



RESEARCH GRANTS FROM THE CATHOLIC BIBLICAL ASSOCIATION AMERICA FOR PROMOTION OF BIBLICAL SCHOLARSHIP

APPLICATION CHECKLIST FORM

- Use this checklist to assist you in assembling your application documents for e-mailing to cba-office@cua.edu on or before November 15.
- Use the [Document Naming Protocol](#) when saving the documents before attaching them to the e-mail.

☐ Signed Application Form (2 pages)

☐ Proposal (detailed description of your project)

Are the following areas covered in your project description?

- ☐ A clear statement of the thesis, scope, and argument of the project.
Requests for travel funds must explain why the travel is necessary for the project.
 - ☐ Goals and objectives
 - ☐ Benefits and importance of the project
 - ☐ One-page bibliography of secondary sources most directly relevant to the project.
 - ☐ Distribution / Promotion of Results
- ☐ Relevant Experience of Applicant(s), including including involvement in CBA events, publications, and governance.
- ☐ Proposed Detailed Budget

Are the following areas covered in your Budget?

- ☐ Major costs associated with this project
 - ☐ Total cost of project
 - ☐ Other sources of funding / sources / amounts
 - ☐ Amount requested from the CBA
- ☐ Proposed Detailed Timeline
- ☐ Evaluation Process Following Completion of Project
- ☐ CV of applicant(s)—no more than four pages single-spaced.