



Meeting of the Board of Directors
08:30 – 17:30 on Tuesday, July 26, 2016
Pacifico Yokohama Convention Center – Annex Hall, Room F203 / F205
1-1-1, Minato Mirai, Nishi-ku
Yokohama, Japan

The meeting of the Board of Directors (BoD) of the International Association of Applied Psychology (IAAP) was held at the Pacifico Yokohama Convention Centre in Yokohama on Tuesday 25 July 2016, from 09:00 to 17:35. President Janel Gauthier was in the chair for the meeting. Debbie Hsu served as recording secretary.

Members present:

Officers: Janel Gauthier (President), Christine Roland-Lévy (President-Elect), José Maria Peiró (Past President), Buxin Han (Secretary-General), Lourdes Munduate (Treasurer), Milt Hakel (Information and Technology Coordinator), Lyn Littlefield (Divisions Coordinator), Christina Sun-Chan (Communications Coordinator).

Presidents of Divisions: Gary Latham (*Organisational Psychology*), Janak Pandey (*Psychology and Societal Development*), Paul Wesley Schultz (*Environmental Psychology*), Andrew Martin (*Education, Instructional and School Psychology*), Maria Paz García-Vera (*Clinical and Community Psychology*), Urte Scholtz (*Health Psychology*), Colin Tredoux (*Psychology and Law*), Luminita Patras (*Student Division*), Maria Eduarda Duarte (*Counselling Psychology*), James Bray (*Professional Practice*), Rubén Ardila (*History of Applied Psychology*).

Presidents-Elect of Divisions: Kurt Geisinger (*Psychological Assessment and Evaluation*), Rolando Diaz-Loving (*Psychology and Societal Development*), Frédéric Guay (*Education, Instructional and School Psychology*), Elisabeth Rosnet (*Sport Psychology*), Kazumi Renge (*Traffic and Transportation Psychology*).

Co-opted Directors: Alfred Allan (Chair, Ethics Committee), David Dozois (Co-President, ICAP 2018), Michael Frese (Chair, Publications Committee), Peter Graf (Co-President, ICAP 2018).

Members at Large: Marino Bonaiuto (Italy), Fanny Cheung (Hong Kong), James Kagaari (Uganda), Joana Katter (Canada), Silvia Helena Koller (Brazil), Judy Kuriansky (USA), Maria Regina Maluf (Brazil), Pedro Neves (Portugal), Kyoko Noguchi (Japan), Tholene Sodi (South Africa), Ole Tunold (Norway).

Liaisons to the Board of Directors: Ute Stephan (Editor, *Applied Psychology: An International Review*).

Ex-Officio: Mike Knowles (former President of IAAP).

Observers: Tor Levin Hofgaard (Vice-President, International Union of Psychological Science – IUPsyS), Machiko Fukuhara (President-Elect, International Council of Psychologists – ICP), Patricia Greenfield (President, International Association for Cross-Cultural Psychology), Fons van de Vijver (President-Elect, IACCP), David Lackland Sam (IACCP), Robertas Povilaitis (Vice-President and Secretary-General, European Federation of Psychologists' Associations – EFPA), Hugo Klappenbach (President, Society of Interamerican Psychology – SIP), Judith Gibbons (Past-President, SIP), Dexter Da Silva (President, Asian Psychological Association – APsya).

Regrets:

Presidents of Divisions: Joan Duda (*Sport Psychology*), David Leiser (*Economic Psychology*), Hamdi Muluk (*Political Psychology*), Lisa Dorn (*Traffic Psychology*), Jacques Grégoire (*Psychological Assessment and Evaluation*).

Presidents-Elect of Divisions: Robyn Vines (*Professional Practice*), Fanny Verkampt (*Psychology and Law*), Despita Moraitou (*Applied Geropsychology*), Barbara Kozusznik (*Work and Organisational Psychology*), Ana Maria Jaco Vilela (*History and Applied Psychology*), Tomasz Zaleskiewicz (*Economic Psychology*), Paul Hartung (*Counseling Psychology*), Constança Paúl (*Applied Geropsychology*), Terry Hartig (*Environmental Psychology*), Sonia Lippke (*Health Psychology*), Daniel Dodgen (*Clinical and Community Psychology*).

Members-at-Large: Zhong-Ming Wang (China), Jairo Eduardo Borges-Andrade (Brazil), Martha Givaudan (Mexico), Glyn Caerwyn Roberts (Norway), Paul Martin (Australia), Andrew Mogaji (Nigeria).

Co-opted Directors: Valerie Hearn (Editor, *IAAP Bulletin*).

Ian Smith, from Wiley, attended the meeting at 12.05pm to discuss the business items involving Wiley (Items 7.6.5.5 and 7.6.5.6). He left the meeting at 12.25pm.

Dr Sverre Nielsen, Chair of the International Project on Competence in Psychology (IPCP) attended the meeting at 3.15pm to make a brief presentation and thank in person the Board of Directors for their support and feedback during the development of the *International Declaration on Core Competences in Professional Psychology*. He left the meeting at 4.00pm.

At noon time, during the recess, a brief ceremony was held during which IAAP President Janel Gauthier and SIP President Hugo Klappenbach signed a memorandum of understanding between IAAP and SIP.

Immediately following the BoD meeting, a brief ceremony was held during which the President of the IAAP and the President of the 2022 ICAP signed a memorandum of cooperation of the hosting of the 30th ICAP.

1. Call to Order and Roll Call (to identify voting members and recognise observers)

A quorum being present, Janel Gauthier called the meeting to order at 9.00am. Voting members were identified and observers were recognised. The President reminded everyone that only BoD members could vote on motions, but that all attendees were welcome to speak and ask questions.

2. President's Welcome

Janel Gauthier welcomed everyone to the meeting. He extended a warm welcome to distinguished guests attending the meeting and introduced Debbie Hsu as the recording secretary.

3. Consideration and Adoption of the Proposed Agenda

Janel Gauthier introduced the proposed agenda and the way items would be distributed during the day to facilitate the planning of individual schedules from guests invited to contribute on specific topics. He called for any additional items - none were added.

Motion: "that the proposed Agenda be approved."

Motion moved by Kurt Geisinger, seconded by Gary Latham.

Motion carried (unanimous)

4. Review and Approval of Minutes

4.1. Meeting in Paris (July 2014)

A draft of the Minutes of the Board of Directors (BoD) meeting held in Paris was sent via email to BoD members. As Secretary-General, Buxin Han received no requests for changes prior to today. A further call for requests for changes was made at this meeting - no changes were raised.

MOTION: "that the Minutes of the Board meeting held in Paris in July 2014 be approved."

Motion moved by James Bray, seconded by Fanny Cheung.

Motion carried (unanimous)

A copy of the approved Minutes is attached to the original of these Minutes (see Appendix 1)

4.2. Board Electronic Meetings (motions adopted by e-mail since July 2014)

As Secretary-General, Buxin Han has kept a record of the motions adopted by the BoD via email since July 2014. He has submitted to the BoD a draft of the minutes pertaining to those motions prior to the BoD meeting in Yokohama.

MOTION: "that the motions adopted by email since July 2014 be ratified and that the Minutes of the Board Electronic meetings be approved."

Motion moved by Rubén Ardila, seconded by Rolando Diaz-Loving.

Motion carried (unanimous)

A copy of the approved Minutes is attached to the original of these Minutes (see Appendix 2)

5. Parliamentary Procedure: Reminders of basic rules of order

As the BoD had adopted a motion in 2008 to conduct its meetings in accordance with rules contained in the current edition of *Robert's Rules of Order Newly Revised*, Janel Gauthier provided a brief overview of the basic rules of order as articulated in *Robert's Rules of Order*. Janel Gauthier also noted that items would be prioritised in terms of addressing action items, then discussion items, and then, only if time permits, information items.

6. Reports of Officers

6.1. President, Janel Gauthier

The President reported and spoke to his written report, which is attached to the original of these minutes (see Appendix 3) and highlighted key activities.

6.2. President-Elect, Christine Roland-Lévy

The President-Elect reported and spoke to her written report, which is attached to the original of these minutes (see Appendix 4) and highlighted key activities.

6.3. Past-President, José Maria Peiró

The Past President reported and spoke to his written report, which is attached to the original of these minutes (see Appendix 5) and highlighted key activities.

6.4. Secretary-General, Buxin Han

The Secretary-General reported and spoke to his written report, which is attached to the original of these minutes (see Appendix 6) and highlighted key activities.

6.5. Treasurer, Lourdes Munduate

The Treasurer reported and spoke to her written report, which is attached to the original of these minutes (see Appendix 7). Her report included both the Financial Statements for 2014 and 2015.

6.5.1. Financial Statements 2014 (Lourdes Munduate)

The Financial Statements for 2014 were reviewed and discussed.

MOTION: "that the Financial Statements for 2014 be received as submitted."

Motion moved by James Bray, seconded by Silvia Koller.

Motion carried (unanimous)

6.5.2. Financial Statements 2015 (Lourdes Munduate)

The Financial Statements for 2015 were reviewed and discussed.

MOTION: "That the Financial statements for 2015 be received as submitted."

Motion moved by James Bray, seconded by Alfred Allen.

Motion carried (unanimous)

Janel Gauthier thanked Lourdes Munduate on behalf of IAAP for the implementation of the new financial system which has improved the reporting capacity. This was supported with acclaim from the BoD.

6.6. Information & Technology Co-ordinator, Milton Hakel

The Information and Technology Coordinator reported and spoke to his written report, which is attached to the original of these minutes (see Appendix 8) and highlighted key activities.

Janel Gauthier thanked Milton Hakel for his efforts to bring IAAP into the digital age, which was supported with acclaim from the BoD.

6.6.1. Migration of IAAP Membership Database: Proposal (Janel Gauthier)

Janel Gauthier reported and spoke to this item, which is attached to the original of these minutes (See Appendix 9).

MOTION: "that the BoD approves the recommendation as follows:

- That the appropriate steps be undertaken by IAAP to ensure the migration of its Membership Database from Wiley to IASP as soon as practical;
- That the appropriate steps be undertaken by IAAP to allow the "in-house" management of the IAAP membership database or its equivalent through an outsourced means as soon as practical after its migration;
- That the appropriate steps be undertaken by IAAP to allow new members to join IAAP and current members to renew their membership directly from the IAAP website as soon as practical after the migration of the database;
- That the appropriate funds be allocated to achieve the above and ensure the continuous monitoring and maintenance of the database operations and billing system"

Motion moved by Janel Gauthier, seconded by Kurt Geisinger.

Motion carried (unanimous)

6.7. Divisions Co-ordinator, Lyn Littlefield

The Divisions Coordinator reported and spoke to her written report, which is attached to the original of these minutes (see Appendix 10) and highlighted key activities.

6.7.1. Division Manual

Lyn Littlefield noted that a Division Manual (see Appendix 11) was written to assist Divisions with their procedures, and that this Manual will be updated as required. A proforma was developed to ensure standardised reporting, which would again be updated as required. A similar manual will be developed for new BoD members.

Janel Gauthier thanked Lyn Littlefield for developing such a useful guide for Division Officers, noted that he has asked her to develop a similar manual to provide orientation to new BoD members and help them to become as active as possible in the Association.

6.7.2. Policy for funding of Division projects

Lyn Littlefield noted that the policy for funding Division projects is undergoing review, and Janel Gauthier highlighted opportunities for Divisions to seek funding for projects.

ACTION: Janel Gauthier will call for proposals from the BoD to suggest initiatives that are consistent with the aims of the IAAP as soon as the revised policy for funding Division projects will have been approved. Lyn Littlefield will seek feedback from Divisions before submitting the revised policy to the EC for approval.

6.8. Communications Co-ordinator, Christina Sue-Chan

The Communications Coordinator reported and spoke to her written report, which is attached to the original of these minutes (see Appendix 12) and highlighted key activities.

6.8.1. Integration of IAAP website with social media (Christina Sue-Chan)

Christina Sue-Chan spoke to this item (see Appendix 13).

MOTION: "that the BoD approves the recommendation as follows:

- That models for integrating social media with website undertaken by other associations (e.g., CPA) and divisions (Division 6 - Clinical and Community Psychology) be studied to ensure that the appropriate steps be undertaken by IAAP to ensure the integration of social media with the IAAP's website as soon as practical;
- That the appropriate steps be undertaken by IAAP to allow the "in-house" management of the IAAP social media platforms as soon as practical after integration;
- That the appropriate funds be allocated to achieve the above."

Motion moved by Rolando Diaz-Loving, seconded by Silvia Koller.

Motion carried (unanimous)

Janel Gauthier thanked Christina Sue-Chan for her work in modernizing IAAP communications, which was supported with acclaim from the BoD.

7. Reports of Standing Committees

7.1. Membership Committee (Chair, Marie-Hélène Pelletier)

Report tabled for information.

A copy of the report of the Membership Committee is attached to the original of these Minutes (see Appendix 14).

7.2. Elections Committee (Chair, José M. Peiró)

7.2.1. Information and Technology Co-ordinator: Renewal of appointment

Janel Gauthier spoke to this item. He mentioned that Milton Hakel was appointed IAAP Information and Technology Co-ordinator for a period of two years in Paris, and that his term had just expired. He also announced that he is now available and willing to serve for a further two years, and that the EC was unanimous in recommending to the BoD that Milton Hakel be re-appointed Information and Technology Co-ordinator for a term of two years.

MOTION: "that the BoD approves the reappointment of Milton Hakel as the Information and Technology Coordinator for another term of two years."

Motion moved by Janel Gauthier on behalf of the Executive Committee (EC).

Motion carried (unanimous)

7.3. Committee on Awards (Chair, José M. Peiró)

7.3.1. Rules of procedure for IAAP Awards

José Maria Peiró spoke to this item, which sought to amend the wording of the rules concerning the call for nominations for the Awards and the criteria to select the award recipients in order to reflect the difference between the scientific and the professional awards.

Janel Gauthier noted that the proposed amendments had been reviewed by the EC and that the EC had unanimously adopted a motion to recommend to the BoD that those changes be approved.

MOTION: "that the BoD approves the proposed changes to the rules of procedure for IAAP Awards as proposed by the Committee on Awards and as recommended by the Executive Committee."

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

A copy of the report of the Committee on Awards is attached to the original of these Minutes (see Appendix 15).

7.4. Committee on Fellows (Chair, José M. Peiró)

Report tabled for information.

A copy of the report of the Committee on Fellows is attached to the original of these Minutes (see Appendix 16).

7.5. Constitution & Rules of Procedure Committee (Chair, Janel Gauthier)

7.5.1. Procedure for Election of Divisional Presidents-Elect & Other Officers

Janel Gauthier spoke to the proposed rules of procedure for divisional elections, which were submitted for discussion in Paris. He mentioned that one clarification was sought and incorporated in the document since the BoD meeting in Paris.

He also noted that the proposed rules had been reviewed by the EC and that the EC had unanimously adopted a motion to recommend to the BoD that they be approved.

MOTION: "that the BoD approves the rules of procedure for election of Divisional Presidents-Elect and Other Officers, as proposed by the Committee on the Constitution & Rules of Procedure and the Working Group on the Revision of the Rules of Procedure for Divisional Elections and as recommended by the EC."

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

A copy of the report submitted by Janel Gauthier for this item is attached to the original of these Minutes (see Appendix 17). The rules of procedure approved by the BoD are attached to his report.

ACTION: The Committee on the Constitution and Rules of Procedure will include the newly adopted rules of procedure for divisional elections in the IAAP Rules of Procedure and submit those for ratification.

Janel Gauthier thanked the members of the Working Group on the Revision of the Rules of Procedure for Divisional Elections (namely, José Maria Peiró, Mike Knowles, and Terry Hartig) for their invaluable support and numerous contributions.

7.5.2. Rules for Creation of Divisions and Interest Groups

Janel Gauthier spoke to the proposed amendments to the rules of procedure for the creation of divisions (i.e., Article 10 of the IAAP Constitution), which were submitted for discussion in Paris. He mentioned that he had not received requests for any changes since the BoD meeting in Paris.

He also noted that the proposed amendments had been reviewed by the EC and that the EC had unanimously adopted a motion to recommend to the BoD that they be approved.

MOTION: "that the BoD approves the amendments to Article 10 of the IAAP Constitution for establishing Divisions, as proposed by the Committee on the Constitution and the Rules of Procedure and as recommended by the Executive Committee."

Motion moved by Janel Gauthier on behalf of the EC.

AMENDMENT to the proposed rules: "It was **MOVED** to change "scientific and professional interests" for "scientific and/or professional interests" in Section 10.01, line 2. The Amendment to the proposed rules was **approved (unanimously)**.

AMENDED MOTION: "that the BoD approves the amendments to Article 10 of the IAAP Constitution for establishing Divisions, as proposed by the Committee on the Constitution, and the Rules of Procedure, as recommended by the Executive Committee, and as amended above".

Motion carried (unanimous)

A copy of the written report submitted by Janel Gauthier for this item is attached to the original of these Minutes (see Appendix 18). The rules of procedure approved by the BoD are attached to his report.

Janel Gauthier thanked José Maria Peiró, Mike Knowles, Milton Hakel and Lyn Littlefield for their numerous contributions and thoughtful comments during the revision of Article 10 of the IAAP Constitution.

7.5.3. Ratification of the IAAP Constitution as amended in 2016

Janel Gauthier spoke to this item, which aims to ratify an updated version of the Constitution, that is a version that includes all the constitutional amendments approved by the BoD since it was last updated and ratified (i.e., since July 2012).

MOTION: "that the BoD ratify the updated version of the Constitution that includes all the constitutional amendments approved by the BoD since it was last updated and ratified, that is since July 2012, as proposed by the Committee on the Constitution and the Rules of Procedure and as recommended by the Executive Committee ."

Moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

A copy of the newly ratified version of the Constitution is attached to the original of these Minutes (see Appendix 19).

ACTION: The newly ratified version of the Constitution will now be uploaded to the IAAP website and the one currently available on the website will be archived.

7.5.4. Expanding IAAP Membership to Organizations

Lyn Littlefield spoke to this item and outlined the potential advantages of expanding IAAP Membership to Organisations, including: increasing the impact and influence of IAAP on government and other large bodies; increasing the revenue of IAAP; improving the promotion of IAAP via the member Organisations; enabling sharing of resources from other member Organisations (e.g., training materials, disaster responses). A working group has been created to explore the desirability, feasibility, and viability of this option. Recommendations will be submitted for consideration to the EC and the BoD within the next 12 or 18 months.

A copy of the argument provided by Lyn Littlefield for expanding IAAP membership to organisations is attached to the original of these Minutes (see Appendix 20).

A copy of the proposal submitted by Janel Gauthier and approved by the EC for the creation of a working group mandated to explore the desirability, feasibility, and viability of expanding IAAP membership to organisations is also attached to the original of these Minutes (see Appendix 21).

7.5.5. Notice of Amendment to the Constitution: Constitution of a General Assembly

As the IAAP liaison to the ISSC, Christine Roland-Lévy spoke to this item. She prefaced her remarks with the comment that a General Assembly is a good idea for democratic reasons. Then, she went on to explain that IAAP is an Associate Member of the International Social Science Council (ISSC), and that it has submitted an application to the ISSC to become a Member Association because Associate Members do not have voting rights and cannot nominate candidates or run for any position on the ISSC Executive Committee and Member Associations do. However, it has been called to IAAP's attention that, according to the ISSC's Bylaws and Rules of Procedure (Article 6, Paragraph "d"), all applications for admission as a Member Association must be accompanied by a copy of the candidate's constitution and that the constitution of the association seeking Member Association status must provide for the direction of the association by a general assembly of its members. Since IAAP does not have a general assembly,, it follows that IAAP cannot become a Member Association of the ISSC. If IAAP intends to have voting rights and be eligible to nominate and run for any position on the ISSC Executive Committee, it must amend its Constitution and provide for the direction of the Association by a general assembly of its members.

The present notice of Amendments to the IAAP Constitution is about the constitution of a General Assembly of IAAP members and the definition of its powers and functions. As Chair of the Committee on the Constitution and the Rules of Procedure, Janel Gauthier advised the BoD that amendments to the Constitution to provide for the direction of the association by a general assembly will soon be put to the BoD for consideration and voted on.

7.5.6. Notice of Amendment to the Constitution to join at least one Division

Janel Gauthier spoke to this item. He noted that under the current Constitution, members can join up to four Divisions. However, approximately 40% of the

membership does not nominate any Divisions when joining IAAP or renewing their IAAP membership. To address this issue, it has been suggested to mandate the choosing of at least one Division upon joining IAAP or renewing membership.

Using the BoD as a sounding board, Janel Gauthier conducted an informal poll of the BoD to evaluate the level of support for an amendment that would mandate IAAP members to join at least one Division. The results of the poll revealed that over 50% of the attendees were currently opposed to this proposal. Given the lack of support for such an amendment, Janel Gauthier announced the status quo in that IAAP members will continue to enjoy the freedom of joining or not joining IAAP Divisions.

7.6. Publications Committee (Chair, Michael Frese)

No report was tabled for information about the activities of the Publications Committee because no written report was submitted to the BoD.

7.6.1. Applied Psychology: An International Review (Editor, Ute Stephan)

Report tabled for information. A copy of the report is attached to the original of these Minutes (see Appendix 22).

7.6.2. Applied Psychology: Health and Well-Being (Editor, Ralf Schwarzer)

Report tabled for information. A copy of the report is attached to the original of these Minutes (see Appendix 23).

7.6.3. IAAP Bulletin (Editor, Valerie Hearn)

Report tabled for information. A copy of the report is attached to the original of these Minutes (see Appendix 24).

7.6.4. IAAP E-News (Editor, Christina Sue-Chan)

Report tabled for information. A copy of the report is attached to the original of these Minutes (see Appendix 25).

7.6.5. Wiley

7.6.5.1. Publisher's Report 2014 – AP:IR

Report tabled for information.

7.6.5.2. Publisher's Report 2014 – AP:HWB

Report tabled for information.

7.6.5.3. Publisher's Report 2015 – AP:IR

Report tabled for information.

7.6.5.4. Publisher's Report 2015 – AP:HWB

Report tabled for information..

7.6.5.5. Wiley's Proposal to Continue Publishing Partnership 2016

Written proposal tabled for information.

Ian Smith attended the meeting at 12.05 pm to speak to this item, and answered questions from the floor regarding Wiley's proposal to continue

the publishing partnership with IAAP when the current contract between IAAP and Wiley expires in 2018. He left the meeting at 12.25 pm.

7.6.5.6. Services, relations and publications (Journals & Bulletin)

See 7.6.5.5.

7.7. Finance Committee (Chair, James Bray)

James Bray spoke to his report, and advised that the IAAP is in good financial standing and able to fund some of the initiatives being proposed.

MOTION: "that the BoD receives the report of the Finance Committee"

Motion moved by Gary Latham, seconded by Rolando Diaz-Loving.

Motion carried (unanimous)

A copy of the report is attached to the original of these Minutes (see Appendix ??).

7.8. Ethics Committee (Chair, Alfred Allan)

Report tabled for information. A copy of the report is attached to the original of these Minutes (see Appendix 26).

8. Reports of Special Committees, Task Forces and Working Groups

8.1. IAAP Archives (Chair, Helio Carpintero)

Report tabled for information.

8.2. IAAP Centennial

8.2.1. Book on the History of IAAP (Helio Carpintero/Rubén Ardila)

Report tabled for information. A copy of the report is attached to the original of these Minutes (see Appendix 27).

8.2.2. Proposal to Create a Special Committee for the IAAP Centennial Celebration (Janel Gauthier)

Janel Gauthier spoke to this proposal. He also noted that the proposal, which includes Terms of Reference for the Committee, had been reviewed by the EC and that the EC had unanimously adopted a motion to recommend to the BoD that it be approved.

MOTION: "that that the BoD approves the proposal to create a Special Committee for the IAAP Centennial Celebration."

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

A copy of the proposal to create a Special Committee for the IAAP Centennial Celebration is attached to the original of these Minutes (see Appendix 28).

8.3. Advanced Research Training Seminars (ARTS)

8.3.1. 2014 ARTS (José M. Peiró)

Report tabled for information. A copy of the report is attached to the original of these Minutes (see Appendix 29).

8.3.2. Review of ARTS: Recommendations (José M. Peiró)

José Maria Peiró spoke to his report on the review of ARTS.

Janel Gauthier noted that the recommendations of the Working Group mandated to review the ARTS program had been reviewed by the EC and that the EC had unanimously adopted a motion to recommend to the BoD that the recommendation about the model to use for future ARTS be approved.

MOTION: "that the BoD receives the report on the review of ARTS."

Motion moved by Buxin Han, seconded by James Bray.

Motion carried (unanimously)

MOTION: "that that the BoD approves the recommendation pertaining to the adoption of the Mixed Model for the next coming editions of ARTS and the transition toward the Team Project Model when the sustainability of the resources will have been established".

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimously)

A copy of the report is attached to the original of these Minutes (see Appendix 30).

8.4. Task Forces

8.4.1. Task Force on IAAP Congress (Chair, Christine Roland-Lévy)

A report of the Task Force on the IAAP Congress was tabled for consultation and review. A copy of it is attached to the original of these Minutes (see Appendix 31).

8.4.2. Task Force on IAAP Governance (Chair, Kurt Geisinger)

A report of the Task Force on IAAP Governance was tabled for consultation and review. A copy of it is attached to the original of these Minutes (see Appendix 32).

8.4.3. Task Force on Strategic Planning (Chair, Gary Latham)

A report of the Task Force on IAAP Strategic Planning was tabled for consultation and review. A copy of it is attached to the original of these Minutes (see Appendix 33).

8.4.4. Oral Reports from Breakout Groups

Recommendations from Task Forces were discussed by BoD members in three concurrent breakout groups – one breakout group for each Task Force. Each group had 30 minutes to discuss the recommendations of the Task Force. The breakout sessions were followed by a plenary session during which each breakout group had 5 minutes to report its priorities for action to the Board of Directors.

Prior to the BoD meeting, BoD members attending the Yokohama meeting were asked to identify among the three breakout groups two groups they would prefer to join without rank-ordering their preferences.

Oral reports from breakout groups were provided by Christine Roland-Lévy (Task Force on the IAAP Congress), Kurt Geisner (Task Force on IAAP Governance), and Christina Sue-Chan (Task Force on IAAP Strategic Plan).

8.4.5. Key recommendations from Task Forces

Two Task Force reports contained specific recommendations: the report on the IAAP Congress and the report on Strategic Planning. The key recommendations contained in those two reports were considered for approval.

Task Force on the IAAP Congress:

Janel Gauthier noted that the key recommendations contained in the report from the Task Force on the IAAP Congress had been reviewed by the EC and that the EC had unanimously adopted a motion to recommend to the BoD that they be approved. Those recommendations were:

- To offer an International Congress of Applied Psychology (ICAP) every other year;
- To alternate the location of the ICAP between the Northern (July) and the Southern Hemisphere (December/January);
- To test the desirability, feasibility, and viability of this new model with a special ICAP to be held in December 2020, for the closing of the celebration of IAAP's Centennial.

MOTION: "that the BoD approves the following key recommendations of the Task Force on the IAAP Congress:

- To offer an International Congress of Applied Psychology (ICAP) every other year;
- To alternate the location of the ICAP between the Northern and the Southern Hemisphere, with the Congress in July when held in the Northern Hemisphere and in December/January when held in the Southern Hemisphere;
- To test the desirability, feasibility, and viability of this new model with a special ICAP to be held in December 2020, for the closing of the celebration of IAAP's Centennial."

Motion moved by Janel Gauthier on behalf of the EC.

Discussion of the motion focused on the importance of consulting with other organizations, the importance of considering the timing of the Congresses when held in the Southern Hemisphere, the cost to attendees of increased number of Congresses, the potential impact on number of delegates attending the International Congresses of Psychology and the International Congresses of Applied Psychology, the importance of opening up psychology to the Spanish-speaking world and other regions in the Southern Hemisphere where international congresses of psychology are rarely held, the consideration of strengthening the Regional Conference of Psychology rather than increasing the frequency of the ICAP, the consideration to the alternate two year ICAP being badged as ICAP Outreach or ICAP Regional to reduce the potential competition with the International Congresses of Psychology.

A vote on the motion was called.

Motion carried (majority)

Task Force on Strategic Planning:

Janel Gauthier noted that the key recommendations contained in the report from the Task Force on Strategic Planning had been reviewed by the EC and that the EC had unanimously adopted a motion to recommend to the BoD that they be approved. Those recommendations were:

- Formation of a 5-member policy advisory committee;
- Creation of an administrative office or an Operations Centre.

MOTION: "That the BoD approves the following key recommendation of the Task Force on Strategic Planning: Formation of a 5-member policy advisory committee."

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

MOTION: "That the BoD approves the following key recommendation: Creation of an IAAP Operations Centre."

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

MOTION: "That the BoD approves the following proposal as tabled:

- 1) A request for proposals (RFP) will be developed and circulated widely in an open procurement process.
- 2) The RFP will be for a contract to establish and run an IAAP Operations Centre during a pilot period lasting 4 years.
- 3) A statement of work will be needed so that we and potential bidders can be realistic in budgeting time and money. The tasks and functions assigned to the contractor will grow over time in a phased start, as outlined in the yet-to-be-drafted Statement of Work. For example, the main functions might be management of the membership database, website, social media connections, and preparation for ICAP 2018 with other functions added in subsequent years (e.g., management of association funds and banking, meeting planning).
- 4) Bidding should be open to any kind of organisations (e.g., university institutes, membership associations, association management consultants, other private firms). The successful bidder might be a university-hosted institute, another association's administrative office, or even a private firm, so that IAAP does not become an employer.
- 5) The IAAP Operations Centre may be located anywhere in the world."

Motion moved by Janel Gauthier on behalf of the EC.

The following requests were made during the discussion of the motion: that national psychology organisations be sent the tender; that consideration be given to data sharing and privacy laws being consistent regardless of location of administrative office, that the website development be given to someone with expertise.

Motion carried (unanimous)

Discussion was held regarding the Vision Statement and Core Values submitted for consideration by the Task Force on Strategic Planning in its report and the need for the

IAAP to have something like them in addition to the existing Mission Statement as defined in the IAAP Constitution.

in **MOTION:** "that the BoD approves the Vision Statement and Core Values as it appears in the Taskforce paper on Strategic Planning."

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

ACTION: A page web is to be created to highlight the Mission, Vision and Core Values of IAAP and be posted on the IAAP website. The task is to be completed by the Communications Coordinator in collaboration with the Information and Technology Coordinator.

8.4.6. Proposal to Create Task Force on Terrorism (Janel Gauthier)

Janel Gauthier spoke to this proposal, which is attached to the original of these Minutes (see Appendix 34). He also announced that Maria Paz García-Vera had kindly agreed to chair the Task Force on Terrorism.

Janel Gauthier noted that the proposal had been reviewed by the EC and that the EC was unanimous in recommending to the BoD that it be approved.

MOTION: "that the BoD approves the proposal to create a Task Force on Terrorism".

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

8.5. International Project on Competence in Psychology (Chair, Sverre Nielsen)

Sverre Nielsen attended the meeting at 3.45 pm to speak to the meeting and provide some background information regarding the development of the International Declaration on Core Competences in Professional Psychology. He left the meeting at 4.00 pm.

8.5.1. Final report of International Project of Core Competence in Psychology

Report was tabled for information.

8.5.2. International Declaration on Core Competences in Professional Psychology

MOTION: "That the BoD thanks Sverre Nielsen and the members of his Working Group for their contribution to international psychology through the development of the International Declaration of Core Competences in Professional Psychology."

Motion moved by Janel Gauthier, seconded by José Maria Peiró.

Motion carried (unanimous)

ACTION: Janel Gauthier announced that the International Declaration on Core Competences in Professional Psychology would be placed on the IAAP website and would be promoted throughout IAAP.

9. Reports of Divisions (Divisions Coordinator, Lyn Littlefield)

Lyn Littlefield spoke to the summary reports tabled and noted that Divisions could gain ideas from other Divisions through perusing the reports. It was noted that webinars could be used to provide support to Presidents-Elect on how to increase Division activities.

A copy of the tabled summary reports is attached to the original of these Minutes (see Appendix 35).

All submitted written Division reports were tabled for information. The tabled reports are identified by the letter “T” below:

- 9.1. Division 01 – Organizational Psychology (President, Gary Latham) (T)
- 9.2. Division 02 – Psychological Assessment & Evaluation (President, Jacques Grégoire) (T)
- 9.3. Division 03 – Psychology and Societal Development (President, Janak Pandey) (T)
- 9.4. Division 04 – Environmental Psychology (President, Paul Wesley Schultz) (T)
- 9.5. Division 05 – Educational and School Psychology (President, Andrew Martin) (T)
- 9.6. Division 06 – Clinical and Community Psychology (President, María Paz García-Vera) (T)
- 9.7. Division 07 – Applied Gerontology (President, Constança Paúl) (T)
- 9.8. Division 08 – Health Psychology (President, Urte Scholz) (T)
- 9.9. Division 09 – Economic Psychology (President, David Leiser) (T)
- 9.10. Division 10 – Psychology and Law (President, Colin Tredoux) (T)
- 9.11. Division 11 – Political Psychology (President, Hamdi Muluk)
- 9.12. Division 12 – Sport Psychology (President, Joan Duda)
- 9.13. Division 13 –Traffic Psychology (President, Lisa Dorn) (T)
- 9.14. Division 14 – Applied Cognitive Psychology (President, José Cañas) (T)
- 9.15. Division 15 – Students (President, Luminita Patras) (T)
- 9.16. Division 16 – Counselling Psychology (President, Maria Eduarda Duarte) (T)
- 9.17. Division 17 – Professional Practice (President, James Bray) (T)
- 9.18. Division 18 – History of Applied Psychology (President, Rubén Ardila) (T)

A copy of all the tabled Division reports is attached to the original of these Minutes (see Appendix 36)

10. Reports on Inter-Associations Relations

Reports on Inter-Associations Relations were tabled for information. A copy of the tabled reports is attached to the original of these Minutes (see Appendix 37)

10.1. International Union of Psychological Science (IAAP Liaison, Janel Gauthier)

Tor Levin Hofgaard (Vice-President, IUPsyS) provided a brief update about current issues for the International Union of Psychological Science.

10.2. International Association for Cross-Cultural Psychology (IAAP Liaison, Rolando Diaz-Loving)

10.3. International Council of Psychologists (IAAP Liaison, Janel Gauthier)

10.4. European Federation of Psychologists' Associations (IAAP Liaison, José M. Peiró)

Robertas Povilaitis (Secretary-General, EFPA) provided a brief update about current issues for the European Federation of Psychologists' Associations.

10.5. Interamerican Psychological Society (IAAP Liaison, María Regina Maluf)

10.6. Asian Psychological Association (IAAP Liaison, Buxin Han)

10.7. Pan African Psychology Union (IAAP Liaison, Tholene Sodi)

10.8. United Nations (IAAP Liaison, José M. Peiró & IAAP Representative, Judy Kuriansky)

Judy Kuriansky provided a brief update about the current activities of the IAAP Representatives to the UN.

MOTION: "That the BoD thanks Judy Kuriansky and her team for her work with the UN on behalf of the IAAP."

Motion moved by Janel Gauthier, seconded by Christine Roland-Lévy

Motion carried (unanimous)

10.9. International Social Sciences Council (IAAP Liaison, Christine Roland-Lévy)

11. Reports on Congresses and Conferences

11.1. International Congress of Applied Psychology (ICAP)

11.1.1. 2014 ICAP – Paris

11.1.1.1. Congress Report (Christine Roland-Lévy)

11.1.1.2. Financial Report (Christine Roland-Lévy)

11.1.1.3. Congress Evaluation Report (Christine Roland-Lévy)

A copy of the reports on the 2014 ICAP is attached to the original of these Minutes (see Appendix 38). All of them were tabled prior to the BoD meeting for consultation.

As President of the 2014 ICAP, Christine Roland-Lévy spoke to her reports.

Janel Gauthier noted that the three reports on the 2014 ICAP were final reports and that the EC had reviewed them and adopted a motion to recommend to the BoD that they be received.

MOTION: "That the BoD receives the attached Congress Report, Financial Report and Congress Evaluation Report as submitted."

Motion moved by Janel Gauthier on behalf of the EC.

Motion carried (unanimous)

MOTION: "That the BoD thanks Christine Roland-Lévy for her work as President of the 2014 ICAP and her highly successful conference".

Motion moved by Janel Gauthier, seconded by José Maria Peiró.

Motion carried (unanimous)

11.1.2. 2018 ICAP – Montreal (Co-presidents, David Dozois & Peter Graf)

David Dazois spoke to this item and provided an update regarding progress towards 2018 ICAP. The need to ensure diversity of speakers and program was highlighted.

A copy of the progress report on the 2018 ICAP is attached to the original of these Minutes (see Appendix 39). It was tabled prior to the BoD meeting for information.

MOTION: "that the BoD thanks David Dozois and Peter Graf for the work done to date in organizing the 2018 ICAP."

Motion moved by Janel Gauthier, seconded by Christine Roland-Lévy.

Motion carried (unanimous)

11.1.3. 2022 ICAP – Beijing

Janel Gauthier submitted a progress report which was tabled for consultation. A copy of it is attached to the original of these Minutes (see Appendix 40).

The signing of the Agreement between the IAAP and the Chinese Psychological Society for the hosting of the 30th ICAP took place at the conclusion of the meeting.

ACTION: The President of the 2022 ICAP will take the copies of the Agreement to Beijing to have them signed on behalf of the Chinese Psychological Society by Prof. Xiaolan Fu, Secretary-General of the Chinese Psychological Society, and Prof. Xianghong Sun, Secretary-General of the 2022 ICAP. According to Chinese regulations, those signatures are required for the Agreement to be valid.

11.1.4. Special ICAP to celebrate IAAP Centennial

Janel Gauthier spoke to this item. He explained that time is short to launch a formal call for bids for hosting a special ICAP to celebrate the IAAP Centennial in 2020, and that Mexico had already offered to host the IAAP Centennial in 2020 in Cancun. However, under the current IAAP rules, it is not possible to consider a bid from any national organization of psychology without completing first a formal Call for Bids. Hence the following motion, which aims to seek from the BoD a waiver of the requirement to call for bids before being able to consider an offer to host the IAAP Centennial ICAP. If approved, the waiver will make it possible to consider the offer from Mexico or, for that matter, from any other country.

MOTION: "That the BoD waive the requirement to call formally for bids before being able to consider an offer to host the Centennial Congress of Applied Psychology."

Motion moved by Janel Gauthier, seconded by Christine Roland-Lévy.

Motion carried (unanimous)

Janel Gauthier invited the members of the Board of Directors to contact national organizations to apply for hosting the special ICAP, thereby opening the process up to consider any bids from other countries.

ACTION: The party interested in hosting the special ICAP to celebrate the IAAP Centennial in Mexico will be asked to complete the IAAP application form for the hosting an ICAP and submit a detailed budget by the end of October or the beginning of November 2016. The same request will be made to any other party interested in hosting this special congress.

11.2. Regional Conference of Psychology (RCP)

11.2.1. 2015 RCP – Armenia, Colombia

José M. Peiró submitted a report which was tabled for consultation. A copy of it is attached to the original of these Minutes (see Appendix 41)

11.2.2. 2017 RCP – Hanoi, Vietnam

Janel Gauthier and Buxin Han submitted a progress report which was tabled for consultation. A copy of it is attached to the original of these Minutes (see Appendix 42).

11.3. Other Congresses or Conferences

11.3.1. European Congress of Psychology (7-10 July, 2015) – Milan

Lourdes Munduate attended on behalf of IAAP the 2015 General Assembly of EFPA. She submitted a report which was tabled for consultation. A copy of it is attached to the original of these Minutes (see Appendix 43).

11.3.2. Interamerican Congress of Psychology (12-16 July, 2015) – Lima

Janel Gauthier and José M. Peiró submitted a report which was tabled for consultation. A copy of it is attached to the original of these Minutes (see Appendix 44).

11.3.3. Second East and Central African Regional Conference of Psychology (8-12 November, 2015) – Nairobi, Kenya

James Kagaari and Sodi Tholene submitted a report which was tabled for consultation. A copy of it is attached to the original of these Minutes (see Appendix 45).

11.3.4. European Federation of Psychology Students' Associations (EFPSA) Congress (1-8 May, 2016) – Vimeiro, Portugal (Luminita Patras)

Luminita Patras submitted a report which was tabled for consultation. A copy of it is attached to the original of these Minutes (see Appendix 46).

11.3.5. International Congress of Psychology (24-29 July, 2016) – Yokohama

Janel Gauthier presented a brief verbal report in which he highlighted the sessions sponsored by IAAP Divisions.

12. Other business

There was no further business raised.

13. Date and Place of Next BoD Meeting (Janel Gauthier)

Janel Gauthier moved a motion:

MOTION: "that the BoD approve that the next BoD meeting will be held in Montreal in 2018."

Motion moved by Janel Gauthier, seconded by Christine Roland-Lévy.

Motion carried (unanimous)

14. Adjournment

MOTION: "That the President be thanked for his leadership of this BoD meeting and of the IAAP"

Motion moved by José Maria Peiró on behalf of the Executive Committee.

Motion carried (unanimous)

MOTION: "That the BoD approve that the meeting be adjourned".

Motion moved by Janel Gauthier, seconded by Christine Roland-Lévy.

Motion carried (unanimous)

Meeting adjourned at 17:35.

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