### Maximizing Scalability with Limited Resources

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March '23

August '23

September '24

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Lack of tools for building/providing training resources

Lack of technical skills for building/providing training resources

Lack of **personnel** to moderate and/or manage training resources

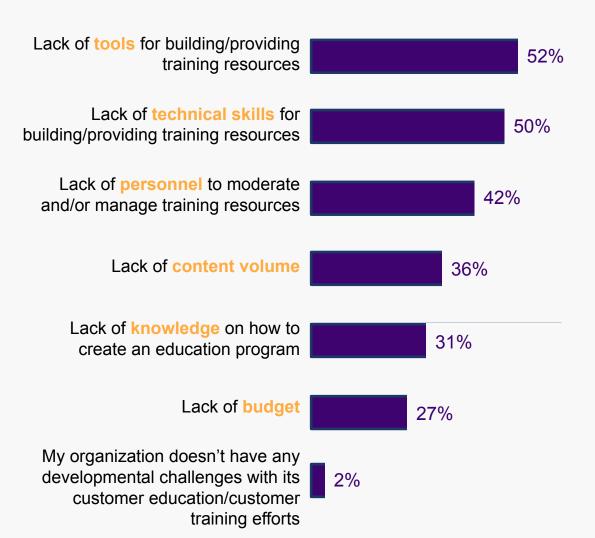
Lack of content volume

Lack of **knowledge** on how to create an education program

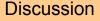
Lack of budget

My organization doesn't have any developmental challenges with its customer education/customer training efforts

Which of the following developmental challenges has your organization faced with its customer education efforts? \*\*\*



Which of the following developmental challenges has your organization faced with its customer education efforts? \*\*\*





### What do these challenges prevent us from doing?





### Practical strategies





### Ш С NNE KNOWL **PERS(**

BUDGE

## PERSONNEL

### OLUME ONTENT

### S SKILL Z

S

What content can you create using tools you already have access to (such as PowerPoint, Google Workspace, or Zoom)?

TOOLS

How can you leverage free trials, open-source tools, or existing software to support your education initiatives?

Are there tools already in use in other departments that could support need?

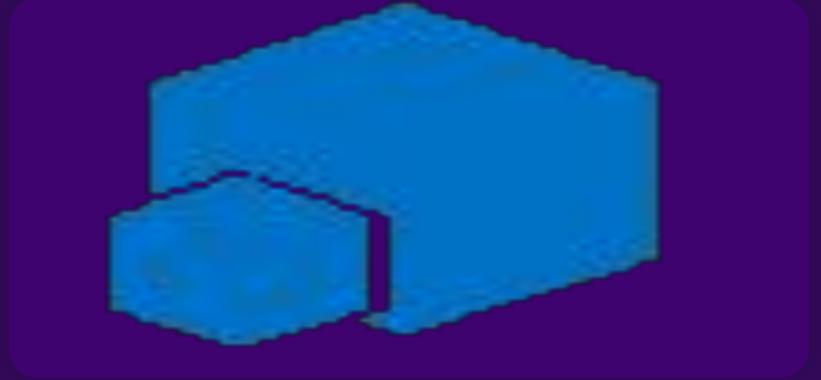


### Develop a Tool Inventory & Wishlist

Tool	Price	Status	Impact/ROI	Alternatives	Notes
Camtasia	\$\$/yr	Have			
Snag It	\$\$/yr	Have			
Articulate 360	\$\$/yr	Have			
Well Said	\$\$/mo	Need	Reduce video development time by > 40% Updating video content doesn't require re-recording audio	ClipChamp	ClipChamp is included in our Microsoft suite
Audiate	\$\$/yr	Nice to Have	Simplifies transcript editing, generates AI avatar videos, integrated directly with Camtasia		
ChatGPT	\$\$/mo	Need	Reduce script development time by > 30% Reduce knowledge check development by >75% Quick content aggregation and summary	Copilot	Copilot is included in our Microsoft suite
Thought Industries	\$\$/yr	Have			
Skytap	\$\$/yr	Have			
Handbrake	FREE	Have			
TOGGL	\$\$/mo	Need	Provides detailed reporting for time spent on projects and content development	Free Version	Free version is limited to 5 users

### What is a FREE tool you can't live without?





Who in your organization could be a hidden resource for technical skills, even if training isn't their primary role?

How can you utilize templates, toolkits, or guides available through professional networks or industry associations?

How can you better leverage your vendor relationships and their technical knowledge?



### Create a Partnership

TOOLS

### VOLUME **DNTEN**

How could you use short-term projects or internships to bring in fresh talent to support training efforts?

What processes can you streamline or simplify to reduce the personnel needed for ongoing training support?

Where can you collaborate across teams for efficiency?

Are there others that can help create content?



### Identify the M.V.P Minimum Viable Product

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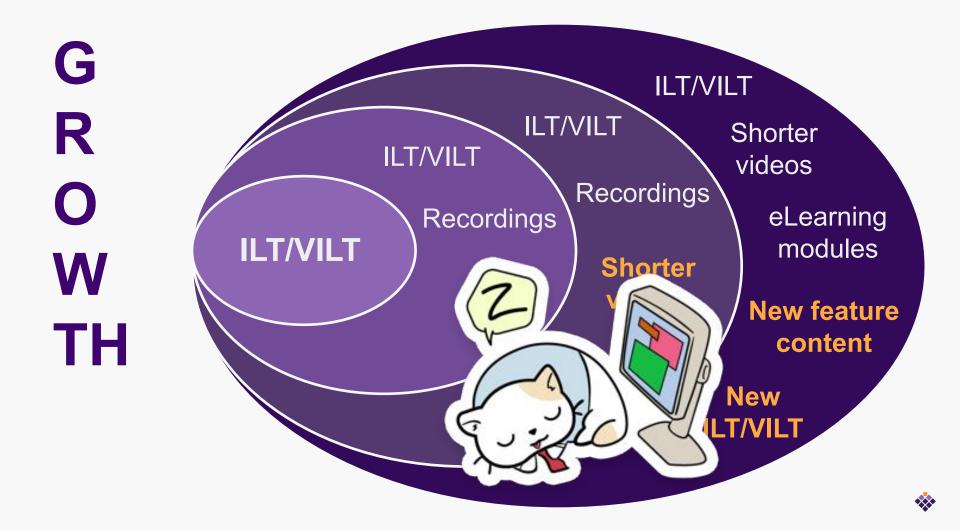


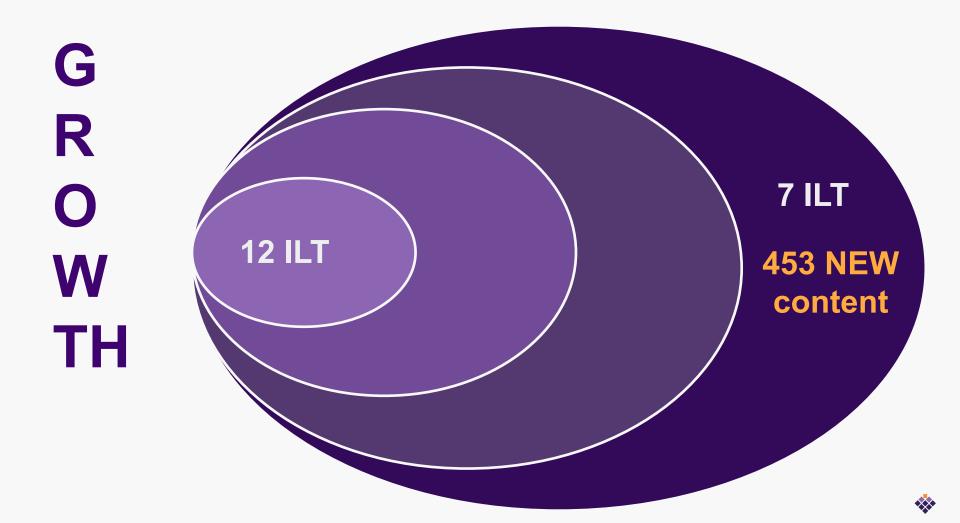


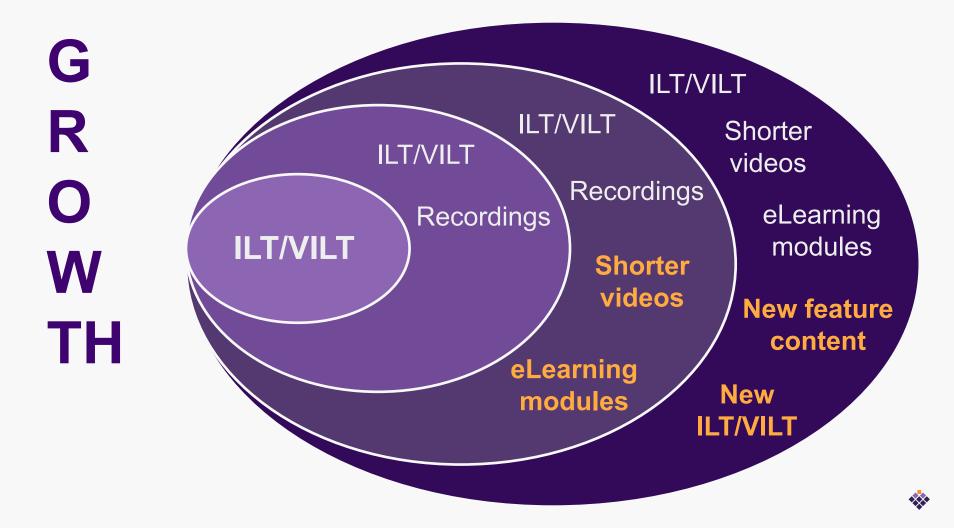


QuickEasy toImmediateRecord anddevelopmentupdatefeedbackreuse









# TOOLS

# PERSONNE

What low-effort, high-impact formats (e.g., quick videos, infographics, job aids) could help fill content gaps?

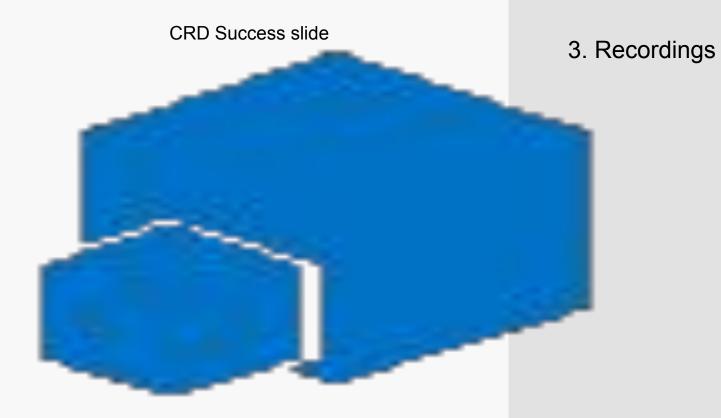
How can we repurpose existing content?

What can we leverage instead of build?

What strategies can you use to make evergreen content that requires minimal updates, extending its lifespan?



### Leverage Your SMEs



instactatu analytics online media Recording - MP4 2 Script - words interactive simulation frames-pictures jpg meme's animated gif video clip job aid

MUSIC pod casts Step by step how to preview of content trailer PawerPoint presentation Online help article marketing /promo Closed aptioning online course interactive best Guiraes/assessments

# TOOLS

## PERSONNEL

## KNOWLEDGE

Are there external resources (e.g., online tutorials, communities, or free training) that could upskill your team quickly and affordably?

Who in your network or organization has experience in building education programs, and how can you learn from them?

What successful education programs (internal or external) could you benchmark or draw inspiration from?



### **Rely on Communities**

Group brainstorm for communities/resources

TECHNICAL SKILLS
CONTENT VOLUME
PERSONNEL
KNOWLEDGE
BUDGET



### **Data Driven Decisions**

### TOOLS **BUDGE** $\cap$

What no-cost or low-cost tools and resources could help you build and deliver training without a significant budget?

Are there opportunities to generate revenue or sponsorship for your education program to offset costs?

Is this something you can hire a short-term contractor for?

How have you conveyed/reported your value to the organization?

### **Short on TIME?**

- What's selling (product or training)?
- What training generates the most revenue?
- What product areas are used most?
  Erequest questions Support is fielding
- Frequent questions Support is fielding
   Clients' feedback (use client managers)
- Hot topics from sales

#### What else?

Data Driven Decisions





### **Short on PEOPLE?**

 Where are people spending their time?
 Is it using their skills to their best and highest use?

- ⊖ Create prioritized task list
- What training formats require least effort but have great impact?
- How can AI help scale without increasing costs?

#### $\supset$ What else?

Data Driven Decisions





### Short on TOOLS?

- $\bigcirc$  What other tools are available in org?
- Is there measurable ROI to justify tool investment?
- How much does lack of tools impact customer success, retention, or training effectiveness?
- Is phased adoption of tools an option?
- Start with a measurable POC

### Data Driven Decisions



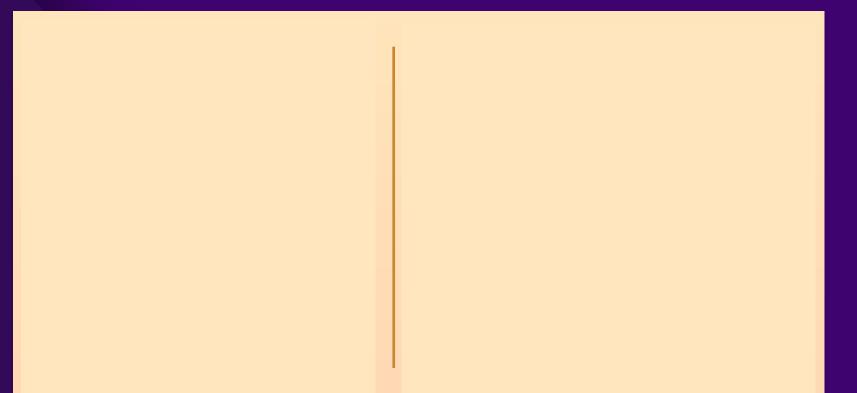
 $\ominus$  What else?



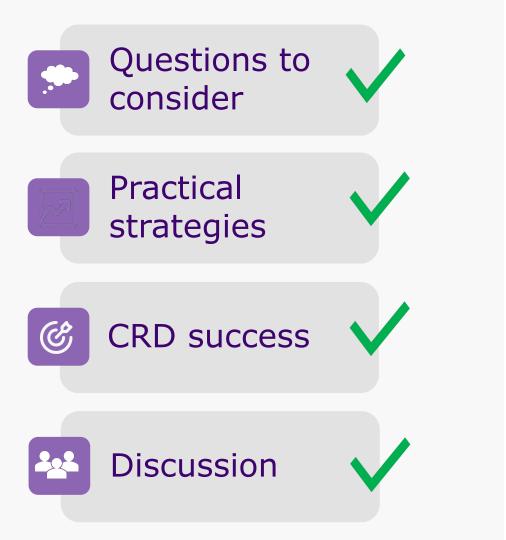
### Formalize Your Request







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### KNOWLEDGE BUDGET

## PERSONNEL

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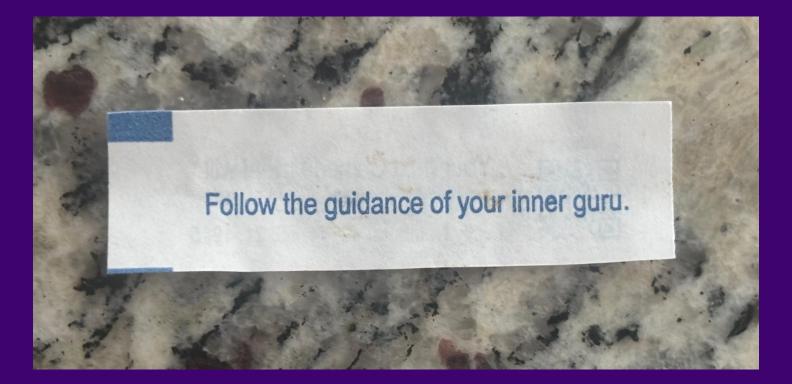
### S SKIL Ш

### TOOLS

Discussion



### Reflection



lucky numbers: 42, 44, 55, 21, 19, 5



### Julie Cochrane, M.Ed Let's Connect!

### **Thank You!**

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