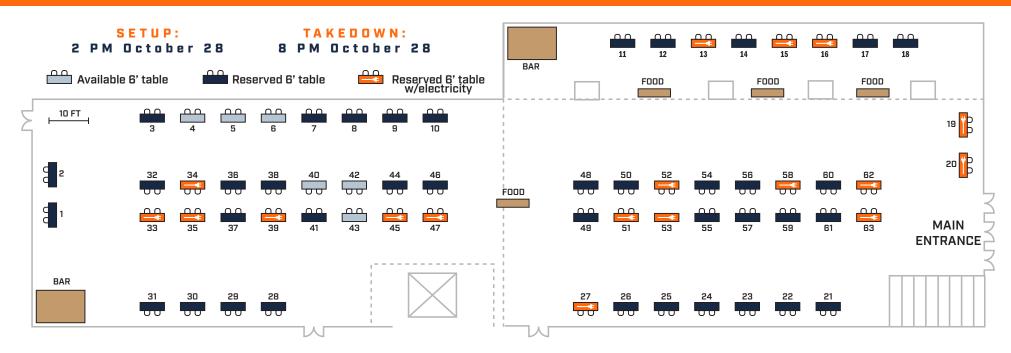


# PROSPECTUS & FREQUENTLY ASKED QUESTIONS



- l. Permacast\*
- 2. Flory Line Construction
- 3. Hometown Connections
- 4.
- 5. 6.
- 7. Midsun Group
- 8. The Okonite Company
- 9. Irby Utilities
- 10. Ring Power\*
- 11. Milwaukee Tool\*
- 12. Apalachee Pole Company
- 13. Utility Training Services
- 14. F&H Contractors\*
- 15. Megger
- 16. ESC-Partners

- 17. Bailey & Bailey Power Distribution
- 18. Engineer Sales
- 19. GAI Consultants\*
- 20. Southern Partners
- 21. Energy Reps
- 22. RMS Energy
- 23. Thomas Electrical Systems & Testing
- 24. W R Daniel & Associates
- 25. Jake Rudisill Associates
- 26. Electric Sales Associates
- 27. BEC Technologies
- 28. K&R Utilities
- 29. Border States
- 30. TVPPA
- 31. Center Phase Energy\*
- 32. OR Colan Associates

- 33. Questline Digital
- 34. Hubbell Utility Solutions
- 35. ENERCON\*
- 36. Cvber Florida
- 37. Chen Moore and Associates
- 38. FDLE
- 39. Northwest Lineman College
- 40.
- 41. OneSource Restoration
- 42. 43.
- 44. Emerald Transformer
- 45. Scope Services
- 46. Altec\*
- 47. Fortinet
- 48. ULCS\*

- 49. Blackwood Solutions
- 50. TCI Sales
- 51. Swift Industrial Power
- 52. Winch
- 53. CT Metering Solutions
- 4. Powerserve Technologies
- 55. Tallman Equipment Co.\*
- 56. Utility Specialists
- 57. Brady Infrared Inspections
- 58. ERLPhase Power Technologies
- 59. Greenlee / RIDGID
- 60. Koppers Utility Services
- 61. Lekson Associates
- 62. Team Fishel\*
- 63. Burns & McDonnell\*

\* EVENT SPONSOR



# PROSPECTUS FREQUENTLY ASKED QUESTIONS

#### What is the Brief Business Over Breakfast?

The "Brief Business over Breakfast" is our reverse trade show event that provides an opportunity for suppliers, consultants, contractors and exhibitors to meet with procurement professionals and decision-makers from numerous municipal utilities at one time. After Wednesday's breakfast, suppliers will rotate in timed intervals around a room where select municipal utility representatives are seated to hear more about current utility projects and needs.

# **Content/Composition of Exhibits**

Exhibits can consist of any equipment, merchandise or service of interest to electric utility officials and personnel. FMEA reserves the right to decline and prohibit any exhibit or any part of an exhibit which, in FMEA's opinion, is not proper. Both FMEA and the hotel reserve the right to limit the size and weight of equipment.

### **Space Assignments**

Space is assigned on a first-come, first-serve basis, and exhibitors may specify first, second and third choices, however FMEA will make all table assignments in the exhibit area, in order to make optimal use of space and/or to meet any requirements for Florida's fire code.

### **Table Exclusions**

The table rental fee includes a table and two chairs. It DOES NOT include electrical service, extra furniture, telephone service, Internet connectivity or freight shipping.

# **Program Listing**

All exhibiting companies that have reserved space and paid their fees in full by October 10, 2025, will be listed in the Conference and Trade Show Program.

#### Federal Tax ID

Florida Municipal Electric Association 59-1267173

#### Table Fees for 2025

	FMEA ASSOCIATE MEMBER	NON-MEMBER
Per Table	\$750	\$1100

#### **Terms of Contract**

The contract must be accompanied by payment for the full amount of the table(s) cost and is due in full by October 10, 2025. In order for your representatives to receive an exhibitor's badge, it is important you notify FMEA of any changes in attendees. Cancellations and refund requests must be in writing, will only be accepted until October 10, 2025, and are subject to a 15% processing fee.

# **Liability and Security**

Neither FMEA, the table decorator, nor the management of the hotel, shall be responsible for the safety of the property of the exhibitors, nor for loss or damage by fire, accident, theft or other causes. Exhibitors who desire to insure their goods must do so at their own expense.



# PROSPECTUS FREQUENTLY ASKED QUESTIONS

#### **Exhibit Hours and Table Attendance**

The trade show hours are 4 p.m. to 6:30 p.m. It is imperative tables be properly staffed during posted hours. To reduce aisle congestion and encourage delegate interaction, FMEA recommends no more than two representatives staff the table at any time, though up to two additional representatives may join the booth by purchasing additional representative badges (\$200 per rep). Table hours are subject to modification prior to the Conference to adapt to any necessary changes in Conference session times; however, all exhibitors will receive adequate notice should this be necessary.

# Setup

The exhibit hall will be available for set-up at 2 p.m. on Tuesday, October 28, in the Conference Center A B. All exhibits must be in place and fully staffed by 3:45 p.m. for opening at 4 p.m. Exhibitors may confer with clients beyond the official exhibit hours except during scheduled Conference Program times.

### **Take Down**

All exhibits must be taken down by 8 p.m. on Tuesday, October 28.

# **Shipping to and from the Hotel**

#### Shipping & Receiving

Hyatt Regency Jacksonville 225 E. Coastline Drive Jacksonvile, FL 32202 (904) 588-1234

Please see the following for inbound shipping and outbound shipping details including rates, fees, and contact information.



# PROSPECTUS FREQUENTLY ASKED QUESTIONS

# **Shipping and Receiving**

- Packages may be picked up at the front desk between 7 A.M. and 7 P.M.
- Packaging and Fees
- Letter or envelope \$0
- Small Box (10 lbs. or less) \$12.00
- Medium Box (10-25 lbs.) \$16.00
- Large Box (25-50 lbs.) \$18.00
- Extra Large Box (over 50 lbs.) \$40.00
- Hard cases with wheels \$65.00
- Pallets \$200.00

#### PACKAGES SHIPPED TO THE HYATT HOTEL SHOULD BE ADDRESSED AS:

Attn. "Guest First and Last Name/Meeting/Arrival Date"

HYATT REGENCY JACKSONVILLE

225 E. Coastline Drive

Jacksonville, Florida 32202

P: 904-588-1234

- Packages should arrive at the Hotel no earlier than three (3) days prior to the date required. All packages arriving at the hotel earlier than three (3) days prior will be charged a storage fee of \$5 per box per day or \$100 per pallet/freight per day, this is in addition to the handling fees.
- Hyatt Regency Jacksonville does not have access to nor offer cold storage or storage of perishable items received. Items needing special storage must be arranged with the show coordinator. The Hyatt Regency Jacksonville does not accept responsibility for any perishable items received that are damaged or unusable in any way due to improper storage.
- Hyatt Regency Jacksonville does not accept packages shipped COD under any circumstances. Please ensure all inbound shipping costs are arranged prior to arrival at the hotel.

#### • FREIGHT DELIVERIES:

Freight deliveries will be accepted until 4:00 pm Monday through Saturday. Any freight deliveries for Sunday must be pre-scheduled to ensure loading dock availability. We are unable to accept any incoming shipments that are addressed to a decorator. Shipments being delivered for decorators must be scheduled to arrive the day that the decorator is in house.

#### • DELIVERY AREA:

All deliveries are to be made at the main dock, NO EXCEPTIONS. It is the responsibility of the shipping company to unload all materials from the delivery vehicle. Once the equipment has been unloaded safely, we will sign for and accept responsibility for the material. The Executive Shipping Center staff will then process all packages for delivery.

- · No quests are allowed in the delivery area.
- Guests who need to identify exhibit material must prearrange with Purchasing Manager and be escorted by an associate of the hotel.
- Guests should have tracking numbers in the event of any difficulty locating packages.
- Please verify packages have been marked as delivered before attempting a pick up.

#### GUEST PACKAGE SERVICES

Guests can use their own carrier shipping accounts or charge to their room, master, cash or credit. Guests wanting to ship via a carrier will need to have a pre-paid label and pre-schedule their package pick up with the carrier during our business hours. A bill of lading / freight bill is required for all freight shipments. All International shipments must include the customs form and a credit card for taxes and duties. Handling fees apply to all outbound packages and are in addition to the fees charged by the carrier. For liability reasons associates will not pack any items. The Hyatt Regency Jacksonville is not responsible for packages damaged during the shipment process. All claims will need to be filed directly with the individual couriers. (FedEx, UPS, DHL, etc.).