

MINUTES OF THE 2019 DPC BUSINESS MEETING NOVEMBER 7, 2019, PORTLAND, MAINE

**Massachusetts Room
Holiday Inn by the Bay
88 Spring Street, Portland, Maine
November 7, 2019
President Chris Hylkema, Presiding**

President Chris Hylkema opened the Business Meeting at 12:50 pm with a warm welcome and acknowledgements of:

- Honorary Life Members and Eugene T. Wolff Award recipients present;
- Conference Sponsors, including:
 - Gold Sponsors Atlantic Corporation, Capitol Plastic Products, Dairy Farmers of America, Paul Mueller Company, Piper Systems, Thermo Fisher Scientific/Capitol Vial / Animal Health
 - *Silver Sponsors* Bentley Instruments, Bruns Bros. Process Equipment, Charm Sciences, DeLaval Cleaning Solutions, Eurofins-DQCI, FOSS North America, IBA Dairy Supplies, IDEXX Laboratories, Page & Pedersen International, QualiTru Sampling Systems, Weber Scientific
 - *Coffee Sponsors* Full: Bentley Instruments, Eastern Crown, Kentuckiana Tank Wash, Nelson-Jameson, Packaging Consultants International,
 - *Tour Bus Sponsor* H. P. Hood;
 - Dairy Bar Sponsors Agri-Mark/Cabot Cheese, Chobani, HP Hood, Pineland Farms, Silvery Moon Creamery
 - Speaker Travel Support University of Missouri, Agricultural Engineering Extension
- New 2019 members including
 - Gold Sustaining Prairie Farms, Silver Sustaining: CIDEA, Bronze Sustaining: Atlantic Corp, Dairy Farmers of Wisconsin, Lactalis America Grp, Pineland Farms Dairy, Sargento Foods, Valcour Process Tech
 - Regulatory: Oregon Dept. of Ag
 - Education: Louisiana State University
 - Individual: Guy Séguin, Dairy, Farmers of Ontario

EVP Steve Murphy & Pres. Chris Hylkema presented the GL Lead Author Certificates.:

GL 11: SEDIMENT TESTING AND PRODUCING CLEAN MILK

Christina Dinsmoore, Michigan Milk Producers Assoc., Revision Leader

GL 43: GUIDELINES FOR CALIBRATING & CHECKING FARM BULK MILK TANKS

Philip Wolff, USDA-Retired, Revision Leader

GL 55: BEST PRACTICES FOR CHEESE BRINE SYSTEMS (*new*)

Philip Wolff, USDA (Retired) Lead Author

EVP Steve Murphy & Pres. Chris Hylkema presented the Retiring Task Force Director Certificates:

TF II - Plant Equipment & Procedures **Amy Rhodes**, HP Hood

TF V - Milking Systems & Procedures **Steve Lehman**, Michigan Milk Producers Assoc.

Pres. Hylkema introduced the Honorary Life Membership Award, *“presented to present or past members of the DPC who have performed outstanding and extraordinary service to the DPC.”* HLM awards were given to:

Nancy Carey – Presented by Steve Murphy.

Pat Healy – Presented by Rebecca Piston.

Jeff Bloom – Received HLM 2018 but was not present; Presented by Bebe Z...

Pres. Hylkema introduced the Eugene T. Wolff Service Award presented to *“a current member with significant contributions & volunteerism behind the scenes.”*

John Partridge – Presented by Bebe Z..

VP Keith Hay Report of the Nominating Committee

Keith began with a call for nominations for HLMS to be presented at the 2019 Conference: No nominations were provided.

Board Positions to be filled or renewed by the end of the Annual Conference were announced along with the nominees:

Federal FDA – OPEN: Current Nominee Frank Flores, FDA, CFSAN/OFS/DDEMP/Milk & Milk Products Branch

State Regulatory – Michelle Steinmetz, Wisconsin 2019, eligible for renewal and accepted.

Industry Supplier – Sharon Wilson, 2019, eligible for renewal and accepted.

Educational Producer – Rick Watters, 2019, eligible for renewal and accepted.

- Keith Hay called for nominations from the floor; no nominations were brought forward.
 - A motion was made to close nominations (so moved: Don Breiner; Second: Rebecca Piston). Motion carried.
 - A motion was made to accept the slate of proposed board members as listed above (so moved: Don Breiner; Second: Rebecca Piston Motion carried.
 - *Task Force Directors Appointed*
 - TF-I: Joe Zolovich, MSU; 2019 eligible for renewal and accepted.
 - TF-II: Amy Rhodes, HP Hood; 2019, eligible for renewal, stepping down
OPEN
 - TF-V: Steve Lehman, MMPA; 2019 not eligible for renewal OPEN: Neil Bendixen, DFA has accepted the role
 - TF-VI: Alisha Francis, was with Jackson-Michell when appointed; left JM, has stepped Down OPEN:

Pres. Chris Hylkema presented the work of the EVP Search Committee.

Pres. Hylkema introduced Mary Wilcox who will be the incoming EVP for 2020. Mary Wilcox thanked the membership and shared that she is excited to work with such a great group of experts in an organization with such a rich heritage.

EVP Murphy, 2018 Business Meeting Minutes Approval. Minutes from the 2018 Annual Conference Business Meeting provided to attendees were presented for approval. Motion was made to approve (Bebe Zabilansky), seconded (Wendy Landry). Motioned carried.

EVP Murphy, 2019 DPC Business Report.

Overview of organization. Overall the Dairy Practices Council continues to stay strong and is financially stable we have a solid supporting membership base and successful meetings; this is one our best in recent years and our guidelines continue to be used by the dairy industry.

Overview of Financials. The DPC operates primarily out of its checking account that varies over the year with membership and conference incomes. Our membership is solid in most sectors. The Annual Conference over the last several years has generated additional needed revenue. Last year, the AC in Texas had additional expenses associate with the hotel, but still came out ahead.

The DPC General Fund has declined over the past decade from nearly \$100,000 to less than \$57,000, due to transfers to checking for operational needs. These transfers have not been needed since 2016, so our general fund balance has maintained at approximately \$57,700. The general fund has generated little interest; as CD rates improve they are being considered as lower risks investments. Expenses continue to rise, so additional ways to counter this need to be considered.

Overview of Membership. The primary reason we are financially stable, is that we have a great supporting membership base, which is the backbone of the DPC;

- 77 industry sustaining members, several of whom are return vendors/sponsors at the AC; several new members this year, some of whom are sponsoring as well. 2019 had several new members join (see above)
- 25 regulatory members; these “key sanitarians” are the final step of the review critical to our GL development & update process

Our Membership Challenges:

- 9 educational; drop over the years; although we have a several individual members that fall under Education.
- 36 individual memberships; which continues to drop each year

Annual Conference 2019. Overall the 2019 conference has exceeded the past several years in regard to registration numbers and sponsor support; This is our 50th Anniversary, with thanks to Lynn Hinckley who prepared the 50 Year History Booklet and Rebecca Piston, who let the “50 Years of Collaboration” presentation and to others in helping make this all come together.

- We continue to try to keep our registration fees reasonable, with only a slight increase
- We can keep fees low thanks to the support of our sustaining member sponsors / vendors here at the meeting, which has been outstanding this year.
- The past few years we were able to leave the meeting ahead financially, the 2109 AC should do very well thanks to you all

Guidelines. Most GLs are distributed to DPC members. In our last fiscal year, there were only 84 individual GLs sold and one small ruminant set (\$1,180.60 approx. 1.7% of total income).

- *Sustaining, Regulatory and Educational Members* should have access to a complete set of DPC Guidelines. If you do not, let us know, we have been distributing these on Flash Drive.
- *All Members should* be receiving all updates and new GLs by mail, which depending on your membership level are available for 5-30 members of your company. Please keep us up to date on who falls under your membership; or you may distribute as appropriate to your membership.

GL Distribution. We are looking into a membership only page with access to all Guidelines and other means to streamline getting GLs to you.

Guidelines Updates & New Guidelines.

- Progress has been slow, but the EVP office is catching up with moving GLs sent from TF Directors forward. GLs receive more editorial and formatting changes than in past years.
- Two updates GL 11 and GL 43, and one GL (GL 55) were issued to our members.
- As we move forward, the challenges that everyone has in volunteering time to DPC to complete GL updates will likely grow, so we very much appreciate all that the members do.

Financial Transcripts. A more detailed financial report is presented to the DPC Executive Board at the Fall and Spring board Meetings

Pres. Chris Hylkema introduced the 50th anniversary presentation. Speakers included Rebecca Piston, Bebe Zabilansky and Jeff Bloom shared the history and key highlights from the last 50 years of The Dairy Practices Council. Commemorative 50th anniversary milk bottles were furnished to participants in celebration of this milestone.

Presidential Address by Chris Hylkema

President Hylkema thanked Rebecca Piston for her efforts in putting the 50th Anniversary presentation together, including the procurement of willing participants. He also thanked Lynn Hinckley for documenting the history of this great organization making presentations like this possible.

President Hylkema thanks members of the Executive Board and their supporting organizations for their contribution in moving DPC forward. He also thanked the members and sponsors for their continued support and participation which are needed to execute DPC activities during the Annual Conference and throughout the year.

President Hylkema thanked our outgoing Executive Vice President, Steve Murphy, for his focus and leadership to keep the DPC operating smoothly and provided a gift from the Executive Board as an appreciation of his service.

President Hylkema shared:

“This is a time of transition and evolution for the DPC. As the dairy industry continues to evolve with the advancement of technologies and regulatory mandates like the Food Safety Modernization Act, so must this organization. This was mentioned in Bebe Zabilansky’s Presidential address in 2018 but it still holds true – that the DPC wants to remain a significant resource to the dairy industry for all aspects of processing from the farm to the consumers table. We will need to continue to examine the best way to provide these resources to the industry, whether that is providing more

educational workshops, creating more guidelines, or even perhaps fewer guidelines containing more detailed information. In whatever way we decide to move forward, I am confident that with the leadership of Mary Wilcox as our EVP, the leadership of the Executive Board and input from all of you as DPC members we will continue to create a sustainable future for this organization as a key resource for education and guidance to the dairy industry.”

- **Pres. Hylkema** closed the Business Meeting at 1:55 pm.

A full transcript of the Business Meeting is available upon request.