



Certification of Delivery of Consumer Confidence Report

GENERAL INSTRUCTIONS: This form shall be completed by all community water systems (CWSs) that have prepared a Consumer Confidence Report (CCR) in accordance with Rule 62-550.824, F.A.C., Consumer Confidence Reports. At the end of this form is a certification in which a system's authorized representative shall certify that the reported information is accurate and is in conformance with Rule 62-550.824, F.A.C. **COMPLETE THIS FORM AND SUBMIT IT BY AUGUST 10**, together with a copy of your system's CCR, sample email or water bill (with URL notification of CCR, if applicable), and any newspaper notice(s) and posted notice(s) of your CCR, to the appropriate DEP district office or Approved County Health Department (ACHD). Systems serving 100,000 or more persons posting their CCRs on publicly accessible Internet sites shall provide the information on the appropriate Internet link(s). All information provided on this form must be typed or printed in ink.

I. General Water System Information. (To be completed by all community water systems.)

System name: _____ Contact person: _____
PWS Identification number (PWS ID): _____ Contact phone number: _____
Mailing address: _____ City: _____
State: _____ Zip: _____ Population served (not the number of "service connections"): _____

II. CCR Distribution Method. (To be completed by all community water systems. Choose A or B as appropriate.)

- A. We mailed, emailed, or otherwise directly delivered a copy of our CCR to each customer on _____ (enter date(s) of mailing or delivery) using the method(s) checked below:
 - a. **Mailed** CCR
 - b. **Mailed** notice (e.g. water bill) with **direct URL** to the CCR
 - c. **Emailed** CCR as an **embedded** image or as an **attachment**
 - d. **Emailed** notice with a **direct URL** to the CCR
 - e. **Otherwise directly delivered** CCR to every customer. Explain: _____

B. We were eligible to use a mailing waiver and used a mailing waiver. (Systems are eligible to use a mailing waiver only if they serve fewer than 10,000 persons, have not had any MCL or monitoring and reporting (M/R) violations, nor have been issued any formal Notices of Violations (NOVs), Consent Orders, Administrative Orders, or court-ordered civil actions during the calendar year before the year the CCR is due to the customers).

Answer a, b, and c below.)

- a. Date of newspaper: _____
- b. Name of newspaper/newsletter that published our CCR: _____
- c. A copy of our notice to customers, informing them that our CCR will not be mailed to them, is attached. This notice was: mailed with bill; published in newspaper/newsletter; or other (describe)

III. Posting of CCR on the Internet. (To be completed by all CWSs serving 100,000 or more persons.)

We posted our CCR on this publicly accessible internet site: _____

IV. Report on Your Effort to Distribute Your CCR to Your Water Consumers. (To be completed by all CWSs. Check all items that apply - at least one item must be checked.)

In addition to the methods selected in Part II,

- A. We posted our CCR on this publicly accessible internet site: _____
- B. We published our CCR in the local newspaper(s). The name(s) and date(s) of the newspaper(s) are: _____

- C. We advertised the availability of our CCR as a press release, radio announcement, or TV announcement.
The type(s) and date(s) of the advertisement(s) are: _____
- D. We delivered multiple copies of our CCR to single bill addresses serving several persons.
- E. We delivered multiple copies of our CCR to the following community organizations:

- F. Our CCR was posted in the following public locations: _____

- G. Our CCR was distributed by other methods (e.g., additional copies placed in entrance hall to facility). Describe.

V. Use of Non-English Language in CCR. (To be completed by all community water systems.)

- Information in a non-English language was included in our CCR because 20% or more of our customers do not speak English but speak _____. The method we used to determine the proportion of non-English speaking customers is _____
- This requirement does not apply to our system, because we have no non-English speaking group among our customers equal to or exceeding 20% of our total number of customers.

VI. Other Delivery Requirements. (To be completed by all community water systems.)

- (A) Was a copy of your CCR sent to your county health department, as required by rule? Yes No
- (B) Is your system regulated by the Public Service Commission (PSC)? Yes No
If Yes, was a copy of your CCR sent to the PSC, as required by rule? Yes No
- (C) If your system sells water to other systems, have you provided them with either a copy of your CCR or the required consumer confidence information? Yes No Not Applicable

VII. Certification of Delivery of CCR and Compliance with Regulations. (To be completed by all CWSs.)

This statement certifies that the above named community public water system has distributed its CCR for the time period starting **January 1, _____, and ending December 31, _____**, to its customers on _____ (mm/dd/yy) and provided the appropriate notices of availability according to the requirements listed in this form, which are also found in Rule 62-550.824, F.A.C. This statement also certifies that the reported information is correct and consistent with the compliance monitoring data for the same period previously submitted to the Department, and that the report has been delivered to the agencies identified in Rules 62-550.824(3)(e)3., and 4., F.A.C.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

NAME (please print): _____

TITLE: _____ DATE: _____

- A copy of our CCR is attached, and
- If using electronic delivery, a copy of our sample email or notice (e.g. water bill), with URL leading directly to the CCR and not a general information website, is attached. For example, if you are using the FRWA website to post your CCR, your URL would be:

www.frwa.net/2012-Your PWSID Number.pdf (www.frwa.net/2012-0000000.pdf).