**GSCA Leader Commitment (2019-2020)**

As a leader within GSCA, I have agreed to take on certain voluntary but nevertheless formal and important responsibilities. The role I play has an impact on the overall success of GSCA and on the value of membership. By accepting this position, I am committing to fulfill its responsibilities or to seek assistance when I am unable to do so.

The success of GSCA depends on each person’s integrity to fulfill their commitment. By signing this form, I acknowledge my role and responsibility as a leader:

(Initial) **I will accept the responsibility of becoming an Executive Board or Leadership Team member and shall be responsible to GSCA and my colleagues in the profession in the following ways:**

* Be accountable for execution of the GSCA mission
* Be accountable for following bylaws and the procedures set forth by GSCA
* Serve as a steward of school counseling with the public
* To oversee policy and program implementation
* Be responsible for the financial health of the organization, including abiding by all financial policies, procedures and budget
* To follow and keep current regarding trends in school counseling
* To maintain independence and objectivity and do what a sense of fairness, ethics, GSCA’s values and personal integrity dictate
* To ask questions, challenge ideas and ensure recommendations are in line with the mission
* To bring good will and a sense of humor to our work

The work of the leadership is governed by GSCA’s Bylaws and Organizational Handbook.

(Initial) **The Executive Board and Leadership Team of GSCA shall:**

* Attend in person the annual Leadership Development Institute (LDI)
* Be accountable for the information in the Leadership Orientation
* Submit at least one Beacon article and one article for *The Counselor Connection* each year
* Sponsor or submit a program proposal for the annual conference
* Recruit at least one new GSCA member per year
* Serve on a committee if requested by the President
* Help identify future leaders and committee chairs
* Be in good standing with professional regulatory authorities
* Submit an annual Plan of Action and execute on all duties, objectives and tactics it contains
* Encourage submissions of Professional Recognition packets and participation in the GSCA leadership process
* Encourage nominations for elected positions
* Attend the Annual Conference and Membership Assembly
* Adhere to GSCA Bylaws, ethical standards, and all policies and procedures
* Follow financial policies and procedures and do not exceed budget (if applicable)
* Perform other duties as directed
* Hold membership in GSCA (all leaders) and ASCA (Executive Board)
* Submit vouchers to the Office for reimbursement of approved, budgeted expenses within 30 days of incurring the expense
* Refrain from signing any contract (GSCA President must sign contracts)
* (Committee Chairs) Submit a list of committee members annually to the President and Office
* (Committee Chairs) Refrain from making any revisions or using a revised form unless approved by the Executive Board

(Initial) I will review the Organizational Handbook for responsibilities specific to position.

I, hereby acknowledge that, as a volunteer of GSCA, I will serve GSCA, our members, and the school counseling community in good faith and with full understanding of my obligation to our community.

Print Name:

Signature:

Position:

Date:

*Thank you for your service to GSCA, our members, and the school counseling community.*

Agreement For Commission Of Work Made For Hire

And Copyright Transfer To The Georgia School Counselor Association, Inc. (GSCA)

Georgia School Counselor Association, Inc. hereby outlines that (Volunteer) may produce materials for GSCA during the course of the Volunteer’s service for the Georgia School Counselor Association as the 2019-2020 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Leadership Team Position).

In consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the parties agree as follows:

**Work Made for Hire:**

The parties understand and agree that Work completed for GSCA (will) include(s) original work of Volunteer, and that the Work shall be considered a “work made for hire” as that term is defined by United States copyright law.

**Transfer of Copyright Ownership:**

In the event that the Work is not a “work made for hire” under section 101(2) of the Copyright Act of 1976 (or successive law), Volunteer hereby agrees that his or her original work is created under commission from Georgia School Counselor Association, Inc. and he or she assigns and conveys ownership and copyright in his or her Work that was completed on GSCA’s behalf exclusively, irrevocably, and royalty free to Georgia School Counselor Association, Inc.

**Warranty:**

Volunteer warrants that his or her Work(s) will not infringe on any existing copyright and contain no matter which, if published, would be defamatory or otherwise violate law. All liability for improper reproduction of copyrighted material lies with the Volunteer.

**Volunteer:**

Signature:

Printed Name:

Date: