

LOCAL AND REGIONAL OUTSTANDING MEMBER OF THE YEAR PROGRAM GUIDELINES

This award honors a member of a local association who has demonstrated leadership skills; participated in local, regional and international association activities as an officer, committee chair or member; contributed time and talent to the local community; written articles on his/her field and shown an interest in keeping up to date by participating in educational programs. The award recognizes activity during the previous year, rather than service rendered over many years.

ELIGIBILITY

The entrant must be a member in good standing of a local BOMA Association or Member-At-Large and BOMA International. Include length of membership and membership location in submission.

SUBMISSION

1. Submissions must be in an 8 ½" x 11" resume format submitted in a PDF file. Submissions should be limited to 2-4 pages.
2. Written descriptions to be submitted for each of the following criteria:
 - **Advocacy/Legislative Involvement** and activities participated on local, state and international levels to include PAC Fundraising efforts and participation. 1-20 points
 - **Leadership Skills** demonstrated (this must include a letter from local association describing these skills). 1-15 points
 - **Articles Written** on commercial real estate that have been published (this could include local newsletters, etc.). 1-10 points
 - **Elective Offices Held** in local, regional or International association. 1-10 points
 - **Participation in Association** - cite specific number of committee involvement; local, regional or International 1-15 points
 - **Community Contribution** - time and impact to the community 1- 5 points
 - **BOMA Education** 1-25 points
3. Enrollment in the Real Property Administrator (RPA), Systems Maintenance Administrator (SMA), Facility Management Administrator (FMA) program and completed at least one course. 5 points
4. Earned Real Property Administrator (RPA), Systems Maintenance Administrator (SMA), Facility Management Administrator (FMA) or Certified Property Manager (CPM) designation. 10 points
5. Continuing Education (BEEP, CEC Seminars, Conference Education, Instruction or Presenter, Webinars) 10 points
6. **Photograph** -One color photo (minimum 300 psi) electronic format (JPG).

JUDGING

1. Judging to occur at the local and regional levels.
2. Local winners will be submitted to the regional panel of judges.

