

## The Dairy Practice Council's Business Meeting Minutes, Nov 4 & 5, 2015

### Wednesday, Nov 4, 2015 Opening Session

Task Force Director's Reports:

#### TF I John Tyson, Director:

Spring Work Meeting April 8 & 9, 2015 in Ithaca, NY,

Wednesday April 8th

- Marc Boivin of QMA Electronics located in Montreal, Quebec discussed ventilation control systems for dairy housing. As the dairy industry is operating the housing systems for more consistent air quality there is a need for better control systems.
- Time spent reviewing Guidelines 66 & 88. Question is do they need to be updated or just renewed?
- Tour of Dave Galton's Sheep and Goat Farm. Has capacity to milk approximately 2800 sheep and goats. The sheep milk is going to Old Chatham creamery.

Thursday April 9th

- Discussion led by Peter Wright on "Winter Manure Spreading in NY". There is a lot of pressure in NY and other states to end the practice of winter manure spreading. This leads to many issues on the farm beyond just manure storage.
- Also discussed the issues of "Closing old Manure Storages". The Northeast US has a lot of unused manure storages that need to be closed properly to avoid environmental issues.
- Tour of Cornell Research Dairy.

#### Task Force II, Allen Sayler, Director

Task Force	Guid. #	Guideline Name	Last Update	Status	Assigned To	Priority
II	8	GMPs for Dairy Processing Plants	8 – 1995 29 – 2001 57 - 1996	Combined with 29 (Cleaning & Sanitizing of Fluid Milk Processing Plants) & 57 (Dairy Plant Sanitation)	Piston & Scott review Allen Finalize	1
II	13	Environmental air Control & Quality for Dairy Food Plants	2009	Active work until Jan 2015. Will work with	Neville McNaughton, Dave Heffner, Dr. John Partridge	2

Task Force	Guid. #	Guideline Name	Last Update	Status	Assigned To	Priority
				group to finalize first draft.		
II	14	Clean Room Technology	1994		John Partridge	4
II	29	Cleaning & Sanitizing Fluid Milk Processing Plants	2001	Being combined with 8 and 57	Ellen	1
II	35	Dairy Plant Waste Management	1990	Wastewater – completed other than reviewing reference list	Beebe	2
II	55	Construction and Operation of Cheese Brine Systems		New – reorganized draft new guideline and add more information from other US and international sources.	Phil Wolff	4
II	56	Dairy Product Safety (Pathogenic Bacteria) for Fluid Milk & Frozen Dessert Plants	1994		Steve M/John'/Boyle/Sayler Share with PC Vasavada	1
II	57	Dairy Plant Sanitation	1996	Being combined with 8 and 29	Ellen	1
II	61	Frozen Dessert Processing	1998	In process – several sets of revisions need to be brought together	Rebecca/Sayler	1
II	62	Resources for Dairy Equipment Construction	1998	Review of the references in the back should be all it needs	Phil	1
II	63	Controlling the Quality and Use of Dairy Product Rework	2005			5

Task Force	Guid. #	Guideline Name	Last Update	Status	Assigned To	Priority
II	67 (new)	Single Service Containers & Closures for the Dairy Industry		In Process – Dennis took hand written mark-ups back to his office to review and provide final draft	Deb Henyon/Boyle/Gaalswyk Allen Finalize	2
II	69	Abnormal Milk Risk Reduction & HACCP	1999	Reclassified to Task Force V (or IV) – more dairy farm orientation		
II	83	Bottling Water in Fluid Milk Plants	2001	Bottled Water – in process	Beebe/Boyle Pat Finalized Draft Update – Allen Finalize	2
II	84			In process – coordinate with DMI and ACS	Chris/Allen	2
II	90	On-Farm & Small Scale Dairy Product Processing	2003	Almost completed – all marked – coordinate with the ACS & Dr. D'Amico	Chris – Brenda, BeeBee & Sayler Review track changes Allen Finalize	1
II	91	Dairy HACCP SSOPs & Prerequisites	2003	Needs much work, wait for publication of FSMA Preventive Controls	Amy/Allen	4
II	92	Dairy Plant Hazard Analysis	2014	In Process	Amy/Allen	2
II	93	Dairy Plant Critical Control Points & Critical Limits	2006	In Process	Amy/Allen Allen Finalize	2
II	94	Dairy Plant Monitoring & Corrective Actions	2010	Monitoring and Corrective Actions	Amy/Rebecca Allen Finalize	1
II	95	Dairy Plant Records & Verification	2010	Records and Verification	Amy/Allen	2

Task Force	Guid. #	Guideline Name	Last Update	Status	Assigned To	Priority
II	96	Dairy Plant Validation	New Proposal		Amy/Allen (??)	2
II	100	Food Safety in Farmstead Cheesemaking	2002	Assign for Updating	Review by Neville, John & Beebe Allen Update	1
II	103	Approving Milk and Milk Product Plants for Extended Runs	2003	Broaden to be more than just for Grade A	Dennis Gaalswyk, Steve Kurtz & Scott Allen Finalize	1
IV	64			Phil will talk to Lynne H. to see about updating	Lynne/Phil	
IV	36	Dairy Farm Inspection		On Hold		
IV	39	Fluid Plant Inspection		On Hold, needs to be updated		2
IV	107	Pasteurization Equipment & Testing		On Hold – FDA rewriting PMO Appx I Wait til after 2015 NCIMS Conference	Dennis & Phil	4

### TASK FORCE III- PAT HEALY, Director

#### Task Force III Laboratory & Quality Control Procedures

2014

Guideline	Description	Status	Lead Author
DPC #07	Sampling Fluid Milk	In Review	Bob Hickerson
DPC # 10	Maintaining & Testing Fluid Milk Shelf Life	In Review	Steve Murphy
DPC #11	Sediment Testing and Producing Clean Milk	Review in 2015	Nancy Carey
DPC # 16	Handling Dairy Products from Processing to Consumption	In Review	Nancy Carey
DPC #17	Prevention of and Testing for Added Water in Milk	In Review	Ann Bauer
DPC #21	Raw Milk Quality Tests	Green Copy 2014	Wendy Landry
DPC #22	Control of Antibacterial Drugs & Growth Inhibitors in Milk and Milk Products	In Review	Bill Northeimer
DPC #24	Troubleshooting High Bacteria Counts of Raw Milk	In Review	Wendy Landry
DPC #25	Cleaning & Sanitation Responsibilities for Bulk Pickup & Transport Tankers	In Review	Need Lead Author
DPC #31	Composition & Nutritive Value of Dairy Products	On-Hold Websites	Rebecca Piston
DPC #32	Component Tests Variations in Raw Milk	Review in 2017	Scott Franklin
DPC #33	Brucellosis & Some Other Milk borne Diseases	In Review	Lynn Hinckley
DPC #34	Butterfat Determination of Various Products	Review in 2014	Kelly Wedding ??

DPC #38	Preventing Off-Flavors in Milk	Review in 2013	Pat Healy
DPC #40	Controlling Fluid Milk Volume and Fat Losses	In Review	Pat Healy
DPC #50	Farm Bulk Tank Collection Procedures	In Review	Bob Hickerson
DPC #51	Controlling the Accuracy of Electronic Testing Instruments for Milk Components	Review in 2013	Mike Meeks / MA staff
DPC #60	<i>title change to</i> Microbial Assessment of Processing and Packaging Situations to Optimize Shelf Life	In Review combine with 10	Steve Murphy
DPC #80	Food Allergen Awareness in Dairy Plant Operations	In Review	Steve Murphy
DPC #99	Quality Assurance in Butter Manufacturing	Green Copy 2014	Scott Lough
DPC # 105	Sealing Bulk Milk Tank Trucks	In Review	Barney McConnell
DPC #53	Vitamin A & D Fortification of Fluid Milk	In Review	combined TF 2&3
New	Greening of the Laboratory	In Draft	Sharon Wilson
New	Biofilms and Their Control	In Draft	Scott MacKenzie
New	Basic Dairy Terms Dictionary	In Draft	Chris Hyklema
New	Setup/Remodel of a QA Laboratory & Develop a QC Program	Green Copy 2014	Katrene Dutrow

#### **Task Force IV Steve DiVincenzo, Director**

No report submitted

#### **Task Force V Steve Lehman, Director**

Task Force V reviewed Guideline 109, Automatic Milking Systems- Questions Dairywomen Need to Ask at the 2014 Conference. This guideline needs to be edited and sent out to task force members for comments. Review also began on Guideline 97, Guideline for the Direct Loading of Milk from the Milking Parlor into Bulk Milk Tankers, with much good discussion.

Guideline #28, Troubleshooting Residual Films in Dairy Farm Milk Handling Equipment, was finalized and recently published.

#### **Task Force VI Chris Hylkema, Director**

Task Force VI will continue review work on Guideline 70 - Guideline for the Design, Installation, and Cleaning of Small Ruminant Milking Systems, Guideline 71 - Farmers Guide to Somatic Cell Counts in Sheep and Guideline 78 - Guideline for Bio-security for Sheep and Goat Dairies. If not finished ahead of the conference any changes will be finalized during this conference.

Guideline 73 – Guidelines for the Layout of Dairy Milkrooms for Small Ruminant Operations is also under review by the original contributors to be sure the information is still relevant.

Lynn Hinckley has also been contributing on working on Guideline 33 with regard to Brucellosis testing in small ruminant species. This has been an ongoing project that will be finalized based on changes from the 2015 NCIMS.

### **Thursday, November 5**

#### **Business Meeting/Luncheon**

Pres. Rebecca Piston acknowledged the **Honorary Life Members in Attendance:**

Tom Angstadt (HLM 2011)

Don Breiner (HLM in 2011)

Armand Dragon (HLM 2013)

Bob Graves (HLM 2013)

Lynn Hinckley (HLM 2012)

Terry Musson (HLM 2008)

John Porter (HLM 2006)

Stan Weeks (HLM 2005)

George Wilcox (HLM 2008)

Phil Wolff (HLM 2014)

Preident Piston acknowledged **Sponsors & Donors:**

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Spring House Press (Peggy Beals)

Pres. Piston acknowledged **Dairy Bar Sponsors:**

Ben & Jerry's Ice Cream  
Cabot Cheese  
HP Hood, LLC  
Shelburne Farms  
Vermont Creamery

Pres. Piston acknowledged **New Sustaining Members:**

**Platinum:** no new members

**Gold:** no new members

**Silver:** Page & Pedersen Int. Ltd- Jackie Page (Upgraded from Bronze to Silver)

**Bronze:** KES Science, David Heffner

Spring House Press (formerly Michigan Fresh Milk Council) Peggy Beals

Quality Checkd Dairies, Inc, Chuck Yarris

Cedar Grove Cheese, Bob Wills

**Educational Members:** Cornell University Library, Albert R. Mann Library, Debra Warfield

**Regulatory Members:** no new members

**Individual Members:** Jacques Pienaar (Design Group), St. Louis, MO

Gary Moore (Multi-Flow Industries), Huntingdon Valley, PA

Kyle Clark (AFCO), Apollo Beach, FL

Kevin Lemmons, Borden Dairy, Dallas, TX

David Baker, Baker Ag Sales & Service, Underhill, VT

Peggy Galloup, Cheesemaker, Granville, NY

**Pres. Piston: Presidential Address:**

I would like to take this opportunity to once again welcome all of you to the 46th Annual Conference of the Dairy Practices Council here in Burlington VT. I am pleased to see the strong attendance at this meeting.

I want to mention that we DO pay attention to the surveys you complete after our meeting. My comments will be brief as we have a lot of people to recognize this year.

Please join me in thanking our Executive Vice President – Jeff Bloom – for his dedicated service to our group. We are fortunate to have such a passionate and dedicated individual running the show. That being said, Jeff has announced his intended retirement at the end of 2017 so we are actively looking for a replacement. If you are interested, please let me know, as I am chairing the search committee for his replacement!

I would also like to thank your enthusiastic and hard-working Board of Directors who have served you well. Please give them a round of applause. I would also ask that, if you are interested in serving on the Board, you express that to any one of the Officers or Directors.

You will hear tomorrow how, through the NCIMS process, we have included FSMA requirements in the PMO to help smooth the implementation of the Food Safety Modernization Act (FSMA) – As I see it, this will be the next great challenge for our industry. Through groups like the Dairy Practices Council, we can meet this challenge through cooperation and collaboration.

As I complete my term as Dairy Practices Council President I have a mission for all of you to complete. Please, identify someone you work with or know in the industry who would benefit from membership in and attendance at these meetings. I started with DPC in 1989 when Sid Barnard (remember him?) encouraged me to participate. I was a newly hired lab supervisor and had much to learn. I attribute much of my success in this industry to my involvement with this group - attending the meetings, learning from the presentations by experts, working on guidelines, and of course networking. We NEED to develop the future leaders of our industry and this a great venue!

So, your mission is to identify someone AND do whatever it takes to get that person to attend the next meeting to be held November 9-11, 2016 at Michigan State University.

Thank you for the opportunity to serve as your Dairy Practices Council President.



EVP Jeff Bloom & Pres. Piston: Presentation of **GL Lead Author Certificates**:

<b>GUIDELINE NUMBER/NAME</b>	<b>New or Revision</b>	<b>DATE OF PUB.</b>	<b>Distribution Date</b>	<b>TF</b>	<b>AUTHOR(S)</b>
DPC 028 GUIDELINES FOR TROUBLESHOOTING RESIDUAL FILMS ON DAIRY FARM MILK HANDLING EQUIPMENT	Rev	02/2015	02/27/15	V	Steve Lehman
DPC 062 RESOURCES FOR DAIRY EQUIPMENT CONSTRUCTION EVALUATION	Rev	02/2015	02/27/15	II	Robert Carrier, Dennis Gaalswyk, Philip S Wolff
DPC 092 GUIDELINES FOR CONDUCTING AND DOCUMENTING HACCP PRINCIPLE NUMBER ONE: HAZARD ANALYSIS	Rev	02/2015	02/27/15	II	Amy Rhodes
DPC 112 GREENING OF THE DAIRY LAB	New	02/2015	02/27/15	III	Sharon Wilson
DPC 24, Guidelines for Troubleshooting On-Farm Bacteria Counts in Raw Milk	Rev	06/2015	06/30/15	III	Wendy Landry
DPC 93, Conducting and Documenting HAACP - Principles #2 and 3, Critical Control Points and Critical Limits	Rev	10/2015	10/2015	II	Amy Rhodes

Presentation by EVP Bloom, President Piston, and VP Zabilansky to **Retiring Board Members:**

Rebecca Piston, Retiring President  
Bebe Zabilansky, Retiring VP  
Pat Healy- Board Member since 2009  
Greg Leach- Board Member since 2009  
Ron Geiser- Board Member since 2013

Presentation: **Honorary Life Awards:**

Presentation by John Tyson: to Paul Garrett  
Presentation by Bebe Zabilansky: to Dan Scruton

Presentation: **Eugene T. Wolff Service Award:**

Presentation by Phil Wolff: to Dan Scruton  
Presentation by EVP Jeff Bloom: to Terry A. and Terry B. Musson

Presentation by VP Bebe Zabilansky: **Nominating Committee Report:**

Honorary Life Membership nominations from the floor for presentation at the 2016 Conference.

**Nominations for Board positions:**

Pres.	VP	Fed Ag	Industry Processor	Industry Producer	Ed. Processing
Bebe. Zabilansky (thru 11/2018) 3 Year Term	Chris Hylkema nominee 3 Year Term	Chris Thompson nominee 3 Year Term	Wendy Landry nominee 3 Year Term	Robin Breeding Nominee 3 Year Term	John Partridge - term thru 11/5/2015- eligible for renewal 3 Year Term

Vote of members present for Board Positions. **All nominees were elected by a majority voice vote.**

EVP Jeff Bloom:

**Approval of Business Meeting Minutes** from last year's Annual Conference, 11/5 & 11/6, 2014

EVP Jeff Bloom: **DPC Business report:**

Hello to all attendees. The following is a summary of what is going on business-wise in the Dairy Practices Council.

Guideline Sales:

Total GL Sales 10/2013 through 09/2014	Total GL Sales 10/2014 through 09/2015	Difference
\$3,641	\$10,125	+\$6,484

#### **DPC's Workshop:**

On Tuesday, the DPC hosted a very successful FSMA Preventive Controls Workshop for small dairy product manufacturers. It was attended by 26 people, from all over. We had people from California, Canada, Georgia, Texas, Illinois, Pennsylvania, and as far away as Barbados, West Indies.

The Workshop was organized and instructed by our Task Force II Director Allen Saylor, from the Center for Food Safety and Regulatory Solutions with assistance from DPC Members Amy Rhodes from HP Hood, LLC and Steve Murphy from Cornell.

#### **New Membership Fees:**

Last April, at the DPC's Spring Board Meeting your Board of Directors voted to make changes in fees charged for the various levels of DPC membership. These changes will take place beginning January 1, 2016 for 2016 memberships:

**Individual Membership:** Increase fee from \$75 to \$100/year. Individual Members will no longer receive a full set of DPC Guidelines upon joining. New Individual Members will receive a \$50 credit to purchase any DPC Guideline within the first year of membership. Individual Members will also receive all new and updated DPC Guidelines published and distributed during the year they are members.

**Academic/Educational and Regulatory Members:** Increase fee from \$150 to \$200/year. New Academic & Regulatory Members will receive one full set of DPC Guidelines upon joining the DPC. They will continue to receive new and updated DPC Guidelines published and distributed during the year they are members.

**Bronze Sustaining Members:** Increase fee from \$200 to \$250/year. New Bronze Sustaining Members will receive one full set of DPC Guidelines upon joining the DPC. They will continue to receive new and updated DPC Guidelines published and distributed during the year they are members.

**Silver Sustaining Members:** Increase fee from \$325 to \$375/year. New Silver Sustaining Members will receive one full set of DPC Guidelines upon joining the DPC. They will continue to receive new and updated DPC Guidelines published and distributed during the year they are members.

**Gold Sustaining Members:** Increase fee from \$600 to \$650/year. New Gold Sustaining Members will receive one full set of DPC Guidelines upon joining the DPC. They will continue to receive new and updated DPC Guidelines published and distributed during the year they are members.

**Platinum Sustaining Members:** Increase fee from \$1000 to \$1100/year. New Platinum Sustaining Members will receive one full set of DPC Guidelines upon joining the DPC. They will continue to receive new and updated DPC Guidelines published and distributed during the year they are members.

**Website and Social Media:** As you all know from past years presentations, I am very proud of the DPCs website. It continues to be the public face of the DPC and we continue to make improvements and add features. You can now see a copy of every DPC guideline cover as you view the abstracts of the guidelines. Listings of all recipients of the Honorary Life Member awards and the Eugene T. Wolff Service Award are now on the website. Annual Conference archives containing photos, speaker's PowerPoint presentations, and business meeting minutes as far back as 2006 are all on the website. And of course, you can register for the Annual Conference and get Conference information.

The website was enhanced this year with a change that now makes all pages easily readable whether you are viewing it on a desktop PC, a tablet, a laptop, or a cell phone, and whether the site is being viewed on an Android or Apple platform.

If you'd like to see changes and improvements to the website, please let me know.

**Social Media:** As you may know, the DPC has a presence on both Twitter (@dairypc) (2,384 current followers vs 1,917 in 2014) and on LinkedIn (1,189 members vs 996 last year at this time) In fact one of our attendees and Sponsors, Matt Rivero from Madge Tech was a direct result of a LinkedIn connection.

**Conference Attendance:** Last year in Kansas City: 113 attendees. This year, 111.

**New Guidelines:** As you just saw during the awards for Lead Authors, we had 5 revised and 1 new guideline published this year. We also have several guidelines that are waiting to go out for peer review, which I'll take care of when I get back into the office. I want to thank everyone for the hard work that you are doing in writing and revising guidelines. They are the life blood of the DPC!

**American Dairyman Magazine:** Last year I told you about an opportunity we had to publish excerpts of DPC Guidelines in American Dairyman Magazine. Each month from November 2014 through September 2015, an excerpt from a guideline from either Task Force I or Task Force V was published as a Guest Editorial, under the byline and photo of either John Tyson, Task Force I Director, or Steve Lehman, Task Force V Director. In September the magazines changed editors and he decided to stop the Guest Editorials.

**Job Opportunity:** Lastly, my position as Executive VP for the Dairy Practices Council, will be open starting January 1<sup>st</sup>, 2018. At our Spring Board Meeting, I gave notice to the Board that I'd like to retire at the end of 2017. President Piston formed a search consisting of Past EVP Terry Musson, Past President Don Breiner, Past President Lynn Hinckley, Past President Rebecca Piston, Incoming President Bebe Zabilansky, Task Force I Director John Tyson, and current Exec. VP Jeff Bloom. The committee is actively working to find my replacement. A job description is posted on the DPCs website. If you are interested in or know someone that may be interested in the job, please see a search Committee member.

Pres. Rebecca Piston: Adjourn to TF Sessions