

HUDSON WATER WORKS CURRENT OPENING

Hudson Water Works 8724 New York Ave Hudson, Florida 727-868-1382

WATER DISTRIBUTION SUPERVISOR

Pay Range \$25.00 - \$27.00 per hr

Please email resume to charissehww@gmail.com

Under limited direction of the Director, the Water Distribution Supervisor oversees water distribution techs, and daily operations of the Hudson Water Works service area distribution system.

Duties and Responsibilities

Oversees, supervises, leads, and provides guidance for the maintenance and repair of the water distribution system, field operations.

Assigns, coordinates, and schedules daily work for crews members; performs daily work measure reports and ensures quality and skilled performance of activities; engages and communicates with contractors and vendors.

Participates in employee selection, hiring, and training; prepares performance evaluations, initiates and documents disciplinary actions, provides counseling and personnel development and training.

Supervises the installation of water meters, water lines, fire hydrants, and valves; ensures proper methods are followed and safety measures taken; provides guidance, direction, and specialized knowledge.

Oversees and assists with obtaining vendor quotes and completing warehouse material requisitions, issuing, and receiving; supervise distribution, monitoring, and processing of field service orders; maintains inventory files, records, ledgers, and logs and ensures accurate accounting.

Visits and oversees job sites to ensure work is being completely safely and correctly; monitors crew adherence to policies and procedures; ensures all safety equipment is being worn; track materials, and provides assistance when needed.

Participates in meetings and maintains strong communication regarding activities and projects.

Performs standby duty for after-hour responses; assists department in the event of an emergency and may be required to work odd or altered hours.

Performs other duties as assigned

Minimum Qualifications

Licenses, Certifications, and Equipment:

A valid State driver's license is required.

There is a MINIMUM Qualification of a Water Distribution Level 3 license required to apply.

Education and Experience: High School Diploma, High School Equivalency Diploma, or G.E.D Certificate AND 1 years of experience in varied construction, installation, and maintenance activities associated with water distribution with three (3) years of supervisory experience; OR an equivalent combination of education, training, and experience may be considered.

Knowledge of –

Water materials, method, procedures, and equipment used in the installation, maintenance, and repair of mains and service lines

Backflow prevention and testing

Training and supervising other operators

Water and distribution systems

Common hand and power tools

Pipes and fittings and other water distribution parts

First aid and other safety training

Hazards and safety precautions connected with the water and sewer system

Equipment maintenance practices and methods

Skill in –

Operating equipment common to waterworks distribution and sanitary construction

Operating motorized equipment

Supervising, training, coordinating, and leading other operators

Delivering performance evaluations, training

Interpreting, and applying various regulations and codes

Benefits –

Life insurance, 401k, health insurance, vacation time and sick time

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