ILLINOIS ASSOCIATION OF SCHOOL PERSONNEL ADMINISTRATORS

IASPA This Week

May 26, 2025

IASPA.org



IASPA: We support the Human Resources professionals that support our schools

Join Today!



2 exciting events that you don't want to miss out on.

Mark your calendars for these two events





Visit our Website

For INFO & REGISTRATION

happening THIS week

Join Us for the Inaugural SUB SUMMIT! May 29, 2025 @ NIU Naperville

Whether you're looking to improve sub retention, streamline management processes, or build a more engaged substitute workforce, this summit offers practical solutions and networking opportunities to help you succeed.

CLICK TO Register for the Sub Summit Today!

IASPA Substitute Summit May 29, 2025 Registration and Breakfast 8:00 AM Welcome and Top 10 8:20 AM LINDSAY JONAS IASPA SPENCER SUNDE RED ROVER Building and Sustaining a Robust Substitute Teacher Pool 8:45 AM RENEE ZOLADZ DIRECTOR OF HR NEW TRIER HS DISTRICT 9:30 AM Subs Are Teachers Too! Earnings and service credit are reported to TRS for each day of work by certified staff in your district. This includes your substitute teachers. Subs often do not receive benefits in the district but they are accumulating benefits with TRS, the same as your contracted staff. This presentation will outline how subs are earning their way to retirement, disability and death benefits with TRS. COORDINATOR 10:15 AM Cha-Ching! Tracking Extra Pay with Google Forms and Sheets **Empowering Substitutes: A Blueprint for Substitute Training** 11:00 AM In this session, participants will learn how to set up an effective substitute teacher orientation, covering key steps like clocking in and out, accepting assignments, and introducing substitutes to their essential role in the classroom. We'll provide practical tips to ensure substitutes are well-prepared and supported for success in working with students. LESLIE ALBEE & SHERRILYN THOMAS 11:45 AM Licensed to Sub No license? No problem! When a candidate doesn't have the right credentials, they're counting on you to help then navigate the path to becoming a licensed substitute teacher. This session will break down the options, shortcuts, must-knows for getting them certified and classroom-ready, Because every great sub deserves a smooth ride to a 12:30PM Lunch & Sub Spark-Igniting Ideas for Guest Teacher Success 1:15 PM This session will provide a framework to address performance issues including when to exclude substitutes from specific assignments and when to remove them entirely from your district. GINA HERMANN ASSISTANT SUPT, D181 Be Our Guest! Celebrating Your Guest Teachers 2:00 PM Guest teachers step in and save the day—so let's make sure they feel valued! Join this panel discussion as we share creative, practical ways to celebrate, honor, and retain substitute teachers. From shout-outs to incentives, we'll explore strategies that make a lasting impact. Because a little appreciation goes a long way! 2:45 PM Closing Red Rover



To Learn More

Professional Associate Network Meeting

Please join us for our meeting of IASPA's Professional Associate Network. This event is open to any member of IASPA who works in school Human Resources.

-Registration is free but required.

Join us as we discuss hot topics of the moment and network with one another.



WW. Onboarding New Staff

Debby Marquardt

HR Coordinator

Adlai Stevenson HS 125

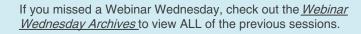
Wednesday, June 11, 2025 12:00-1:00 PM

WW. 06.11.25

Stay Tuned to see our 25-26 WEBINAR WEDNESDAYS.

A full list of 2024-2025 WWs is now open for registration! Check them all out HERE!

W.W. Recording Archives





Click HERE for Archives



Post your vacancy today!

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NOW HIRING!!

-Asst Principal, E.C. Supervisor
-Assistant Principal
-Jr HS Principal
-Elem Principal, Inter.
Baccalaureate-Payroll Specialist
-HR Benefits Manager
-Director of School Security
-Director of Fiscal Services
-Executive Assistant for HR

More Positions posted every week.



AA #3859 Essentials of the School HR Office - June 2025 - ONLINE

This course provides HR Administrators with information about the key responsibilities of the Human Resources role and the essentials of the work of the HR Office. The presenter will cover the various standards an administrator needs to be aware of in the

management of human resources and operational procedures.

AA #3859 6.12.2025



This Week's TOP TOPICS

- Employee Satisfaction Surverys
 - OTA Pay Questions
- Time Off Check out more conversations on IASPA CONNECT

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