



2024 Membership Application (Page 1 of 2)

Company: Phone: Fax: Website: Physical Address: City: State: Zip: Mailing Address (if different): City: State: Zip: Primary Contact: Ph: E-Mail: Billing Contact (if different): Ph: E-Mail:

** Roofing Contractors must have a fixed address with a physical location. **

APPLICATION SIGNATURE & DATE:

I hereby authorize CRA to verify any information or references listed herein. I affirm that the information I have given in this application is true and accurate, and I understand that any willful falsification while a member of CRA constitutes grounds for disqualification or revocation of membership.

I understand that by providing my email address, fax number(s) and other identification of any means of electronic transmission shown above, on behalf of my company or organization, I am authorized and hereby consent for the above company/organization to receive emails, faxes and other means of electronic transmission sent by or on behalf of the Colorado Roofing Association (i.e.: all promotional material related to CRA functions, meetings, events and administrative notices).

Eligibility for initial and continued membership will be contingent upon a member, individual, or firm's adherence to and promotion of the associations By-Laws, Code of Ethics and Continuing Involvement Units.

I understand the Membership Committee has final authority to approve or disapprove all applications.

Signature: Date: / /

DUES PAYMENT: Membership dues are \$950 per calendar year.

(If you join after Jan 31, your 2024 dues will be prorated at \$79.17 per month for the remaining months of the year.)

Please enclose a check made payable to the "CRA" and mail with application along with all required documentation from page 2 (contractors only) & signed Code of Ethics and CIU form to: Colorado Roofing Association | PO Box 740550 | Arvada, CO 80006-0550.

Credit Card Payment Option: Visa MasterCard Discover Card Amex

Credit Card #

Exp. Date / 3-4 CID#

Card Holder Billing Address:

Card Holder Billing City State: Zip:

Card Holder Name:

(please print clearly)

Signature

Date

Please email receipt to

Main Member Classification:

(Required on all applications)

Contractor:

- Roofing Contractor - Commercial
Roofing Contractor - Residential
Roofing Contractor - Comm/Res
Contractor - Rain Gutter/Sheet Metal
Contractor - Waterproofing

Associate:

- Material Supplier
Manufacturer
Manufacturer Rep.
Architect/Consultant/Engineer
Insurance Provider
Claims Adjuster
Equipment Supplier
Building Owner/Manager
Trade Service - Roof Accessories
Trade Service - Solar
Trade Service - Legal
Trade Service - Technology
Trade Services (other)

Contractors Only

Roofing services you provide:

(check all that apply)

- Commercial
Residential
Asphalt Shingles
Built-up roofing
Coating Applications
Green/Vegetative Roofs
Gutters
Insulation
Metal Roofing
Modified Bitumen
Photovoltaic/Solar
Sheet Metal Work
Siding
Single Ply
Tile & Slate
Waterproofing
Wood Shingles & Shakes

Contractors!

CONTRACTORS applying for CRA membership must submit 1) this page completed in full, 2) ALL required eligibility items listed on page 2 of this application, 3) a signed copy of the CRA Code of Ethics and 4) a signed copy of the CRA Continuing Involvement (CIU) form.

Your application will automatically be denied if any of these items are not included/sent with application.

Contractors!

CONTRACTORS applying for CRA membership must also submit the following to be eligible:

1. A current roofing Class D contractor license (or Class A, B or C, if applicable) **AND** one issued a minimum of two years ago, both in the applicant's name, from a Colorado municipality or jurisdiction that requires a written test to qualify for the license or two roofing Class D contractor licenses from municipalities that do not require a written test.
2. Documentation of current Colorado Worker's Compensation Coverage reflecting satisfactory payroll in roofing or sheet metal classifications (i.e., 5535, 5538 or 5551) to include certificate of insurance **AND** endorsement/declaration page of your policy that shows this information and reflects a minimum of 1 person working at Colorado minimum wage for 1 year (2080 hours). *If you do not have Workers' Comp. Insurance coverage, you will not qualify for membership in the CRA. Exemption letters are not accepted.**
3. A Certificate of Insurance showing current general liability protection of at least \$500,000.00.*
** Certificates of insurance must be mailed/emailed/faxed directly from your insurance agent and list CRA as the certificate holder.*
4. Evidence of passing a nationally recognized examination that meets current building code mandates and that addresses roofing work on residential and/or commercial property (*National Building Contractor A, B, C & Standard Roofing from IBC or ICC accepted. Current code requirement is 2018 version or newer.*).
5. Sign, date and return the CRA Code of Ethics with your membership application.
6. Sign, date and return the CRA Continuing Involvement Form (CIU) with your membership application.
7. You must have a fixed address with a physical location in Colorado.
8. Submit four (4) satisfactory business references in Colorado in letter form - one (1) from a customer, one (1) from a manufacturer, and two (2) others from a supplier/vendor. * Must be sent on their letterhead or email with identifying company signature; please have them include the following information and answer the following questions:
 1. **Company, Contact Name, Phone and Email.**
 2. **How long has the reference known the applicant?**
 3. **What is the reference's relationship with the applicant?**
 4. **Why does the reference think the applicant is a good candidate for membership in the Colorado Roofing Association?**
9. Each applicant must be Sponsored by a current CRA Member(s). Please list your sponsor here including Name, Company, E-Mail and Phone Number.*

Sponsor Name: _____ Company _____
 Email: _____ Phone: _____

** We will contact and verify all business references and your sponsor prior to finalizing your membership application.*

10. APPLICANT STATEMENT:

Please sign below. If you answer "Yes" to any of the statements below; you must also attach a full explanation giving the nature of the event dates and place of event.

Have you (or a partnership to which you were a partner or authorized representative, or a corporation in which you were an officer or an authorized representative) within the last seven (7) years:

YES NO

- ____ ____ 1. Undertaken roofing contracts or work that a surety company completed or made financial settlements on?
- ____ ____ 2. Had claims or lawsuits filed for unpaid or past due accounts by your creditors - including a governmental agency, as a result of roofing or roof related operations?
- ____ ____ 3. Filed for bankruptcy?

I affirm that the information given in the applicant statement above is true and accurate.

Affidavit Signature: _____ Date: ____/____/____

11. Renewals. CRA Membership is based on the calendar year and renews each January. Membership can be renewed by:

- Paying the annual dues renewal fee.
- Meeting the same application requirements outlined above as referenced in item 2, 3, 5, 6 and 7.
- Must have met the 2024 Continuing Involvement Unit (CIU) requirement of having taken and received 8 CIU's in 2024 for renewal in 2025. This requirement is for all current* contractor members.

**For new members, CIU requirements will be prorated from the month your application is approved through the remaining months of the year.*

Return Membership Application to: E-mail: debbie@coloradoroofing.org · Fax: (720) 633-9776 · Mail: CRA | P.O. Box 740550 | Arvada, CO 80006

- DON'T FORGET TO SIGN & RETURN THE ATTACHED CODE OF ETHICS AND CONTINUING INVOLVMENT FORMS WITH YOUR APPLICATION -



Code of Ethics

Revised & Adopted on Dec 1, 2022.

The Member will not perform, or caused to be performed, any act which would tend to reflect negatively on, or bring into disrepute, any legitimate part of the roofing industry. However, the member may enforce his contractual and other legal rights related to a project.

The Member will constantly seek to provide the best value possible to the consumer.

The Member agrees to treat all their employees in a fair and ethical manner.

The Member will not knowingly enter into any contract, the terms of which may imperil the rights of either labor or the suppliers of material to receive a fair return for services or goods furnished.

The Member will aspire to elevate the standards of their vocation by exercising a high degree of care in the execution of all work, correct any defective work as a direct challenge to his/her ability and integrity, and to do work which will be wholly satisfactory and bring credit to the members, the Association and the industry.

The Member agrees to apply all work in accordance with original specifications or written change orders and will fairly convey and honestly explain any and all proposed or executed roofing warranties.

The Member vows to protect and defend the public from unethical practices affecting the roofing contractor industry and will not purposely misrepresent themselves, his/her company nor will they otherwise knowingly engage in any type of fraud. Unethical practices are actions that violate federal, state and local statutes, rules or regulations that govern the roofing industry.

The Member will operate their business in accordance with the laws of constituted authority at all levels and comply with all rules and regulations prescribed by law for the health and **safety of their employees, the community and the environment**. These include but are not limited to: Employment & Labor, Internal Revenue Service, Occupational Safety & Health Administration, Colorado Division of Insurance, SB12-038, HB13-1062, Colorado Statutes (C.R.S. 6.22.101 -6.22.105, C.R.S. 10.3.111.5 & C.R.S. 10.3.111.6, C.R.S 18.13.119.5), local Building Departments and HOA's, etc.)

The Member will attain and retain General Liability of at least \$500,000 and Workers' Compensation insurance reflecting roofing or sheet metal classifications as required by CRA, federal, state and local authorities and attain and retain permits, licensing and/or registration as required by federal, state and local authorities.

The Member takes pride in their business, and will endeavor constantly to improve the roofing contracting industry of which he/she is a part. He/She will support the activities of his/her Association and participate in its projects and programs. He/She will respect his/her fellow roofing contractors and refrain from any disparaging statements concerning them.

The Member will address any and all formal complaints received from consumers regarding the Member's company within 30 days following notice to the Member by phone or email of such complaint against them. Failure to address a complaint may be cause for termination of membership.

As a member in good standing of the Colorado Roofing Association, we have read, understood and agree with the above stated Code of Ethics and PLEDGE ourselves, our company, and our employees to abide and be governed by them. Failure to do so will be cause for termination of membership in accordance with the CRA Bylaws.

Member Signature

Company

____/____/____
Date



Continuing Involvement Requirement for Members 2024

Continuing Involvement Units (CIU) Table

The CRA Board continually looks for ways to strengthen the value and benefits of being a CRA member. Consistent with our Mission Statement, the Board encourages active participation in promoting the ethics, education & image of the roofing industry in our State, through meetings and actions of the members. That is why we implemented the Continuing Involvement Requirement for Members (CIUs) at the beginning of 2017. We would like to see our entire membership get more involved and to participate in the many association activities provided throughout each year.

CRA recognizes that continuing education is significant to advancing and improving our profession. CRA CIUs will keep members up-to-date, let them master new knowledge and skills, plan for the future and responsibly meet the role CRA members play in the community and the roofing industry in Colorado. To remain in good standing, CRA Member will be required to submit 8 CIU's starting January 1, 2024 through December 31, 2024 for their company's renewal in 2025 and each year thereafter. **This requirement is for all current and new contractor members.** Associate members are exempt from the CIU requirement but are encouraged to participate for their own personal benefit and that of the roofing profession. Records will be kept for all members.

Continuing Involvement credits can be earned in a number of ways and variety of learning formats by attending CRA approved seminars, workshops, trainings, events, etc. The units are calculated per person and then totaled for each company.

Qualifying Continuing Involvement	Continuing Involvement Unit (CIU) (Per Person)
Events (Awards Dinner, Golf, Sporting Clay & Top Golf Tournaments)	1
Trade Show Seminar (Free)	2
Trade Show Attendee (Free)	1
Member Lunch Programs* (1 Free lunch registration per company)	2
½ Day Pinpoint Seminars*	4
Training Courses at Training Center: Intro to Roofing (6 weeks), Metal (2-day), EPDM/TPO (2-day) and Coatings (1-day)	8
Young & Emerging Professionals (YEP) Events & Trainings	1-4
Community Service Involvement (Roofing related donation of labor/time/materials)	8
OSHA 10-Hour/30-Hour (provide proof)	4/8
NRCA Online Webinars (provide proof)	2
Board Director, Officer	8
Committee Member	8
Volunteer for Event (Awards Dinner, Golf, Trade Show, Sporting Clay)	4
Misc. Classes (Pinnacol, Moody Insurance Agency, Tile Roofing Institute, NRCA Trainings, EPCRCRA etc.) Upon approval	2-8

Example: XYZ Roofing Contractor sent two of their guys to the Trade Show (2), the owner attended a ½ day pinpoint (4) and two people attended the Awards Dinner (2) for a total of 8 CIUs.

- Members will be required to check-in/sign-in at each event in order to validate that participation was completed.
 - * In the instance where any of the above qualifying events/seminars are held virtually, each person will need to log-in separately for tracking purposes and no partial credits will be given; participant must stay on virtual call/webinar the full time to receive CIU credit.
- **CIU must be earned by your company employees.**
- The CRA Board of Directors will have final approval on all CIU's submitted.
- Failure to fulfill this requirement will result in cancellation of membership. Cancellation of membership requires a waiting period of one calendar year before the company will be eligible to reapply for membership.

Please sign and acknowledge that you have read, understand and agree to the required terms of continued membership in the CRA.

Name

Company

Signature

Date

Are you interested in becoming a sponsor of CRA's 2024 programs?

CRA has the following 8 levels of sponsorship. We hope that by combining all of our programs together into these different levels, that we will be making the sponsorship process easier for you. It is also our hope that by sending this to you in the beginning of the year, we will be able to provide you with more time to include our programs in your budgets and at the same time, have to ask you only ONCE for your donation.

- Level 1 – “Industry Leader” Sponsor of all 2024 Programs & Special Events - \$2,750.00
- **2024 Dues included in this package.**
 - Promoted as “Industry Leader” Sponsor at these CRA Events:
 - Membership Luncheon/Meeting Sponsorship
 - Awards Dinner “**GOLD**” Presenting Sponsor (Feb 2025)
 - Tradeshow Event Sponsor (Jan 2025)
 - Promoted as “Industry Leader” Sponsor at all 2023 CRA membership meetings, educational seminars and pinpoint sessions.
 - Promoted as “Industry Leader” Sponsor in the CRA Newsletter.
 - Promoted as “Industry Leader” Sponsor on the CRA Website.
- Level 2 – “Silver” Sponsor of CRA Membership Luncheons & Special Events - \$2,350.00
- **2024 Dues included in this package.**
 - Membership Luncheon/Meeting Sponsor
 - Tradeshow Event Sponsor (Jan 2025)
 - Awards Dinner “**Silver**” Sponsor (Feb 2025)
 - Your name/logo will be listed as a sponsor at each of these events and in the monthly newsletters timely to these events.
 - Promoted as “Silver - Level II” Sponsor on the CRA Website.
- Level 3 – “Bronze” Sponsor of all 2024 Special Events - \$1,850.00
- **2024 Dues included in this package.**
 - Trade Show Event Sign Sponsor (Jan 2025)
 - Awards Dinner “**Bronze**” Sponsor (Feb 2025)
 - Your name/logo will be listed as a sponsor at each of these events and in the monthly newsletters timely to these events.

* Please Note: Membership dues in the amount of \$950.00 must be paid in addition to your selected sponsorship level 4, 5, 6, 7 and 8 listed below.

- Level 4 - Sponsor of Awards Dinner Only - \$400.00-\$700.00*
- Awards Dinner Sponsor. Select one: Silver - \$400.00 or Gold \$700.00
 - Your name/logo will appear at the event and in the monthly newsletter timely to this event.
- Level 5 - Sponsor of Golf Tournament Only - \$200.00-\$500.00*
- Golf Tournament Hole Sponsor. Select one: Sign Only - \$200.00 or Man Your Hole \$500.00
 - Your name/logo will appear on a hole sign and in the monthly newsletter timely to this event.
- Level 6 - Sponsor of Sporting Clay Tournament Only - \$200.00-\$400.00*
- Sporting Clay Tournament Station Sponsor. Select one: Sign Only - \$200.00 or Man Your Station \$400.00
 - Your name/logo will appear on a hole sign and in the monthly newsletter timely to this event.
- Level 7 - Sponsor of Education Programs - \$150.00*
- Membership Luncheon/Pin-Point Meeting Program Sponsor -- helping to improve our membership luncheons/meetings and will help in providing a better variety of speakers.
 - Your name/logo will appear at each luncheon, at any special meetings and in the newsletters timely to these events.
- Level 8 - Sponsor of Young & Emerging Professional Programs & Events - I would like to make a donation of \$ _____.00 in addition to my dues/sponsor payment.
- Rob McReynolds Raise the Roof Charity Fund** – I would like to make a donation of \$ _____.00 in addition to my dues/sponsor payment. My donation will help to pay in whole or in part for a deserving homeowner or non-profit in need of a roof each year.

Please check the level(s) that you wish to sponsor and send a copy of this form along with your sponsorship check (and dues if applicable) to the CRA, PO Box 740550, Arvada CO 80006-0550.

I am sending a donation for the above sponsorship(s) and will e-mail my logo to debbie@coloradoroofing.org.

Contact _____ Company _____

Phone _____ Email _____

Please contact Debbie Hathorne at CRA with any questions by email at debbie@coloradoroofing.org or call 303-484-0549. THANK YOU in advance for any donation(s) you will be able to give CRA in order to help “your” association better our industry.