



FLORIDA APARTMENT ASSOCIATION HALL OF FAME POLICY

APPROVED 05/10

PURPOSE

The FAA Hall of Fame has been established in order to recognize individuals from the multifamily industry for their long-term service and accomplishments to the Florida Apartment Association and the apartment industry. The committee will make the selection for a Hall of Fame recipient but is not required to select a recipient every year. The recipient can be a former or current owner-manager, an associate member or an association executive. The presentation of the award will be made at the FAA annual Education Conference and Trade Show. The recipient would be notified by the current FAA President and given the opportunity to make comments at the opening session at the FAA Conference.

HALL OF FAME COMMITTEE PROCEDURES

1. The Hall of Fame Committee will be comprised of 8 members:
 - A. The Chairman will be the Immediate Past President of FAA.
 - B. Two (2) past Presidents of FAA will serve on this committee.
 - C. The committee chair will appoint an additional 3 members from the FAA Board of Directors or past Hall of Fame inductees. The chair shall select such Board of Director Members or Hall of Fame inductees who have a history and understanding both generally and specifically of issues, policies and initiatives of FAA.
 - D. The committee chair will appoint one association executive and one Product Service Council member to serve on this committee.
2. The Committee will meet formally at the quarterly Board of Directors meeting in May of each year. Members will be given a complete set of policies and procedures for the Hall of Fame committee and the chair will emphasize the strictest need for confidentiality with regards to the documents and all discussions concerning potential nominees. Any committee member can nominate one or more candidates for Hall of Fame consideration. Committee members who nominate candidates must, within seven (7) days after the nomination, send a letter to the Hall of Fame Committee Chair stating the reasons why this person should be inducted into the FAA Hall of Fame.
3. Nominees for Hall of Fame consideration will not be informed of this status. It is imperative that all Hall of Fame committee members understand and respect this need for confidentiality.

(In the event that a nominee is currently serving on the Hall of Fame Committee by virtue of being a Past FAA President or a member of the Board of Directors, then the Chair will notify the nominee that his/her name has been submitted, then a replacement member will be obtained from that category of membership either as a Past President or from the Board when necessary).

4. At the Chairman's direction, a conference call comprising all members will be arranged to discuss any and all candidates. The conference call is to be conducted within 14 days after receipt of all nomination letters.
5. The committee member who nominates a candidate should take the lead during the teleconference call in the discussion of the candidate's worthiness.
6. Upon completion of the teleconference call, the Chairman shall direct all 7 members to vote by fax or email and forward their vote to the Chairman. It is the intention of this committee that each vote by members be conducted secretly and not discussed with any other committee member or the general public.
7. Only those candidates with a minimum of 5 affirmative votes will be considered as qualifying for Hall of Fame induction.
8. Each committee member has the privilege to vote yes or no for each candidate. There can be multiple inductees for each year as well as a single selection **or** the committee can opt to select no candidate. Each member must vote "yes" or "no" for each nominee and there are no abstentions.
9. The committee Chair will count all the ballots and the ballots will be confidentially safeguarded until the annual presentation and then all the ballots will be shredded.
10. The committee Chair will notify the FAA President if any nominee was selected to receive the Hall of Fame Award. The President of FAA then shall personally contact each successful nominee by July 1.
11. The FAA President shall notified FAA staff of the recipient (if any) and shall direct staff to have a recognition certificate prepared for presentation at the Education Conference.
12. In order to preserve the on-going consistency of this selection process, any procedure changes to this above stated policy will require a minimum of 5 affirmative votes.