

Job Posting: Assistant Property Manager

Company: MAA Trussville
Contact: Kady Gonzales, Admin
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Position: Property Manager
Type: Full Time
Salary: See job description
Start Date: March 10, 2025
End Date: March 11, 2025

Becoming a part of MAA is exciting and rewarding for those who enjoy working with a dynamic team. Join us as we exceed our residents' expectations of a place to call home. **Assistant Property Manager**

Are you ready to take the next step towards being a leader on a team in the multifamily housing industry? At MAA, we believe that you are our differentiating factor – our competitive advantage. Our associates help transform properties into communities and apartments into homes. This position is for the super-organized person who enjoys working with people and helping prospects find their perfect home. The Assistant Property Manager will be responsible for collecting rent and ancillary fees from residents, including collections of delinquent accounts; posting income and deposits; inspection of apartment homes after move-out; sales and customer service with current and prospective residents; leasing apartments; office management and support.

Qualifications:

- 1-3 years of Assistant Property Manager and/or Leasing experience
- Bookkeeping skills and/or experience
- High school diploma/GED, Bachelor's degree preferred

Benefits:

MAA recognizes that talented people are attracted to companies that provide competitive pay, comprehensive benefits, and outstanding advancement opportunities. We offer a comprehensive benefits package including, but not limited to, the following:

- Apartment Discount and Associate Renewal Cap
- Medical, Dental, and Vision Insurance
- Life and Disability Insurance
- Vacation, Sick Leave, and Holiday Pay
- Performance-based Incentives and Commissions
- 401(k) Retirement Plan
- Tuition Reimbursement
- Opportunities for promotion and internal career advancement

Visit <https://www.maac.com/careers/> to apply online.

We are committed to providing service excellence and value to those who depend on us at MAA. Our people-first approach has been transforming properties into communities and apartments into homes for over 25 years. As the largest owner-operator of multifamily apartments in the United States – we are established leaders in the real estate space – bringing tremendous opportunities to those looking to

build their careers. We invite you to explore our Brighter View and find your place at MAA!

EOE M/F/V/D

Drug Free Workplace

Applicants should resume to the attention of: [Apply Here](#)