

Accessing Your CBA Member Compass

1) Go to <u>www.catholicbiblical.org</u> and click the LOGIN button at the top of the page.



- 2) Login options:
 - A. Email and password (If you have forgotten your password, you can click on "Forgot Password?" and a new form will pop-up in which you may put your email address and a link to reset your password will appear).
 - B. Using social media (Facebook or Google) by clicking on the appropriate button. N.B. This method is entirely secure. CBA will not gain access to your social media account information if you choose this option. Note whichever method you select, you may choose to have the CBA website remember your credentials for the next time you go to the website - just click the box next to "Remember me?"



C. Once you have selected your method click on the gold button "LOGIN"

3) Now that you are logged into the CBA member website you may access your Member Compass either by:

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- A. Clicking on your name at the top.
- B. Clicking on "Membership" for the dropdown box and then clicking on "Member Compass"

| | Join The Catholic Biblical Association |
|-----------------------|-------------------------------------------------------------------------------------|
| NEWS | Member Compass Otrectory Of Members New Publications By CBA Members Memorials R.LP. |
| Welcome to Website | the New CBA |
| VIEW ARTICLE | |

4) You now will have accessed your Member Compass:

| B DASHBOARD | El Pro |
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| Welcome to your Member Compass™ | |
| This is your own personal area which includes membership information, the status of your membership, and your engagement with CBA. | December 31, 2018 |
| To view the following, click on the coloured option: | |
| View History | |
| Print & Pay Invoices | |
| Update Your Profile | |
| Manage Meetings | |
| (1) To complete your registration as a new member | |
| OR | |
| (2) To update your profile | |
| Click Here | |
| or | |
| Click on the Profile card in the upper right hand corner. | |

At any time you may update your profile by clicking on "Update Your Profile" or the icon next to "Profile" above the date you became a member.

When the next year's membership dues invoices have been generated, you may pay online by clicking on either the "Accounting" tab or "Print and Pay Invoices".