: Process, Procedures, Tips & Tricks](#)
- [Legislative Updates from ISBE](#)

Supporting Document: Presentation Deck

- [Welcome to School HR](#)
- [Top 10 HR Branding Tips](#)
- [Casting a Wider Net with the IASPA Statewide Educator Virtual Job Fair](#)
- [Staying Organized - RIF and Non-Renewal Deadlines and Processes](#)

Supporting Documents

Recorded WWs

**IASPA'S 2024 VIRTUAL
JOB FAIRS**

REGISTRATION IS NOW OPEN!

For Educators
For Educators

DATE
March 6, 2024
DATE
June 6, 2024

TIME
3:00PM - 7:00PM CST
TIME
3:00PM - 7:00PM CST

The graphic features a magnifying glass icon over a person silhouette, a calendar icon, a clock icon, and a computer monitor with various icons representing HR and education. The background is a light blue grid pattern.

Explore the IASPA Job Fair Website to learn more about what the process looks like, who goes to these awesome events, and available pricing & packages.

Please note that this is a credit card payment event.

Virtual Job Fair Information & Registration



What are members chatting about?

- Tenured Eval Cycle
- Personnel Files - who's the authority on what's to be included
- Interview Rating Sheets
- Accident/Incident Reports & Process
- EHR Tracking
- Benefits Manager Salary
- Faith's Law & Frontline
- OT Data
- ESP Evaluation Templates

Join a conversation today!

Save the Date!!!

AASPA's 86th Annual Conference

October 15-18, 2024

Seattle, WA



Browse the IASPA Merch Store for all the IASPA swag you NEED in your life! Members can order items and have them shipped to where it's most convenient. Check it out today!

[Browse Today!](#)

Are you interested in becoming more involved with IASPA? Consider joining a committee! Check out the list of current IASPA Committees and a brief description of their primary focuses.

[Join a Committee!](#)



Employment Opportunities



Check out the current postings:

Asst Principal for Teaching & Learning
HR Specialist
Asst Supt of Teaching & Learning
Principal
Benefits Administrator
Asst Supt of Business/CSBO

Post your vacancy today!

JOB BOARD



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