Delaware Rural Water Association
2027 Technical Conference & Exhibition
Delaware State Fairgrounds
Harrington, DE
February 23-25, 2027

Exhibitor Packet

Welcome

We're excited to host the 2027
Delaware Rural Water Association Conference!
2027 will not disappoint!

Exhibitor registration includes 2 badges,
additional staff can be purchased for $150 each.

Booth areas are 10x6. Bring your extension cord,
Electricity is provided.

Contact us for shipping instructions.

Location

The entire Conference, except lunch on Wednesday, will be held in Memorial Hall. Lunch will be held in the building across the street.

Awards Dinner

Our Awards Dinner will be held on Tuesday evening, February 23. We will celebrate our Apprentices and Operators and Team of the Year and present our Lifetime Achievement Award.

Take Down

The Conference will end at noon on Thursday. Do not begin dismantling vendor spaces before that time.

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Fun Stuff
T-Shirts, Raffle, and the 50/50
will be available in the *Exhibit Hall* as well as
demos, lunch, Happy Hour,
and the Zenner Meter Challenge finals.

Class Locations
All classes will take place in Memorial Hall.
Signage will provide details

Of note…

- ✓ We accept online payments! Go to www.drwa.org to register and make a payment.
- ✓ Options for tables are available. Be sure to check your preference on the registration sheet.
- ✓ The conference will kick off at noon on Tuesday with the Women in Water luncheon

Important Dates:
Feb 10, 2027: Registration Ends! Deadline to submit rep info for registration.
Feb 23, 2027: Set-up 8:00 to 5:00, **no exceptions past 5:00**

Hotel Info: Blocked Rooms are reserved at Holiday Inn Express. You can click the link to reserve your room: DelawareRuralWaterAssociation or call the Hotel at (302) 398-8800 and ask to reserve a room from the Delaware Rural Water Association Block. Please make your reservation before January 15, 2027.

Raffle prizes of $50+ are always welcome!

Booth Door Prizes are welcome but provide your own entry slips and container. We're happy to announce winners throughout the Conference.

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Conference Sponsorship Opportunities

Tuesday, Feb 23	Wednesday, Feb 24	Thursday, Feb 25
Women in Water Luncheon Awards Dinner	Breakfast Lunch Happy Hour	Breakfast Lunch
General sponsorships are welcome too!		

See page 8 for more information.

Cancellation at any time will result in a $200.00 non-refundable fee.

- → No exhibitor may assign, sublet, or share the space allotted.
- → All representative names must be submitted before Feb. 12, 2027.
- → Set up is from 8:00 am to 5:00 pm on Tuesday, Feb 23. There are no exceptions to this rule. Staff will not be on hand after 5:00 pm to assist and doors will be locked.
- → Load and unload in marked areas only.
- → All exhibit materials, equipment, signs, etc. must be contained in the space provided (10x6) with an 8-foot height limit. An additional booth can be purchased if needed.
- → Take down shall not occur before noon on Thursday, Feb 25.
- → Exhibitors are responsible for staffing the booth at all times.

- → DRWA is not responsible for lost, stolen, or damaged exhibit goods or materials.
- → The Delaware State Fairgrounds is not responsible for lost, stolen, or damaged exhibit goods or materials
- → Do not attach, suspend, or add weight to any part of the booth framework.
- → Do not deface any property not belonging to you including Conference promotional materials.
- → There shall be no obstructions, tripping hazards, etc. in aisleways.
- → Games must be contained to a reasonable space in your exhibit area.
- → Adjacent booth spaces must be visible to all attendees at all times, do not block visibility nor entry to adjacent spaces.
- → No alcohol or illegal substances can be distributed.
- → Be courteous to other exhibitors should you have noise-making equipment or electronics.
- → Smoking and vaping are allowed outside only and in designated areas.

Liability and Insurance:

All property of the exhibitor remains under his/her custody and control in transit to and from the Dover Building areas and while it is in the confines of the Dover Building areas. Neither DRWA staff, its service contractors, the management of the Dover Building, nor any of the officers, staff members, or directors of any of the same area responsible for the safety of the property or exhibitors from theft, damage by fire, accident, vandalism or other causes, and the exhibitor expressly waives and releases any claim or demand he may have against any of them for any damage to or loss of any property of the exhibitor. DRWA is not responsible for Exhibitor booth and property.

American With Disabilities Act:

Exhibitors acknowledge their responsibility under the Americans with Disabilities Act to make their booths accessible to handicapped persons. Exhibitors shall also indemnify and hold harmless DRWA staff, service contractors, and the management of the Dover Building against cost, expense, liability or damage which may arise out of or be caused by the exhibitor's failure to comply.

Conference Schedule

Day and Time	Memorial Hall	Exhibit Spaces
Tuesday Feb 23	8:00 to 5:00 Set up The building will close at 5:00, with no exceptions	8:00 to 11:30 DRWA Staff Only Set Up 11:30 to 1:30 Women in Water Luncheon *Exhibitor registration will be closed during this time* 5:30 to 7:30 Awards Dinner *This is a ticketed event*

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Wednesday Feb 24	7:30 to 11:45 Registration Exhibits Open	7:30 to 11:45 Breakfast T Shirts/50 50/Raffle Bids
	11:45 to 1:15 Lunch in the Delmarva Building	Closed for lunch
	1:15 to 4:00 Exhibits Open	1:15 to 4:00 T-shirts/50 50/Raffle Bids
	4:00 to 6:00 Happy Hour	4:00 to 6:00 Zenner Meter Challenge Happy Hour 50 50 Drawing #1
Thursday Feb 25	7:30 to 11:45 Registration Exhibits Open	7:30 to 11:45 Breakfast T Shirts/50 50/Raffle Bids
	11:00 to 12:00 Lunch	Take down begins at noon.
	12:00 to 1:00 T-Shirts/50 50/Raffle Bids 2:30 to 4:00 Raffle Winners/50 50	
	1:30 adjourn	4:00 Closed

Without our Exhibitor's continued support, DRWA's Annual Conference would not be an event our members look forward to each year. On behalf of DRWA and our members, Thank you!

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Badge Information

2 Badges are included with each booth purchase

Additional badges/admittance are $150 each

Badge #1	Badge #2
Name:	Name:
Phone:	Phone:
Email:	Email:

Additional Badges $150 each

Name:	Name:
Phone:	Phone:
Email:	Email:

Company Info

Point of Contact Name:	Address:
	City and State:
	Zip:
Phone:	Billing Contact Name:
Email:	Billing Contact Phone and Email:

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Billing Info

Item ***all booth purchases come with 2 badges/attendees***	**$ Total**
Premium Booth - Member (only 4 available as of 10/28) $950.00	
Premium Booth – Nonmember $1400.00	
Regular Booth – Member $850.00	
Regular Booth – Nonmember $1300.00	
State/Federal Agency Booth $850.00	
Additional Booth $750	
Sales Representative (admittance only) $500	
Additional Badge/Admittance $150 each	
Total $ Sponsorship (from Page 3) Type of sponsorship:	
Deposit paid	
Total Amount Enclosed	

Online registration and payment is preferred.
Visit www.drwa.org to register and pay.
Or call 302-424-DRWA for more information.

OR

Mail completed form(s) and payment to :
Jackie Hitchens-Park
210 Vickers Drive, Milford, DE 19963

Table choice (select one):

_____ 30”x96” _____high top _____none

Booth Choice (see layout @ drwa.org):

1st:_____ 2nd:_____

I have read and understand the Delaware Rural Water Association’s Exhibitor Rules and Policies.

Name Printed: _____

Signature: _____

Date: _____