

**State of Nevada Announces**  
**An Open Competitive Recruitment for:**  
***PUBLIC HEALTH RATING & SURVEY OFFICER***

**APPROXIMATE ANNUAL SALARY - \$63,308.16 to \$94,335.84 PAY  
GRADE: 37**

For more information on benefit and retirement programs, please see the sections below.  
In order to receive consideration, applicants must indicate their availability for any work  
type, travel, and location requirements listed.

**JOB INFORMATION**

- Work Type: A Permanent, full time vacancy
- Department: [Agriculture](#)
- Division: Food and Nutrition
- Location: Las Vegas, Boulder City, Indian Springs, Jean, Henderson
- Job Class Code: 10.527

**RECRUITMENT INFORMATION**

- Announcement Number: 46678
- Open to all qualified persons.
- Posted 03/20/2024
- Close Date: 04/19/2024
- Recruiter:  
DARRELL MORLAN  
Phone: (775)684-0126  
Email: [darrell.morlan@admin.nv.gov](mailto:darrell.morlan@admin.nv.gov)
- Applications accepted for another 23  
Days 7 Hrs 12 Mins

**The Position**

Public Health Rating and Survey Officers work under administrative direction and are responsible for the survey and evaluation of food storage, preparation and serving practices and procedures to determine compliance with United States Food and Drug Administration and Nevada laws, regulations and standards; regulate and enforce State law relating to: the Safe Drinking Water Program in Nevada; drug licensing investigations; label review, sampling and inspection of drug and cosmetic manufacturing plants; inspection of dairies and milk plants; certification of septic systems; inspection of food warehouses, traditional food and drink establishments, health facilities, and public institutions; perform as an authorized agent of the Food and Drug Commission as required. Incumbents possess a degree of knowledge and proficiency sufficient to perform work independently with little or no additional training.

This is a Public Health Rating and Survey Officer position. Nevada Department of Agriculture, Division of Animal Industry - Dairy Program is recruiting in the Las Vegas, Nevada office. The incumbent is responsible for conducting routine inspections and investigations of dairy and meat facilities in the Southern area of the State and to conduct Federal check ratings of Grade A Dairy Facilities on behalf of the FDA in the Northern area of the State. The incumbent is responsible for evaluating facilities for compliance with state and federal statutes and regulations through the inspection process utilizing record review, interviews, and observations. The incumbent must complete all required inspection activity documents in accordance with regulations, statutes and policies and procedures, as applicable. This position evaluates milk haulers and samplers to the standards set forth in the Pasteurized Milk Ordinance, collects dairy and single service samples. This position serves as a resource for and provides information and education to industry and Department of Agriculture personnel. This position will perform other related work as assigned. The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our

communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages. \*\*\* THIS RECRUITMENT MAY CLOSE WITHOUT FURTHER NOTICE DEPENDING ON THE NUMBER OF APPLICATIONS RECEIVED. APPLICANTS ARE ENCOURAGED TO APPLY AS SOON AS POSSIBLE\*\*\*

To see full Class Specifications visit: [http://hr.nv.gov/Resources/ClassSpecs/Class\\_Specifications-10\\_0/](http://hr.nv.gov/Resources/ClassSpecs/Class_Specifications-10_0/)

### **To Qualify:**

In order to be qualified, you must meet the following requirements:

#### **Education and Experience (Minimum Qualifications)**

- Licensure as an Environmental Health Specialist and four years of professional experience performing environmental health related duties for a regulatory agency or other relevant environmental health work experience; OR one year of experience as an Environmental Health Specialist III in Nevada State service.

#### **Special Notes**

- Any person licensed as an Environmental Health Specialist in another state or by the National Environmental Health Association (NEHA) must obtain a Registration by Endorsement or Registration as an Environmental Health Specialist (R.E.H.S.) by the Nevada State Board of Environmental Health Specialists within six months of appointment and as a condition of continuing employment.

#### **Special Requirements**

- A pre-employment criminal history check and fingerprinting are required. Persons offered employment in this position will be required to pay for these items.

#### **Additional Position Criteria**

- The Applicant is required currently to be certified by the FDA as a State Rating Officer for both Milk Plants and Dairy Farms.
- This position has up to 50-75% travel requirement for audits and inspections.
- This position requires a valid driver's license at time of appointment and for continuing employment.

### **The Examination**

#### **Application Evaluation Exam**

The exam will consist of an application evaluation. It is essential that applications include detailed information with time frames regarding education and experience. The most qualified applicants will be contacted by the hiring agency for interview. The hiring agency may require specific skills related testing as part of the interviewing process.

### **INFORMATIONAL LINKS**

For more information about state employment, visit the following:  
Division of Human Resource Management: <http://hr.nv.gov>  
Public Employees Retirement System: <http://www.nvpers.org>  
Public Employees Benefits

Program: <a href="http://pebp.state.nv.us">http://pebp.state.nv.us</a> More Benefits Information: <a href="http://nvjobs.nv.gov/Applicants/EB">http://nvjobs.nv.gov/Applicants/EB</a>	
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