The Construction Owners Association of America ([COAA](http://www.coaa.org)) is seeking to gather information from Owners about their in-house project manager staffing and workload.  We’ve heard from several Owner members in the past 2-3 years that this sort of information would be incredibly helpful.  Imagine having data from across the country that you could use for benchmarking, long-term planning, and to help make the case for right-sizing your PM staff.

To make this work, we need maximum participation, so please take a few minutes to complete THIS survey.  You may loathe surveys, but this one comes with guaranteed ROI and a new member benefit, as the results will be shared with the COAA membership through the members-only eCatalog.

1. How many fulltime project managers do you employ?
2. Do you outsource the management of any projects?
3. Do you classify or categorize projects by size or dollar value, such minor/major or small/large? Please note that it doesn’t matter how you categorize small/minor or large/major (e.g., dollar value).

*If YES, skip to Q6.  If NO, go to Q4.*

1. How many total projects are those PMs currently managing? We’re not seeking an average – we’ll do the math – just the raw total quantity of projects.
2. What is the total dollar value (*project cost, not just construction cost*) of the projects those PMs currently manage?

*If Q2 answer was NO, skip to Q17.*

1. How many of your project managers handle both major/large and minor/small projects?
2. For those PMs, how many total major/large projects are they currently managing (total for all such PMs)? Again, not seeking an average – just the total quantity of projects.
3. What is the total dollar value (*project cost, not just construction cost*) of those major/large projects?
4. For those same PMs, how many total small/minor projects are they currently managing (total for all such PMs)?
5. What is the total project cost of those small/minor projects?
6. How many of your project managers handle only major or large projects?
7. How many total projects are those major/large project PMs currently managing?
8. What is the total project cost of the major/large projects currently managed by those PMs?
9. How many of your project managers handle only minor or small projects?
10. How many total projects are those minor/small project PMs currently managing?
11. What is the total project cost of the minor/small projects currently managed by those PMs?
12. Do you believe your project management staff is currently undersized, oversized, or just about right?
13. How do you determine the appropriate workload for your project managers ... and is it a standard approach or varying depending on the experience/skillset of each PM, the project delivery method (CMAR, Design-Build, etc.), or other factors?
14. Would you be willing to share a copy of your organization’s “org chart?”
15. Any other thoughts you’d like to share regarding PM workload?
16. Please provide your contact information.

*Return your completed survey to* [*jmckenzie@coaa.org*](mailto:jmckenzie@coaa.org) *on or before Friday, July 7, 2023.*