

# COTP Houston-Galveston Policy - Notice of Intent to Disable Machinery (Updated 4/2025)

**Intentional Disabling is Not Authorized for the Bolivar Roads Anchorage.  
This notice is Not Required for the Galveston Fairway Anchorage.**

1. Engineering maintenance essential to the reliability of sophisticated, modern propulsion plants occasionally requires procedures which degrade or disable propulsion systems. We encourage routine scheduled maintenance but require awareness of the resulting restrictions to vessel maneuverability in order to ensure the safety of ships, facilities, crews and the port in the event of heavy weather, toxic release, fire, or other emergency that might necessitate unscheduled ship movement.
2. To that end, every seagoing, self-propelled vessel greater than 500 gross tons moored or anchored within the COTP Zone planning to disable machinery affecting main propulsion, steering or electrical generation and distribution systems shall provide advance notice to the COTP.
3. The use of this form will effect the required notification which will be separately acknowledged via email upon receipt.
4. This process is consistent with the requirements in Title 33 Code of Federal Regulations (CFR) paragraphs 160.216 and 161.12 to make notification of hazardous conditions and/or hazardous vessel operating conditions respectively and is in addition to the requirements in 46 CFR 2.01-15 for vessels certified by the U. S. Coast Guard to make notifications to the Officer in Charge Marine Inspections (OCMI) prior to commencing repairs.

\* Name of the Vessel: \_\_\_\_\_

\* Location: \_\_\_\_\_

\* Maintenance to be performed: \_\_\_\_\_

\* Start Date (MM DD YYYY): \_\_\_\_\_

\* Start Time (0000-2359): \_\_\_\_\_

\* End Date (MM DD YYYY): \_\_\_\_\_

\* End Time (0000-2359): \_\_\_\_\_

\* Estimated time to restore normal operations in an emergency: \_\_\_\_\_

\* Owner/Operator/Agent: \_\_\_\_\_

\* Point of Contact: \_\_\_\_\_

\* Phone Number: \_\_\_\_\_

\* Email: \_\_\_\_\_

\* Please provide detailed description of your operations:

\*\*\* Once completed, save a copy for your personal records and e-mail:

HoustonTraffic@uscg.mil; HoustonWWM@uscg.mil; MSUTexasCityWaterways@uscg.mil

If you have any questions or issues with the form please contact VTS at 281-464-4837.