

BUILDING CATEGORIES: B2 - B36

ENTRY CHECKLIST

SINGLE FAMILY - DETACHED

Eligibility and Judging Criteria

Single Family - Detached homes will be judged on the basis of context, interior design, interior floor plan, entrance area, living areas, kitchen, baths, bedrooms, special design features, overall quality and innovative response to the target market.

Builders will be judged in categories divided by the number of homes started in a one-year period without regard to Sold/Unsold or Occupied/Unoccupied status. Furnishings or decorations will **not** be taken into consideration by the judges in the Building Categories.

All homes must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Electronic judging will take place July 25th to August 3rd. Homes entered must **NOT** be a model home.

Entry Requirements Checklist

- ☐ **Please complete all entry forms in the online entry system**
 - ***The online system can take JPEGs, PDFs and YouTube video files.***
- ☐ ***If the home is sold*** - Upload the sales contract to the online system with the ID number on the file name.
- ☐ ***If the home is not sold*** - submit a promotional piece that indicates the sales price of that house on that lot for unsold/unoccupied homes through the online system. Please make sure all files are labeled with the entry number assigned to you.

Entry Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire house beginning from the curb or a maximum of 10 photos including entrance area, floor plan and all rooms.
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the interior floor plan(s). Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the front elevation. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

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BUILDING CATEGORIES: B37 – B50
ENTRY CHECKLIST
BEST BUILDING DESIGN - DETACHED & ATTACHED MODEL

Eligibility and Judging Criteria

Building Design – Detached & Attached Models will be judged on the basis of context, exterior design, interior floor plan, entrance area, living areas, kitchen, baths, bedrooms, special design features, overall quality and innovative response to the target market. Model Home furnishings or decorations will **not** be taken into consideration by the judges in the Building Categories.

All Model Homes must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Electronic judging will take place July 25th to August 3rd. Home ***entered must currently be used as a model.***

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - ***The online system can take JPEGs, PDFs and YouTube video files.***
- ☐ ***If the home is sold*** – Upload the sales contract to the online system with the ID number on the file name.
- ☐ ***If the home is not sold*** – submit a promotional piece that indicates the sales price of that house on that lot for unsold/unoccupied homes through the online system. Please make sure all files are labeled with the entry number assigned to you.

Entry Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire house beginning from the curb or a maximum of 10 photos including entrance area, floor plan and all rooms.
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the interior floor plan(s). Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the front elevation. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
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BUILDING CATEGORIES: B52 - B59

ENTRY CHECKLIST

SINGLE FAMILY - ATTACHED

Eligibility and Judging Criteria

Single Family - Attached homes will be judged on the basis of context, exterior design, interior floor plan, entrance area, living areas, kitchen, baths, bedrooms, special design features, overall quality and innovative response to the target market. Homes will be judged without regard to builder volume, Sold/Unsold or Occupied/Unoccupied status. Furnishings or decorations will not be taken into consideration by the judges in the Building Categories.

Single Family - Attached homes must have been built and marketed "for sale" and have at least one common wall. Single-Family - Attached (Conversions) definition: Product that had previous non-ownership use whether residential, rental, office or warehouse. **THIS IS NOT NEW CONSTRUCTION.**

All homes must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Electronic judging will take place July 25th to August 3rd. Homes entered must NOT be a model home.

Entry Requirements Checklist

- ☐ **Please complete all entry forms in the online entry system**
 - *The online system can take JPEGs, PDFs, and YouTube video files.*
- ☐ *If the home is sold* - Upload the sales contract to the online system with the ID number on the file name.
- ☐ *If the home is not sold* - submit a promotional piece that indicates the sales price of that house on that lot for unsold/unoccupied homes through the online system. Please make sure all files are labeled with the entry number assigned to you.

Entry Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire house beginning from the curb or a maximum of 10 photos including entrance area, floor plan and all rooms.
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the interior floor plan(s). Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the front elevation. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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BUILDING CATEGORIES: B60 - B69
ENTRY CHECKLIST
SINGLE FAMILY - URBAN REDEVELOPMENT/REVITALIZATION

Eligibility and Judging Criteria

Single Family - Urban Redevelopment/Revitalization homes will be judged on the basis of context, interior design, interior floor plan, entrance area, living areas, kitchen, baths, bedrooms, special design features, overall quality and innovative response to the target market.

Single Family - Urban Redevelopment/Revitalization homes should meet all of the following criteria to qualify for this category: a) Must be in or adjacent to existing urban development (street grid, urban or neighborhood street pattern; b) must be inside I-285; and c) Must have access to public transportation within 1/2 mile of property boundary.

Builders will be judged without regard to Sold/Unsold or Occupied/Unoccupied status. Furnishings or decorations will not be taken into consideration by the judges in the Building Categories.

All homes must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Electronic judging will take place July 25th to August 3rd.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - The online system can take JPEGs, PDFs, and YouTube video files.
- ☐ If the home is sold - Upload the sales contract to the online system with the ID number on the file name.
- ☐ If the home is not sold - submit a promotional piece that indicates the sales price of that house on that lot for unsold/unoccupied homes through the online system. Please make sure all files are labeled with the entry number assigned to you.

Entry Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire house beginning from the curb or a maximum of 10 photos including entrance area, floor plan and all rooms.
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the interior floor plan(s). Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the front elevation. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
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SINGLE FAMILY - ZERO LOT LINE (All Builders)
ENTRY CHECKLIST
B70-74

Eligibility and Judging Criteria

Single Family - Zero Lot Line homes will be judged on the basis of: context, interior design, interior floor plan, entrance area, living areas, kitchen, baths, bedrooms, special design features, overall quality and innovative response to the target market.

Single Family-Zero Lot Line will be judged without regard to builder volume, Sold/Unsold or Occupied/Unoccupied status. Furnishings or decorations will not be taken into consideration by the judges in the Building Categories.

Single Family - Zero Lot Line homes must meet two of the following criteria: a) project meets the definition of Zero Lot Line, which allows a smaller lot size than ordinarily required by zoning without allowing a higher overall density. b) Project has 5-9 units per acre. c) Project is marked as a cluster.

All homes must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Electronic judging will take place July 25th to August 3rd. Homes entered must **NOT** be a model home.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - The online system can take JPEGs, PDFs, and YouTube video files.
- ☐ If the home is sold - Upload the sales contract to the online system with the ID number on the file name.
- ☐ If the home is not sold - submit a promotional piece that indicates the sales price of that house on that lot for unsold/unoccupied homes through the online system. Please make sure all files are labeled with the entry number assigned to you.

Entry Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire house beginning from the curb or a maximum of 10 photos including entrance area, floor plan and all rooms.
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the interior floor plan(s). Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the front elevation. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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Personal Achievement
ENTRY CHECKLIST
ROOKIE SALESPERSON OF THE YEAR

PA1 Rookie Salesperson of the Year

Eligibility and Judging Criteria

The Rookie Salesperson of the Year will be judged on the basis of sales volume, professionalism, personal involvement in the industry and community, working relationships and a personal interview. **The candidate must be employed by a member of the Greater Atlanta Home Builder's Association, a member of the Atlanta Sales and Marketing Council and a new home salesperson.**

Rookie salesperson status shall be defined as having one or less years of experience in new home sales, employed after June 15, 2024. His/her primary function and responsibility must be selling new homes full-time (defined as deriving 2/3 income from new home sales). Candidate may not be a sales manager, marketing director, advertising manager, vice president of marketing or company president.

Candidates must provide a video submission detailing their accomplishments and why they should win the award.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*
- ☐ 300-word statement written by candidates' Employer outlining the following **(In third person):** *
 - Contributions to achieving company goals of selling and closing new homes.
 - Professional techniques and innovative ideas used in selling new homes.
 - Service and involvement in the industry and community.
 - Candidates' sales performance, in dollar volume, number of units sold and sales percentage of sellable inventory.
 - Product profile, conditions and circumstances under which sales were made.
 - Overall attitude, cooperation and leadership Candidate brings to the company and fellow salespeople.

Entry Submission

- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the person's headshot. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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Personal Achievement
ENTRY CHECKLIST
SALESPERSON OF THE YEAR

PA2 Salesperson of the Year

Eligibility and Judging Criteria

The Salesperson of the Year will be judged on the basis of sales volume, professionalism, personal involvement in the industry and community, working relationships and a personal interview.

The candidate must be employed by a member of the Greater Atlanta Home Builder's Association, a member of the Atlanta Sales and Marketing Council and a new home salesperson.

His/her primary function and responsibility must be selling new homes full-time (defined as deriving 2/3 income from new home sales). Candidate may not be a sales manager, marketing director, advertising manager, vice president of marketing or company president.

Candidates must provide a video submission detailing their accomplishments and why they should win the award.

Entry Requirements Checklist

- ☐ **Please complete all entry forms in the online entry system**
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

- ☐ **300-word statement written by candidates' Employer outlining the following: (In third person) ***
 - Contributions to achieving company goals of selling and closing new homes.
 - Professional techniques and innovative ideas used in selling new homes.
 - Service and involvement in the industry and community.
 - Candidates' sales performance, in dollar volume, number of units sold and sales percentage of sellable inventory.
 - Product profile, conditions and circumstances under which sales were made.
 - Overall attitude, cooperation and leadership Candidate brings to the company and fellow salespeople.

Entry Submission

- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the person's headshot. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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Personal Achievement
ENTRY CHECKLIST
SALES MANAGER OF THE YEAR

PA3 Sales Manager of the Year

Eligibility and Judging Criteria

The Sales Manager of the Year will be judged on the basis of sales volume, professionalism, personal involvement in the industry and community, working relationships and a personal interview. **The candidate must be employed by a member of the Greater Atlanta Home Builder's Association, a member of the Atlanta Sales and Marketing Council and a new home sales manager for a builder company.**

The Sales Manager status shall be defined as a management professional who directly manages and trains on-site new home sales personnel.

Candidates must provide a video submission detailing their accomplishments and why they should win the award.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - ***The online system can take JPEGs, PDFs, and YouTube video files.***
- ☐ 300-word statement written by candidates' Employer outlining the following: **(In third person) ***
 - Professional achievements and performance in the past year
 - Number of communities supervised.
 - Number of salespeople supervised both directly and indirectly.
 - Total dollar volume of new homes sold in communities supervised.
 - Total number of new homes sold in communities supervised.
 - Sales percentage of sellable inventory in communities supervised.
 - Service and involvement in the industry and community.
 - Overall attitude, cooperation and leadership Candidate brings to the company and fellow salespeople.

Entry Submission

- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the person's headshot. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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Personal Achievement
ENTRY CHECKLIST
MARKETING DIRECTOR OF THE YEAR

PA4 Marketing Director of the Year

Eligibility and Judging Criteria

The Marketing Director of the Year will be judged on the basis of professionalism, development and implementation of an overall marketing plan, creation and implementation of unique marketing ideas, personal involvement in the industry and community, working relationships and a personal interview.

The candidate must be employed by a member of the Greater Atlanta Home Builder's Association and a member of the Atlanta Sales and Marketing Council.

The Marketing Director candidate must be responsible for developing and implementing the overall marketing policy, including market research, product development, merchandising and advertising.

Candidates must provide a video submission detailing their accomplishments and why they should win the award.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*
- ☐ A 300-word statement written by candidates Employer outlining the following **(In third person) ***
 - Professional achievements and performance in the past year
 - Development and implementation of the company's overall marketing plan
 - Ability to create and implement unique and innovative marketing ideas.
 - Service and involvement in the industry and community.
 - Overall attitude, cooperation and leadership Candidate brings to the company and its employees.

Photos Submission

- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the person's headshot. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.**
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Personal Achievement

ENTRY CHECKLIST

SALES TEAM OF THE YEAR

PA5 Sales Team of the Year

Eligibility and Judging Criteria

The Sales Team of the Year will be judged on the basis of collective sales volume, professionalism, personal involvement in the industry and community, working relationships and personal interviews.

The team must be employed by the same member of the Greater Atlanta Home Builder's Association and members of the Atlanta Sales and Marketing Council at the time of entry and receipt of the award.

The Sales Team of the Year is defined as a new home, on-site selling team consisting of two or more salespeople that sell in one community. The team must work at the same site and must share the commission in every sales report. Candidates may not be a sales manager, marketing director, advertising manager or vice president, vice president of marketing or company president.

Candidates must provide a video submission detailing their accomplishments and why they should win the award. Please be sure your write-up tells your complete story.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*
- ☐ 300-word statement written by candidates' Employer outlining the following **(In third person): ***
 - Contributions to achieving company goals of selling and closing new homes.
 - Professional techniques and innovative ideas used in selling new homes.
 - Service and involvement in the industry and community.
 - Candidates' sales performance, in dollar volume, number of units sold and sales percentage of sellable inventory.
 - Product profile, conditions and circumstances under which sales were made.
 - Overall attitude, cooperation and leadership Candidate brings to the company and fellow salespeople.
 - Gross sales, net sales and cancellations

Photos Submission

- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of each person's headshot or group photo.
- ☐ Please make sure photos/digital files are labeled with the entry number assigned to you. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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Personal Achievement
ENTRY CHECKLIST
ONLINE SPECIALIST OF THE YEAR

PA6 Online Specialist of the Year

Eligibility and Judging Criteria

The Online Specialist of the Year will be judged on the basis of online sales generated, schedule and kept appointments, creative follow-up strategies, professionalism, personal involvement in the industry and community, working relationships and personal interviews.

The candidate must be employed by a member of the Greater Atlanta Home Builder's Association and a member of the Atlanta Sales and Marketing Council.

Online specialists shall be defined as an individual whose primary function and responsibility must be providing customer service and generating sales by responding to online leads utilizing effective and timely responses and follow-up strategies. Candidate may not be a sales manager, on-site sales agent, marketing director, advertising manager, vice president of marketing or company president.

Candidates must provide a video submission detailing their accomplishments and why they should win the award. Please be sure your write-up tells your complete story.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*
- ☐ A 300-word statement written by candidates Employer outlining the following **(In third person): ***
 - Ability to maintain online sales percentages or sales volume.
 - Contributions to achieving company goals for scheduled and kept appointments.
 - Professional techniques and innovative ideas used in online sales.
 - Customer service
 - Service and involvement in the industry and community.
 - Product profile, conditions and circumstances under which sales were generated.
 - Overall attitude, cooperation and leadership Candidate brings to the company and fellow salespeople.

Photos Submission

- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the person's headshot. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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Personal Achievement

ENTRY CHECKLIST

Mortgage Professional OF THE YEAR- PA7

Attorney Professional OF THE YEAR- PA9

Eligibility and Judging Criteria

The Mortgage Professional & Attorney Professional of the Year will be judged on the basis of volume and units, schedule and kept appointments, creative follow-up strategies, professionalism, personal involvement in the industry and community, working relationships and personal interview.

The candidate must be employed by a member of the Greater Atlanta Home Builder's Association and a member of the Atlanta Sales and Marketing Council.

Candidates must provide a video submission detailing their accomplishments and why they should win the award. Please be sure your write-up tells your complete story.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*
- ☐ A 300-word statement written by candidates Employer outlining the following (**In third person**): *
 - Ability to maintain online sales percentages or sales volume.
 - Contributions to achieving company goals for scheduled and kept appointments.
 - Professional techniques and innovative ideas used in online sales.
 - Customer service
 - Service and involvement in the industry and community.
 - Product profile, conditions and circumstances under which sales were generated.
 - Overall attitude, cooperation and leadership Candidate brings to the company and fellow salespeople.

Photos Submission

- ☐ One (1) digital photo, JPEG ONLY at 300 DPI or more in horizontal format, of the person's headshot. Please make sure photos/digital files are labeled with home or builder name. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

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Personal Achievement

ENTRY CHECKLIST

PA8 Remodeler OF THE YEAR

Eligibility and Judging Criteria

The Remodeler of the Year will be judged on the basis of remodeling strategies, professionalism, personal involvement in the industry and community, working relationships and a personal interview.

The candidate must be employed by a member of the Greater Atlanta Home Builder's Association and a member of the Remodelers Council.

Candidates must provide a video submission detailing their accomplishments and why they should win the award. Please be sure your write-up tells your complete story.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*
- ☐ Submit online a 300-word statement written by candidates Employer outlining the following **(In third person): ***
 - Professional techniques and Unique problems solved on a project/Remodeling strategy.
 - Contributions to achieve client and company goals.
 - Personal involvement in the industry, Atlanta HBA, Remodelers Council and community
 - Overall attitude, cooperation and leadership
 - Working relationships

Photos Submission

- ☐ Submit (1) digital photo of the candidate JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, to the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. **DO NOT email us your photos/digital files.**

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REMODELING CATEGORIES: R1-R8, R13&14, R17

ENTRY CHECKLIST

Remodeling

Eligibility and Judging Criteria

Remodeling projects will be judged on the basis of creativity, aesthetics and market value, functional value of changes, cost effectiveness, special design features and how well stated objectives were met.

Remodeling projects involve changing the appearance and style of an existing residential structure, inside or out, by removing or covering over original details and substituting new materials and forms. All projects must have been completed between June 15, 2024, and June 15, 2025. Electronic judging will take place July 25th - August 3rd.

- ☐ **The Basement Remodel category** includes but is not limited to alterations to a basement space of a residential building to create a functionable space, i.e. work out room, media room, game room, etc.
- ☐ **The Specialty Room Category** includes but is not limited to the most effective application of theatre/movie room, game rooms, gun safe rooms, workout rooms, offices, laundry rooms etc. The space can be remodel of an existing room, an addition or an attic conversion.

Entry Requirements Checklist

- ☐ Please complete all entry criteria in the online entry system.
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission for THE WHOLE HOUSE RENOVATION Categories (R6-R8)

- ☐ You will have the option to upload one (1) YouTube video link of a tour/Matterport tour of the final renovations once complete.
- ☐ Submit the Original floor plan through the online system. Please make sure all files are labeled with the entry number assigned to you.
- ☐ Submit the Revised floor plan through the online system. Please make sure all files are labeled with the entry number assigned to you.
- ☐ Itemized bid through the online system. Please make sure all files are labeled with the entry number assigned to you.

Photos Submission

- ☐ Submit Five (5) digital photos before renovation took place JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format to the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
- ☐ Submit Five (5) digital photos after the renovation took place JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format to the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
- ☐ Submit (1) digital image that shows the most significant feature of the renovation, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format to the online system. Please label the photo with your entry number assigned to you and the Most Significant Feature

Additional Notes

- ☐ It's best that the "before" shots must show the identical views/features as the "after shots". If "before" photos are not available, describe details of the structure including sketches or design plans.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are DOUBLE CHECKING the materials required for each entry. You will NOT be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with NO REFUND.

REMODELING CATEGORIES: R9 & R15

ENTRY CHECKLIST

Remodeling Categories

Eligibility and Judging Criteria

Remodeling projects will be judged on the basis of creativity, aesthetics and market value, functional value of changes, cost effectiveness, special design features and how well stated objectives were met.

Remodeling projects involve changing the appearance and style of an existing residential structure, inside or out, by removing or covering over original details and substituting new materials and forms.

All projects must have been completed between June 15, 2024, and June 15, 2025.

Electronic judging will take place July 25th to August 3rd.

Residential Exterior categories include but not limited to alterations to the exterior of a residential building such as porticos, porches, decks, glass or screen enclosures, windows, dormers, and exterior resurfacings such as siding, stucco, etc. which enhances with overall appearance of the exterior. **The project cannot have added heated livable space to the home.**

The Outdoor Living Area category includes porches, decks, outdoor kitchens, hard scapes, pools or any combination that creates a beautiful and practical outdoor living environment.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - ***The online system can take JPEGs, PDFs, and YouTube video files.***
- ☐ Submit the Original floor plan through the online system. Please make sure all files are labeled with the entry number assigned to you.
- ☐ Submit the Revised floor plan through the online system. Please make sure all files are labeled with the entry number assigned to you.
- ☐ Itemized bid through the online system. Please make all files are labeled with the entry number assigned to you.

Photos Submission

- ☐ Submit Five (5) digital photos before renovation took place JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format to the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
- ☐ Submit Five (5) digital photos after the renovation took place JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format to the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
- ☐ Submit (1) digital image that shows the most significant feature of the renovation, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format to the online system. Please label the photo with your entry number assigned to you and the Most Significant Feature. If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. **DO NOT email us your photos/digital files.**

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

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SPECIAL CATEGORY: SC1
ENTRY CHECKLIST
COMMUNITY SERVICE

SC1 Community Service

Eligibility and Judging Criteria

Community Service projects will be judged on the basis of concept, objectives, originality of design to meet objectives, special features, problems solved, implementation, benefit to community and overall success of project.

The Best Community Service project, a charitable endeavor, is one that was built or implemented for the purpose of benefiting the community. It demonstrates that the builder/developer is concerned and involved in enriching the lives of others and is interested in giving something back to the community.

All projects must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Electronic judging will take place July 25th to August 3rd.

Entry Requirements Checklist

- ☐ **Please complete all entry forms in the online entry system**
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit any photos that support the project digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, to the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, showing the most significant part of the service project. If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. **DO NOT email us your photos/digital files.**

Additional Documents

- ☐ Any additional documents that support the project (flyers, press releases, floorplans etc.) through the online system. Please make sure all files are labeled with the entry number assigned to you.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are DOUBLE CHECKING the materials required for each entry. You will NOT be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with NO REFUND.

SPECIAL CATEGORIES: SC2

ENTRY CHECKLIST

Landscape Design

SC 2 Landscape Design - Community/ Master Planned Community/ Condominium Complex

Eligibility and Judging Criteria

Landscape Design will be judged on the basis of curb appeal, overall look and setting, creativity and use of materials, use of contours and natural areas and use of color.

A Community is defined as having less than 300 homes in the overall plan. A Master Planned Community is defined with amenities, a mix of product and price ranges and more than 300 homes in overall plan (may include commercial). A Condominium Complex is defined as a multiple unit attached housing complex where a buyer owns his individual unit, plus a share of the ground underneath.

Electronic judging will take place July 25th to August 3rd.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Entry Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire landscape design, beginning with the curb or a maximum of 20 photos showing all features of the landscape design.
- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the front elevation to the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are DOUBLE CHECKING the materials required for each entry. You will NOT be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with NO REFUND.

SPECIAL CATEGORIES: SC5 – SC6

ENTRY CHECKLIST

AMENITY PACKAGE

SC5 Amenity Package 499 units/total build out and under

SC6 Amenity Package 500+ units/total build out.

Eligibility and Judging Criteria

Amenity Packages will be judged on the basis of concept, theme, recreational facilities, special features, design and architecture, overall professional appeal and implementation as related to the intended use. Judges will also consider traffic generated and sales.

Amenity Packages include clubhouses, recreational facilities or special features developed for a given residential project. The project should be submitted by a builder or developer and actively marketed for sale.

Electronic judging will take place July 25th to August 3rd.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire community beginning from the entrance or a maximum of 20 photos showcasing the entire package and all its features.
- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, showing the most significant features (i.e., tennis courts, swimming pool, golf course, etc.) of the Amenity Package through the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.** If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

Additional Documents

- ☐ Send the Amenity layout site plan - 8 ½" x 11 through the online system. Please make sure all files are labeled with the entry number assigned to you.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

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SPECIAL CATEGORY: CY1 - CY6

ENTRY CHECKLIST

COMMUNITY OF THE YEAR

CY1 Community of the Year — Attached

CY2 Community of the Year — Detached

CY3 Community of the Year - Mixed Use

CY4 Community of the Year - Master Plan

CY5 Community of the Year - 55+ Housing

CY6 Community of the Year - 20 units or less

Eligibility and Judging Criteria

Community of the Year will be judged on the basis of overall objectives met, overall community appeal, overall design and integration of product mix, overall signage and theme. The judges will take into consideration the developer's ability to maximize aesthetic values and the use of the land, i.e., accentuating positive features and overcoming negative elements. Judges will also consider traffic generated and sales.

The project should be submitted by a builder or developer and actively marketed for sale. The project may be submitted for judging in any year during which the project is active.

Electronic judging will take place July 25th to August 3rd.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Entry Submission

- ☐ One (1) YouTube video links of a tour/Matterport tour of the entire community beginning from the entrance or a maximum of 10 photos showcasing the community's features, signage and theme.
- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, showing the most significant features (i.e., tennis courts, swimming pool, golf course, etc) of the Community through the online system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
- ☐ Submit the Final Land Plan and Amenity layout site plan - 8 ½" x 11. Please make sure all files are labeled with the entry number assigned to you.
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are **DOUBLE CHECKING** the materials required for each entry. You will **NOT** be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with **NO REFUND**.

MARKETING CATEGORIES: M2 - M19

ENTRY CHECKLIST

BEST INTERIOR MERCHANDISING & SALES CENTERS

Eligibility and Judging Criteria

Best Interior Merchandising - Detached and Attached Models will be judged on the basis of overall design, aesthetics, approach to the target market, use of interior space of color/texture/materials/furniture/accessories, special features and overall professional appeal. Judges will also consider traffic generated and sales.

Best Sales Centers will be judged on the basis of function of layout as it relates to sales presentation, ability to visually convey information, marketing theme, communication of builder, product and community image, effectiveness toward target market(s) and use of merchandising to reach target market. Judges will also consider traffic generated and sales.

All Models & Sales Centers must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Electronic judging will take place July 25th to August 3rd.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ One (1) YouTube video link of a tour/Matterport tour of the entire house/sales center beginning from the front entrance OR a maximum of 10 photos showcasing each room and special features.
- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the most significant feature. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are **DOUBLE CHECKING** the materials required for each entry. You will **NOT** be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with **NO REFUND**.

MARKETING CATEGORIES: M21 - M22

ENTRY CHECKLIST

BEST PRINT COMMUNICATIONS

Eligibility and Judging Criteria

Best magazine and newspaper categories will be judged on the basis of concept, copy, layout, appropriate use of graphics, special features, unique problems solved and overall professional appeal. Judges will also consider traffic generated and sales.

All advertisements must have been completed and run between June 15, 2024, and June 15, 2025, to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the advertisement.
- ☐ Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

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MARKETING CATEGORIES: M23-M26

ENTRY CHECKLIST

Best Print Communication & Brochure

Eligibility and Judging Criteria

Best New Homes Publication will be judged on the basis of objective, concept, copy, overall design (layout) photography/illustration, distribution/circulation and results in marketplace. A New Homes Publication is defined as a new homes-oriented publication published at least quarterly.

Best Brochure will be judged on the basis of objectives, concept, copy, layout, use of graphics, special features, unique problems solved, overall professional appeal and implementation. Judges will also consider traffic generated and sales.

"Corporate" relates to brochures that identify and promote the company, whether a builder, developer or associate member. "Community" refers to a brochure promoting the community only.

All publications must have been completed and used between June 15, 2024, and June 15, 2025, to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the best shot of the brochure through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

Additional Requirements

NOTE: *For a new homes publication, you may submit two different issues or publications. Total number of submissions not to exceed four.*

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

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MARKETING CATEGORIES: M27 - M29

ENTRY CHECKLIST

BEST LOGO

Eligibility and Judging Criteria

Best Logo will be judged on the basis of concept, creativity, design, use of graphics, effective promotion of community/company, visual impact and readability and overall professional appeal.

"Corporate" relates to logos that identify the company, whether a builder, developer or associate member.

"Community" refers to a logo that is symbolic for the community only.

****Enter into the category that fits the company name that would go on the OBIE award if won for this category****

All logos must have been completed and run between June 15, 2024, and June 15, 2025, to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit three (3) digital photos, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of best usages of the logo (on brochure, ad or alone) through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are **DOUBLE CHECKING** the materials required for each entry. You will **NOT** be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with **NO REFUND**.

MARKETING CATEGORIES: M31 - M32

ENTRY CHECKLIST

BEST TV/VIDEO

Eligibility and Judging Criteria

Best TV and Video promotions will be judged on the basis of concept, copy, quality of production, unique problems solved, overall implementation as it relates to the product and the target market and overall professional appeal. Judges will also consider traffic generated and sales.

A Video promotion may include online video sharing, podcasts or any other video promotion, not including TV advertisements.

All Video spots must have been completed and aired between June 15, 2024, and June 15, 2025, to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Additional Requirements

- ☐ **TV:** TV Ad spot (Windows Media Player compatible) *
- ☐ **Video:** video advertisement YouTube link where it can be found online (NOTE: if a submitted link is not live when the judges view the project, it will be disqualified) *
- ☐ Submit the above via online system. Please make sure all files are labeled with the entry number assigned to you.

Photo Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the video screenshot or company logo. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

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MARKETING CATEGORIES: M33 - M34

ENTRY CHECKLIST

Best Billboard/Flyer/Mailer

Eligibility and Judging Criteria

Best Billboard will be judged on the basis of concept, copy, quality of production, unique problems solved, overall implementation as it relates to the product and the target market and overall professional appeal.

Judges will also consider traffic generated and sales.

Best Flyer/Mailer refers to one-piece flyers or mailers, printed on one or two sides with any amount of color.

Best Flyer/Mailer will be judged on the basis of objectives, concept, copy, layout, use of graphics, special features, unique problems solved, overall professional appeal and implementation. Judges will also consider traffic generated and sales.

All advertisements must have been completed and installed between June 15, 2024, and June 15, 2025 to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the installed billboard or flyer/mailer through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are **DOUBLE CHECKING** the materials required for each entry. You will **NOT** be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with **NO REFUND**.

MARKETING CATEGORIES: M36 - M37

ENTRY CHECKLIST

BEST SIGNAGE

Eligibility and Judging Criteria

Best On- and Off-Site Signage will be judged on the basis of concept, creativity, design, use of color and graphics, consistency of presentation, visual impact and readability and overall professional appeal. Judges will also consider traffic generated and sales.

All signage must have been completed between June 15, 2024, and June 15, 2025 to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the best shot of the signage through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
- ☐ If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

On-site signage: PowerPoint showing different uses of signage-please convert to a PDF*
Maximum 10 photos, minimum 5 (no more than 10 slides)

- The actual product being advertised
- Entrance sign
- General information signage
- Model/sales center sign
- Directional sign
- Street sign
- Amenity sign

Off-site Signage: PowerPoint showing different uses of signage*
Maximum 3 photos (no more than 5 slides)

- The actual product
- Most significant off-site signage
- Directional signage
- ☐ Submit the above via the online system by July 7th deadline. Please make all files are labeled with the entry number assigned to you.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

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MARKETING CATEGORIES: M38

ENTRY CHECKLIST

REALTOR PROMOTION

Eligibility and Judging Criteria

Best Realtor Promotions will be judged on the basis of originality, concept, layout, copy, special features and implementation. The results of the promotion, including non-paid media coverage, will be taken into consideration by the judges. Judges will also consider traffic generated and sales.

Entries may include a special event, show home promotion or audio-visual show. **BUILDERS** are defined as: one who builds homes on individual lots, is part of a builder program in a community, or is the exclusive Builder in a community **and markets** themselves as a builder. **DEVELOPERS** are defined as one who develops land and sells lots to Builders (even if they themselves also build) **and markets** the community for the benefit of the group of Builders involved. **Enter into the category that fits the content that is being entered*

Realtor Promotions must have been completed between June 15, 2024, and June 15, 2025, to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the most significant features of the promotion through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us with your photos/digital files.**
 - If you are using LaRuche Creative or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

Additional Requirements

- ☐ JPEG files of all significant pieces of documentation such as photos, invitations, announcements, press clippings, direct mail pieces, premiums, etc.
- ☐ If audio/video is part of promotion, one (1) copy of link to YouTube video.
- ☐ Submit the above via online system. Please make all files are labeled with the entry number assigned to you.

NOTE: Please retain this checklist for your records.

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MARKETING CATEGORIES: M39-M44

ENTRY CHECKLIST

ADVERTISING CAMPAIGNS

Eligibility and Judging Criteria

Best Advertising Campaigns will be judged on the basis of objectives, concept, copy, layout, implementation, continuity, special features, coordinated use of media and overall professional appeal. Judges will also consider traffic generated and sales.

BUILDERS are defined as one who builds homes on individual lots, is part of a builder program in a community, or is the exclusive Builder in a community **and markets** themselves as a builder. **DEVELOPERS** are defined as one who develops land and sells lots to Builders (even if they themselves also build) **and markets** the community for the benefit of the group of Builders involved. **ASSOCIATES** are defined as companies that are in the home building industry but market their services to builder/developers. **Enter into the category that fits the content that is being entered**

Advertising Campaigns must have been implemented between June 15, 2024, and June 15, 2025 to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the most significant features of the campaign through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

Additional Requirements

- ☐ JPEG files of all significant pieces of advertising campaign.
- ☐ If audio/video is part of promotion, one (1) copy of link to YouTube video file.
- ☐ Submit the above via online system. Please be sure all files are labeled with the entry number assigned to you.

NOTE: Please retain this checklist for your records.

Greater Atlanta HBA Attn: OBIE Awards 925 North Point Parkway Suite 300. Alpharetta, Ga. 30005

Your entry must be complete by July 7, 2025, at 5:00 p.m. Please ensure that you are **DOUBLE CHECKING** the materials required for each entry. You will **NOT** be notified if you are missing materials. If the missing entry materials are not received after 3 days your entry will be disqualified with **NO REFUND**.

MARKETING CATEGORIES: M45-47

ENTRY CHECKLIST

BEST WEBSITES

Eligibility and Judging Criteria

Best websites will be judged on the basis of originality, concept, navigability of site, leads generated, information content, overall professional appeal and special features.

Website must have been implemented between June 15, 2024, and June 15, 2025, to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the most significant features of the website's homepage through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**
 - If you are using LaRuche Photo or any other professional photographer all photos must be submitted through the online system by the deadline. DO NOT email us your photos/digital files.

Additional Requirements

- ☐ Submit a Google analytics report or alternative website tracking tool results for a 12-month time span through the online system. Please make sure all files are labeled with the entry number assigned to you.

NOTE: Please retain this checklist for your records.

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MARKETING CATEGORIES: M48-55

ENTRY CHECKLIST

BEST E-MARKETING

Eligibility and Judging Criteria

Best E-Marketing Categories will be judged on the basis of design, content, copy writing, innovation, special features, overall professional appeal, execution and impact on campaign.

ONLINE ADS consist of banners, pop-ups, interstitial, e-blasts, etc., created in rich media or static formats.

EMAIL MESSAGES consist of advertisements delivered via email.

INTERACTIVE TOOLS can include one of the following: customizable survey tools, apps, interactive displays, etc.

SOCIAL MEDIA CAMPAIGNS will incorporate all strategies used and aspects of a social media campaign including blogs, photo sharing, online video sharing, social networking groups, etc.

SOCIAL MEDIA APPLICATIONS will incorporate all strategies used in 1 social media application – Facebook, Twitter, Blog, Pinterest or any 1 site.

E-Marketing must have been implemented between June 15, 2024, and June 15, 2025 to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
 - *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the most significant features of the ad /social media campaign/or interactive campaign through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**

Additional Requirements

- ☐ **Interactive application:** submit the application or link to where the application may be found online (NOTE: The application will only be judged online. If the application is not live, please submit an electronic version of the application). *
- ☐ **Social Media Campaign or Application:** submit summary information from a web tracking report or Facebook insights report that shows success of social media campaign (3 pages maximum), and a list of the strategies used with a link to find each. (NOTE: The application will only be judged online. If the application is not live, please submit an electronic version of the application). *
- ☐ Submit a Google analytics report or alternative website tracking tool or interactive application results for a 12-month time span through the online system. Please make sure all files are labeled with the entry ID number assigned to you.

MARKETING CATEGORIES: M56 – M61

ENTRY CHECKLIST

MARKETING CAMPAIGNS

Eligibility and Judging Criteria

BUILDERS are defined as one who builds homes on individual lots, is part of a builder program in a community, or is the exclusive Builder in a community **and markets** themselves as a builder. **DEVELOPERS** are defined as one who develops land and sells lots to Builders (even if they themselves also build) **and markets** the community for the benefit of the group of Builders involved. **ASSOCIATES** are defined as companies that are in the home building industry but market their services to builder/developers. **Enter into the category that fits the content that is being entered**

Best Marketing Campaigns will be judged on the basis of originality, effectiveness of the concept, layout and copy, special features and implementation. Judges will also consider traffic generated and sales. The results of the promotion, including non-paid media coverage, will also be taken into consideration. Entries may include a special event or show home.

Marketing Campaigns must have been implemented between June 15, 2024, and June 15, 2025, to be eligible.

Entry Requirements Checklist

- ☐ Please complete all entry forms in the online entry system
- ☐ *The online system can take JPEGs, PDFs, and YouTube video files.*

Photos Submission

- ☐ Submit (1) digital photo, JPEG ONLY at 300 DPI (No more than 10 MB) in horizontal format, of the most significant features of the promotion such as photos, invitations, announcements, press clippings direct mail pieces, premiums, etc., through the online entry system. Please label the photo with the entry number assigned to you. **DO NOT email us your photos/digital files.**

Additional Requirements

- ☐ Submit the below through the online system. Please make all files are labeled with the entry number assigned to you.
- ☐ If audio/video is part of promotion, one (1) copy of file, video must be a YouTube video link.
- ☐ JPEG files of all significant pieces of documentation such as photos, invitations, announcements, press clippings, direct mail pieces, premiums, etc. Max 10 images.

NOTE: Please retain this checklist for your records.

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