

Director of Utilities
Town of Lake Placid, Florida

The Town of Lake Placid is seeking a highly qualified and motivated professional to serve as Director of Utilities, responsible for the overall management, operation, and performance of the Town's water and wastewater systems.

This is an executive-level position overseeing all aspects of utility operations, including water treatment, wastewater treatment, reuse systems, distribution, and collection. The Director ensures regulatory compliance, operational efficiency, financial sustainability, and long-term system reliability.

Key Responsibilities

- Direct and oversee all utility operations, including treatment, distribution, collection, and reuse systems
 - Ensure compliance with all federal, state, and local regulatory requirements
 - Develop and implement short- and long-range plans, including capital improvement programs
 - Prepare and manage departmental budgets and utility enterprise fund operations
 - Oversee capital projects including engineering coordination, permitting, and construction
 - Administer utility rate structures, studies, and financial planning
 - Supervise and develop staff, ensuring safe and efficient operations
 - Serve as liaison with regulatory agencies, consultants, and community stakeholders
 - Maintain 24-hour operational readiness and emergency response capability
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Minimum Qualifications

- High school diploma or GED
 - Minimum of **10 years** of progressively responsible experience in water and/or wastewater utility operations
 - Minimum of **5 years** of supervisory or management experience
 - Valid Florida driver's license
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Preferred Qualifications

- Bachelor's degree in Engineering, Environmental Science, Public Administration, or related field
- Florida Drinking Water and/or Wastewater Operator Certification (Class "B" or higher)

- Experience with capital projects, regulatory compliance, and enterprise fund management
 - Familiarity with SCADA, GIS, and asset management systems
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Knowledge, Skills, and Abilities

- Strong knowledge of water and wastewater systems operations and maintenance
 - Experience with budgeting, rate structures, and financial oversight
 - Ability to manage complex projects and multiple priorities
 - Strong leadership, communication, and organizational skills
 - Ability to interpret engineering plans and regulatory requirements
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Additional Information

This position is designated as essential personnel and requires availability for after-hours response, including nights, weekends, and emergency events. Work includes both office and field environments.

How to Apply

Submit application and resume to:

Town of Lake Placid

1069 US Highway 27 North
Lake Placid, FL

Email: finance@mylakeplacid.org

Join a growing community and play a key role in maintaining and advancing critical infrastructure that supports quality of life and future growth.
