

ILLINOIS ASSOCIATION OF SCHOOL PERSONNEL ADMINISTRATORS

IASPA This Week

June 09, 2025

[IASPA.org](https://iaspa.org)



IASPA: We support the Human
Resources professionals that support
our schools

[Join Today!](#)



IASPA
Illinois Association of School
Personnel Administrators

HR Essentials September 18, 2025

Schedule of Events

Networking, Registration & Full Breakfast	Foyer/Ballroom	8:00 AM - 8:30 AM
Welcome & Opening Remarks	Ballroom	8:30 AM - 8:45 AM
Administrator Academy	Room 266	9:00 AM - 12:00 PM
OR Breakout Session #1	Various Locations	9:00 AM - 9:50 AM
Breakout Session #2	Various Locations	10:00 AM - 10:50 AM
Breakout Session #3	Various Locations	11:00 AM - 11:50 AM
Lunch (included) & Networking	Foyer/Ballroom	12:00 PM - 12:55 PM
Breakout Session #4	Various Locations	1:00 PM - 1:50 PM

End of Day Session will be held in the Ballroom from 2- 3 pm!

Join us for:

*Ask Anything
Panel*

NIU Naperville Conference Center
1120 Diehl Rd - Naperville, IL 60563

www.iaspa.org
#HREssentials2025

Save the Date! IASPA Annual Conference
January 29 and 30, 2026

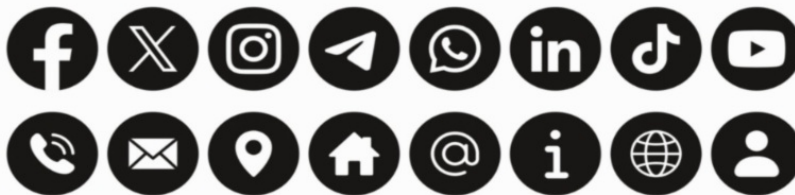
Registrations NOW OPEN > >

> > > > > > > > >

Visit our Website



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Help Us Expand the IASPA Network – Tell Us What Social Media You Use!

Dear IASPA Members,

As we continue to grow and strengthen the IASPA community, we're exploring new ways to expand our network and connect beyond our current platforms. One important step in this process is understanding which social media channels our members are already using.

By taking a moment to share which platforms you're active on, you'll help us better engage with you and broaden our reach to new audiences outside of the IASPA network. Whether it's Instagram, LinkedIn, X (formerly Twitter), Facebook, or others—we want to know!

Please complete the **2 minute survey** below to help us learn where you are, and how to connect with you, before June 30th.

Thank you for being part of our efforts to grow and connect.

—IASPA Executive Team

[Social Media Survey](#)

Connect with IASPA on Social Media

[IASPA X \(twitter\)](#)

[IASPA LinkedIn](#)

[HAPPENING THIS WEEK! AASPA's Summer Boot Camp](#)

SCHOOL HR SUMMER BOOT CAMP

JUNE 12/13 2025

MINNEAPOLIS MINNESOTA

AASPA
American Association of School Personnel Administrators | EST. 1938

AASPA's School HR Summer Boot Camp is an unrivaled opportunity for PK-12 HR School System Leaders to collaborate across all levels and gather valuable resources to help your teachers, employees and school district. This two-day workshop offers a variety of essential topics for all HR administrators, including recruitment, HR legislation, hiring, employee evaluation, employee discipline and more!

 **SCAN TO LEARN MORE**

[Mark your calendars for this IASPA event](#)



IASPA
Illinois Association of School
Personnel Administrators

Summer Celebration Event

**AUG
31**

**KANE COUNTY COUGARS VS
CHICAGO DOGS**

**THANK
YOU!**

Thank you for supporting IASPA through another successful year. Come join us for an end of summer celebration member appreciation. First 4 tickets free to members, \$25 for each additional ticket.

**NIGHT
HIGHLIGHTS**

All you can eat Buffet and drinks with open bar
Theme night – “Neon Night” – Baseball Giveaway
Fireworks after the game
Pre Game Concert, running the bases, autographs

For INFO & REGISTRATION

IASPA & ASPAA PRESENT: UNLOCKING AI IN HR FALL WEBINAR SERIES

2025

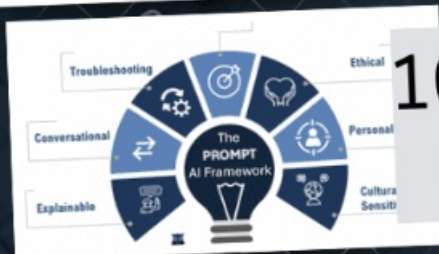


9/4

2-4 PM

UNDERSTANDING AI: WHAT IT IS, WHY IT MATTERS, AND WHERE TO BEGIN

Start with the essentials. This session offers a clear overview of what artificial intelligence is and how it is already changing the way we work in education and HR. We will cover common terms, explore top tools you can try, and give you a simple path for getting started with confidence and clarity.



10/2

2-4 PM

PROMPTING WITH PURPOSE: HOW TO GET BETTER RESULTS FROM AI TOOLS

Your results depend on how you ask. This session focuses on the skill of prompting, using real-life examples from school operations and HR work. We will break down how to write prompts that get useful, accurate, and relevant outcomes. Participants will also explore a variety of tools and practice using prompt frameworks that are easy to apply.



10/23

2-4 PM

USING AI FOR WORKFLOW AUTOMATION AND EMERGING SOLUTIONS

This session highlights how AI can support everyday tasks like scheduling, communications, document creation, and reporting. You will see examples of how AI can automate repetitive work and increase team efficiency. We will also introduce new tools and features that are becoming more widely available and discuss how they can fit into school district operations.



11/13

1-3 PM

AI WITH INTENTION: ETHICS, BIAS, SECURITY, AND RESPONSIBLE ROLLOUT

In this final session, we turn to thoughtful implementation. Learn how to approach AI with a lens of safety, equity, and strategy. We will cover key concerns, including data privacy, bias in AI models, and ethical use in schools and HR. You will walk away with a simple framework to guide AI planning and rollout in your district or department.

MORE
INFORMATION

IASPA.org

Registration opens July 1st, 2025

If you haven't checked out Red Rover, they are worth a look. Make an appointment with Spencer Sunde to learn what Red Rover has to offer your district!



Mission Critical HR Software

One unified system for your K-12 school workforce

ABSENCE MANAGEMENT

Absence Tracking Substitute Scheduling

- Partial Fill Absences
- Job Acceptance via Text
- FMLA Notifications
- Calendar Limits & Events
- Absence Approvals

TIME TRACKING

Timekeeping Extra Duty

- Single User Record
- Variance / Exception Pay
- Multi-Level Workflow
- Comp Time
- Natively Built with Absence

HIRING

Talent Acquisition Onboarding

- Requisitions
- Resume Parsing
- Video Interviews
- Reference Checks
- Electronic Forms

Spencer Sunde | ssunde@redroverk12.com | 484-889-6024



This week's Webinar Wednesday session, "Onboarding New Staff," has been canceled due to our presenter unexpectedly falling ill. We wish them a speedy recovery and thank you for your understanding.

But we've got good news! You don't have to miss out on this valuable topic. We're pleased to share a recorded version of this presentation:

Anatomy of the Onboarding Process
Every new hire needs to be onboarded—and done well. In this recorded session, you'll walk through the essential steps to fully onboard and clear new hires, and understand the "why" behind each step.

Presenter: Debby Marquardt, Human Resources Coordinator
Adlai E. Stevenson High School District 125

Watch our Archived WW Video [HERE](#)



W.W. Recording Archives

If you missed a Webinar Wednesday, check out the [Webinar Wednesday Archives](#) to view ALL of the previous sessions.

[Click HERE for Archives](#)



Post your vacancy
today!

[JOB BOARD](#)

NOW HIRING!!

- Accountant
- Asst Principal, E.C. Supervisor
- Assistant Principal
- Jr HS Principal
- Elem Principal, Inter.
- Baccalaureate -Payroll Specialist
- HR Benefits Manager
- Director of School Security
- Director of Fiscal Services
- Executive Assistant for HR

**More Positions
posted every week.**



IASPA ADMIN ACADEMIES

AA #3859 Essentials of the School HR Office - June 2025 - ONLINE

This course provides HR Administrators with information about the key responsibilities of the Human Resources role and the essentials of the work of the HR Office. The presenter will cover the various standards an administrator needs to be aware of in the management of human resources and operational procedures.

AA #3859 6.12.2025



This Week's TOP TOPICS

- Substitute Per Diem Rates for for 25-26 School Year
 - Hi to my PAN members
 - 5.30 AP

[Check out more conversations](#)

[Join a conversation today!](#)



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Members can order items and have them shipped to where it's most convenient.

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