

# Using the Membership Directory

You must <u>login</u> to access the CBA membership directory.

Once you are logged into the website:

- 1. Click on "MEMBERSHIP" on the navigation scrollbar.
- 2. Click on "Member Directory"

(See screenshot below).

Ê	Catholic Biblica	ABOUT MEMBERSHIP MEETINGS PUBLICATIONS GRANTS NEWS RESOURCES	G Select Language V
	🕜 Member (	Compass <sup>ru</sup> . Join The Catholic Biblical Association . Member Compass . Members Directory . New Publications By CBA Members . Memorials R.I.P.	-
	Dashboard     Account History     My Events	Due to the COVID-19 pandemic the 83rd international Meeting has been postponed until 2021. Continuing Seminars and Task Forces have been asked to meet in 2020 via an online platform. CLICK HERE FOR THE ANNOUNCEMENT	
	My Orders  My Orders  Profile  Login & Password	Welcome to your Member Compass <sup>TM</sup> This is your own personal area which includes membership information, the *status of your membership, and your engagement with CBA. (*Candidates for membership are presented to the Full members for vote at the business meeting during the <i>International Meeting of the CBA</i> .)	
_	<ul> <li>Payment Methods</li> <li>LOGOUT</li> </ul>	AVE ANG 2020 CBA ONLINE	

3. You will be taken to another screen that gains you access to the CBA Membership Directory. *Please note, the directory only contains members in good standing (i.e., current with dues payments).* 

Members are sorted alphabetically by last name. You may use the directory in different ways:

a. search by name or institution. It is best to search by last name for a person. See the pages 4 & 5 for how to search for an institution.

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b. search by filter (e.g. specializations)

c. Be sure to clear filters after each search.

(See screenshot below)



4. To contact a member or to find out more information about a member:

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- a. Click on the member's entry.
- b. A new card will appear.
  - There are four possible points of contact (phone, email, Facebook, Twitter). If the member has added any or all of these to their record, then the appropriate icon will appear. If no icon appears, that information is not in the CBA member record.
  - For the member profile, click on "VIEW PROFILE."

Member Directory				
Members are listed alphabetically by last name.				
To locate members, city or institution (e.g institution in their re	use the search bar below N.B. Using the last name tends to produce the best results. You may also search by g. Boston College or Pontificio Istituto Biblicum, but the search will only produce those who have that city or ecord).			
Specialization Filters	are on the right.			
NOTE: Be sure to cle	ear filters before next search.			
Quick Search	Heronymus   Alters           Alters     Alters       <			

You may also search for institutions, though this can be tricky. While there are many ways an institution is called, in the CBA membership directory, each institution has one entry to which members are linked (e.g., The Catholic University of America is known as CUA, Catholic U., Catholic Univ.). In most cases, CBA has tried to use the official name of the institution in the record. If you are interested in discovering who is at a specific institution, there are two options.

1. Search by the most specific part of the institution's title (e.g., Duke, Princeton).

Below is a sample using "Aquinas" in the Quick Search field. Note that the result includes members at Aquinas Institute of Theology, St. Thomas Aquinas Seminary, and The Pontifical University of Saint Thomas Aquinas.



2. Search (by last name) for a member that you know is at the institution.

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• The institution's name as it appears in the CBA database will appear below the member's photo (or photo place holder). Then clear filters.

Below is sample of Saint Jerome with "The Catholic Biblical Association of America" as his institution.



• Then enter the name of the institution in the Quick Search field.

In the sample, there is only one "member" at the institution.



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