

Dear GCNKAA Associate Member,

It's that time of year again! The goal this year is to have your 2023 Membership Directory in your hands by the end of January.

Enclosed is the current proof of how your company will be listed in the 2023 Directory. Please review the enclosed proof carefully in its entirety. If there are any changes that need to be made, please correct the information below and fax, mail or email back to Michele at the Apartment Association (Michele@gcnkaa.org) by November 18, 2022. That IS the official cut-off date for the 2023 Membership Directory. All changes **MUST BE MADE IN WRITING** and no phone call changes will be made. If you would like to complete this form online, visit www.gcnkaa.org. Even if you contacted the GCNKAA office in 2022 with changes, we strongly suggest you review your proof as not all changes to the database are reflected in the directory for a multitude of reasons. Any changes made after November 18, 2022, will appear in the 2024 Membership Directory.

_____ There are no corrections to the listing of my company as displayed in the 2023 Membership Directory proof

_____ Please make the following changes to my company listing

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL: _____ WEBSITE: _____

PRODUCTS AND SERVICES SECTION: As an Associate Member, you are allowed up to **three (3) free listings** in the Product and Services section. To create a more user-friendly section, we have streamlined the categories using pre-approved categories. Below are the listings you are currently under. If you would like to change your listings, please do so by using the enclosed list of categories. Simply review the list and place a check mark next to the three categories you would like to be listed under, complete the bottom of the form and send back to GCNKAA (attn.: Michele Klusman) with this directory form.

If you would like to be listed in more than three (3) categories, there is a \$10 charge per extra listing. Due to a new policy, these additional listings must be paid in advance. Please remit payment with this form or contact GCNKAA for an invoice.

CURRENT LISTINGS:

PRODUCT LISTING: ADD DELETE or CHANGE: _____

PRODUCT LISTING: ADD DELETE or CHANGE: _____

PRODUCT LISTING: ADD DELETE or CHANGE: _____

Please return this form no later than November 18, 2022!