



IASPA This Week is going on summer break! See you in July!

MEMBER VOICES



IASPA IS MY GO-TO RESOURCE BECAUSE THE WEBINAR WEDNESDAYS, CONFERENCE PRESENTATIONS, AND PEOPLE MAKE THIS A GREAT ORGANIZATION FOR INFORMATION, RESOURCES, AND NETWORKING.

AMANDA SPENCE
ADMINISTRATIVE ASSISTANT TO THE ASSISTANT SUPERINTENDENT OF PERSONNEL
ARLINGTON HEIGHTS SD 25
IASPA MEMBER SINCE 2023



Why are you an IASPA Member?

IASPA This Week

PAN Network

The next IASPA PAN Network Meeting is
Thursday, June 11 at 1:00 pm

[Register Here!](#)

The IASPA Summer Celebration is this Saturday!



We are looking forward to seeing many of you this Saturday, June 13, at the IASPA Summer Celebration! The Kane County Cougars game will be played at Northwestern Field: 34W002 Cherry Lane, Geneva, IL 60134

Doors open at 5:30 pm, and the first pitch is at 6:30 pm. The buffet will be open 6:30 - 8:30 pm.

Look for the IASPA signs to pick up your tickets!



www.iaspa.org



HR Minute

While summer often brings a brief opportunity to catch your breath, it is also one of the most important planning seasons for school HR leaders. Before July 1, consider reviewing:

- * Open vacancies and recruitment plans
- * Job descriptions and essential functions
 - * Personnel file compliance
- * New employee onboarding materials
 - * Required employee trainings

A few hours of preparation now can make August significantly smoother for both your HR office and your employees.

Summer Tasks

Are you moving to a new HR position? Let Mel Fisher, our Coordinator of Membership & Partnerships, know so that she can update your district and email address! (mfisher@iaspa.org)

Are you retiring? Retiree membership is only \$25, and you can stay connected to the field.

Are you leaving HR for another role? You can switch your membership to an Affiliated Professional Membership. Stay connected with IASPA and continue to receive support for supervision, evaluation, and the other HR-related tasks in your new role.

Are you looking to hire someone in your HR office, an administrator, or another position? Post on the IASPA Job Board! If you are an IASPA member, the posting is only \$50 for 30 days.

Are you seeking a new position? Check out what's posted now:

[IASPA Job Board](#)

- Assistant Superintendent of Administrative Services - Valley View SD 365u
- Dean of Students - North Chicago SD 187
- Data Analytics Manager - Woodland CCSD 50
- Assistant Principal - Troy School District
- Assistant HR Manager - Glenbrook HSD 225
- Associate Dean - Glenbrook HSD 225

