

Project Management - An Owner's Perspective

1. Overview of Role of the Owner's Project Manager:
 - The broad, multi-dimensional role of the Owner's Project Manager (i.e. Maestro, Ref, Coach, Minesweeper, etc.)
 - Differences between the Owner's PM and the PM role in design and construction firms
 - Importance of the Owner PM's leadership and tools to manage, motivate and control the project.
 - Common threads among successful projects.
2. Characteristics of the "Good Owner" and why any Owner should aspire to be one
3. Communications – Importance, What Research Tells Us, and Standards
4. Leadership - Value, Characteristics and Team Building Strategies
5. Project Management Tools and Best Practices
 - Risk Management – Assessment, warning signs and mitigation/handling strategies
 - Stakeholders – Strategies to engage and manage
 - Budget – Best practices and budget management tools applicable during the design and construction phases
 - Schedule – What an owner needs to know and do about the design and construction schedules, scheduling pitfalls and recovery strategies.
 - Quality Assurance – Factors to consider including design review, mock ups, third party assistance and building commissioning.
 - Meeting Management Tips
 - Dispute Resolution – How to minimize disputes and methods to resolve
 - Project Close Out – Tools for an effective and efficient close out.

Notes: Throughout this course, group exercises are planned to further demonstrate the subject matter. In addition, participants will receive a variety of tools/ handouts to consider utilizing on their own projects.