

# MAINTENANCE TECHNICIAN JOB OPPORTUNITY

- Please read the job description in its entirety.
- Applications / Resumes should NOT be sent to the Greater Birmingham Apartment Association but to the contact listed on the job description.
- For questions concerning all jobs listed, please contact the person listed on the specific job opportunity of interest.

Email to apply: [jallen@sealyrealty.com](mailto:jallen@sealyrealty.com)

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Property /  
Company  
Name      Bentwood Apartments

Managemen  
t Company      Sealy Management Company

Position      Maintenance Technician

Full Time /  
Part Time      Full Time

Job  
Description  
(if not  
uploaded  
above)      We are looking for a Maintenance Technician for our *Bentwood Apartments location*. This community is located in Birmingham, AL. As the Maintenance Technician, you are responsible in aiding all general maintenance of the apartment community. This includes routine and preventive maintenance, turnover maintenance, and other duties to maintain the property.

## RESPONSIBILITIES

(include, but are not limited to)

- Complete work orders and other community maintenance
- Strive to make the community appearance at or above quality standards at all times, including picking up trash, cleaning buildings and amenities on an ongoing basis
- Look for needed maintenance and liability hazards and reports them to Manager
- Prepare vacant apartments for move in
- Review the make-ready board and follows through on direction from the manager to determine action to be taken on vacant apartments

- Make all repairs and replacements necessary for the apartment to be occupied
- Require to work odd schedules and be on call
- Adhere to all safety policies and procedures

**Minimum Required Qualifications:**

- HVAC Certification required, ability to troubleshoot and repair HVAC equipment, plumbing systems, electrical systems, all major appliances including washer and dryer

**Physical Demands:** Will be exposed to the constant activity that requires intermittent standing, bending, crouching, pushing/pulling, lifting/moving/carrying light and heavy loads, climbing stairs and ladders.

We are an equal opportunity employer and value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status. Employment offers are contingent upon successful completion of a background check.

