

Certificate in Manufacturing Leadership

Schedule:

Fundamentals of Leadership – (Session 1) Wed. October 30 th	8:30am–12:30pm
Fundamentals of Leadership – (Session 2) November 5 th , November 6 th	8:30am – 12:30pm
Best Practices and Continuous Improvement November 19 th , November 20 th	8:30am–12:30pm
Effective Business Communication December 4 th , December 5 th	8:30am – 12:30pm
Risk Management EHS December 17 th , December 18 th	8:30am–12:30pm
Making a Profit in Manufacturing January 7 th , January 8 th	8:30am–12:30pm
Problem Solving January 14 th , January 15 th	8:30am – 12:30pm
Human Resource Management Issues January 28 th , January 29 th	8:30am–12:30pm
Positive Motivation and Discipline February 4 th , February 5 th	8:30am–12:30pm

What to expect from an interactive online leadership series?

- Discussions
- Work Groups
- Breakout Groups and Projects
- Handouts and Worksheets
- Peer to Peer Sharing
- Networking and Virtual Group Projects

Virtual Protocol:

Participants will be asked to leave their video on throughout the entire class. If an attendee needs to step away during class, they are asked to mute and leave their camera on leaving an empty chair to show they are unavailable. Similar to traditional classroom etiquette; it allows the instructor to see that a participant is not available and limits the possibility that an attendee would be called on when not available.

Instructors will provide interactive group discussions, breakout sessions, worksheets, and interactive polling questions. Instructors will also provide a minute break each hour to allow attendees the opportunity to stretch.