



Hawthorne Residents Cooperative Association, Inc.

100 Hawthorne Boulevard, Leesburg, Florida 34748

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Website: www.hawthorneatleesburg.com

"Florida's Finest Resident-Owned Retirement Community"

UTILITIES MANAGER – HAWTHORNE AT LEESBURG

Lead a Utility. Make an Impact. Build Your Career.

Hawthorne Residents Cooperative Association (HRCA), a resident-owned 55+ cooperative community in Leesburg, Florida, is seeking an experienced Utilities Manager to lead the operation and maintenance of its privately owned utility system.

This is an outstanding opportunity for a motivated utility professional who enjoys hands-on leadership and wants to play an active role in the operation, maintenance, and long-term improvement of a well-maintained utility system. If you're looking for more than just operating a plant, and want the opportunity to improve infrastructure, lead a department, and make a visible difference in the community you serve, we encourage you to apply.

HRCA owns and operates a public water system that includes a Florida FDEP Class C Water Treatment Plant serving approximately 1,212 water service connections, including 1,201 homes, six customers outside the community, and common-area facilities.

Our Utility System Includes:

- Florida FDEP Class C Water Treatment Plant
- Three potable groundwater wells
- Average daily production of approximately 319,000 gallons
- Approximately 11.5 miles of water distribution mains and 7 miles of service lines.
- 65 fire hydrants
- 330,000-gallon ground storage reservoir
- Six irrigation wells
- Two irrigation lakes
- Wastewater collection system with 10 lift stations (wastewater treatment provided by the City of Leesburg)

The Association continues to invest in its utility infrastructure, including recent upgrades to the high-service pumps and chlorine feed system, along with new hydropneumatic tank and alarm system improvements scheduled this year.

Position Overview

This is a hands-on management position responsible for:

- Water treatment operations
- Water distribution system maintenance
- Wastewater collection and lift stations
- Regulatory compliance
- Infrastructure planning and capital improvements
- Budgeting and asset management
- Contractor and vendor coordination
- Emergency response
- Supervision of utility personnel

Minimum Qualifications

- Florida **Class C Water Treatment Plant Operator License** (required)
- Florida **Class B or Class A Water Treatment Plant Operator License** preferred
- Minimum three years of progressively responsible utility experience
- Supervisory or management experience preferred
- Valid Florida driver's license

Compensation & Benefits

Salary: The anticipated starting salary is \$60,000–\$75,000 annually. Placement within the range will be based on the candidate's operator-license level, relevant utility experience, supervisory or management background, and overall qualifications.

Candidates holding a Florida Class B or Class A Water Treatment Plant Operator License may be considered for compensation above the posted range. HRCA may also consider negotiating additional benefits or other compensation arrangements for a highly qualified candidate.

HRCA offers an excellent benefits package including:

- Health, Dental, Vision, and Life Insurance
- 401(k) with employer match
- Paid Time Off
- Employee Assistance Program
- Professional development and training opportunities

Learn More & Apply

For the complete job description, visit:

www.hawthorneatleesburg.com/utilities-manager

Please submit your resume to:

Email: GM@HRCA.cc or HR@HRCA.cc

GM@HRCA.cc - **Chad Peck, General Manager**

HR@HRCA.cc - **Rebecca Reynolds, HR & Communications Director**

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