

Registering for the CBA Annual General Meeting

The 87th International Meeting of the CBA will be hybrid, meeting in-person at Loyola University Chicago (LUC) and virtually via Zoom webinars and meetings.

Adding to Existing Registration

If you already have registered and wish to add to your registration (Meal Plan, Housing, Continuing Seminar and/or Task Force), go to <u>page 17</u>.

1. To access the registration site:

- a. **CLICK HERE** to login at the CBA website. (https://www.catholicbiblical.org/login) For detailed instructions on how to login, **CLICK HERE** (https://assets.noviams.com/novi-file-uploads/cba/PDFs/faqCOMPASS.pdf)
- b. Once logged in, you will be at your Member Compass. On your Member Compass, click on the Meeting button (see screenshot below).

🕑 Member Co	ompass™		
🚯 Dashboard	You may download payment receipts from your Account Histor	ry (see menu on the left) .	
Pay Balance			0
\$ Account History	Welcome to your Member Compass™	DUES RENEWED UNTIL	
🛗 My Events	This is your own personal area which includes membership information, the *status of your membership, and your engagement with CBA.	December 31, 2099	1937
🐂 My Orders	(*Candidates for membership are presented to the Full members for vote at the business meeting during the International Meeting of the CBA . Dues are not	Contact Us	
Profile	assessed until October.)		
Login & Password	Member Compass ¹¹¹ Guide Eba Member's Calendar		
🖆 Payment			
E LOGOUT	AUG aug STH INTERNATIONAL MEETING - 2025		

2. To register:

- a. For the fees and more information on the options for registration, housing, meals, and parking either
 - click on the gold REGISTRATION INFO button for a pdf version, OR
 - click on the plus sign (+) next to categories under EVENT DETAILS. (See screenshot below.)
- b. To begin the registration process, click on the gold REGISTER NOW button. (See screenshot below.)



2

- 3. Start the Registration Process:
 - a. Who's going?: Unless you are registering more than one person, click on the CONTINUE button in the bottom right corner of the page.
 If you are registering more than one person, see page 10 for instructions.

(See screenshot below.)

Loyola University Chicago 1032 Sheridan Road Chicago, IL 60660 United States		
8		
Who's going?	Tickets	Checkout
	Who would you like to register?	
 Registration is open to 0 	CBA members (Full, Associate, Graduate St	udents), member candidates,
Exhibitors, and those in To begin registration	vited by the CBA President.	
click on the gold CO	ONTINUE button in the lower right	corner.
 Companions and M 	ultiple Registrants	
You also may register of by typing their name in t	ther CBA members or a non-participant co the field provided below. For each registr	mpanion (e.g., spouse or nurse) ant, you will have to
complete the Ticket an	nd Registrant information portion of the	registration process.
INSTRUCTIONS FO	DR MULTIPLE REGISTRATIONS	
-		
Exhibitors		
Exhibitors CBA welcomes and is gr	ateful to the vendors who exhibit during th	ne AGM.
Exhibitors CBA velocines and is gr	ateful to the vendors who exhibit during th	ne AGM.
Exhibitors CEA velocines and is go Decentary on receive	ateful to the vendors who exhibit during th	ie AGM.
Exchibitors CBA welcomes and is gr Exceloses control to excel Exceloses Sophrom Exactloses Sophrom Sampleronmelignman	ateful to the vendors who exhibit during th TRATION INSTRUCTIONS uss Flierunymus Learn	ne AGM.
Existing Existing Existing Existing	ateful to the vendors who exhibit during th TRATION INSTRUCTIONS ins Hieronymus com	re AGM. X 1 attendees selected
Exhibitors Classification Classificati	ateful to the vendors who exhibit during th TRATION INSTRUCTIONS Inst Electorymus Coom	te AGM. X 1 attendees selected
Exhibitors Characteristic and to p Characteristic and the	statul to the vendors who exhibit during th practice instructions list literatorymus com	te ASM. X 1 attendees salected

b. Tickets (i.e., for what are you registering?): All who wish to participate in the Annual General Meeting must check the box next to either In-Person Registration or Virtual Registration before proceeding. (See screenshot below.) If you do not select one, the options below will be locked



c. OPTIONAL TICKETS:

i. Those who selected In-Person Registration may also choose one of the Meal Plans and/or Housing. (See screenshot below.)

4

ii. All those who register, whether In-Person or Virtual, should consider participating in one Continuing Seminar or Task Force. (See screenshot below.)

	+ MEAL PLANS
3.c.1.	+ HOUSING - Single Occupancy
	+ HOUSING - Double Occupancy
3.c.ii.	+ CONTINUING SEMINARS - coincide with Task Forces
-/	TASK FORCES - coincide with Continuing Seminars

- iii. MEAL PLANS: If you selected In-Person Registration, you may select one of the meal plans. (If you selected Virtual Registration, or if you did not select a registration option, the options will be locked). N.B. without a meal plan, you will not be able to attend the Sunday BBQ. To order a meal plan
 - click on the plus sign to reveal the options.
 - Check the box next to the meal plan of your choice.
 Select only one.
 - NOTE: There are no refunds for uneaten meals.
- iv. HOUSING: On-campus housing is available for the *nights* of Friday through Tuesday (Wednesday check-out). There is a limited number of rooms available for Friday & Tuesday nights. Ony Saturday through Monday nights are available for 1 or 2 night stays.

There are two on-campus options: Single Occupancy and Double Occupancy. Once you have decided which occupancy option you prefer

- click on the plus sign to reveal the options.
- check the number of nights you plan on staying.
 Select only one.
- NOTE: If you have selected Double Occupancy, you will have the option to provide a roommate's name and email address. CBA cannot guarantee the fulfillment of roommate requests.

- v. **CONTINUING SEMINARS and TASK FORCES:** The sessions for each run Sunday - Tuesday, 8:45 am - 10:45 am Central Daylight-Saving Time. All registrants are encouraged to select one.
- vi. **SUBTOTAL:** Check your subtotal. The image below indicates that St. Jerome is registered for In-Person participation, the 9 meals plan, double occupancy housing for 3 nights, & Hebrew Poetry Continuing Seminar.

If your subtotal seems too high or too low, review the registration and options to make sure that you have checked the appropriate boxes.

CON	VTINUING SEMINARS - coincide with Task Forces		
	Divinity in Ancient Israel Co-Conveners: Andrew R. Davis, Mahri Leonard- Fleckman, and Garrett Galvin, O.F.M.		Free
Z	Hebrew Poetry Co-Conveners: Joseph E. Jensen and Pauline A. Viviano		Free
	The Deuterocanonical Books Co-Conveners: Francis M. Macatangay and Kelley Coblentz Bautch		Free
	The Gospel and Letters of John Co-Conveners: Peter Judge and Mary Kate Birge, S.S.J.		Free
	Paul's Letters Convener: Timothy Milinovich and Brian Lee		Free
	Isaiah and the Twelve: Theophanies Co-conveners: Joachim Markus Eck and Richard J. Bautch		Free
	Second Temple Judaism and Christian Origins Co-conveners: Archie T. Wright, Angela Kim Harkins, and Ronald Herms.		Free
	Theological Exegesis Co-conveners: Antonio Portalatín and Ahida Pilarski.		Free
TAS	K FORCES - coincide with Continuing Seminars		
		Subtotal	\$614.00

5

d. REGISTRANT'S INFORMATION:

i. All registrants are required to provide the following information (marked by an asterisk):

6

- Institution: The field will reflect whatever is in your membership record. "Independent scholar" may be used by those unaffiliated with an institution.
- Email and Phone: These fields should automatically populate with information from your membership record, if not fill in the missing information. You also may update your membership record by clicking on the <u>Member Compass</u> link at the bottom of the form.
- CBA Affiliation: Select the appropriate status. Guests must be invited by the CBA President or Program Committee.
- CBA Meeting Policies: You must read and agree to adhere to the CBA Meeting Policies (<u>https://tinyurl.com/mr27cmw5</u>) including granting permission to CBA to record and broadcast your likeness.
 - Let's get some additional information for Eusebius Sophronius Hieronymus... Institution * The Catholic Biblical Association of America Email * SaintJerome@gmail.com Phone * O Allow International (202)319-5519 Badge Name - Not Your Full Name * ckname or first name. It will appear in large font above your full name, lerome **CBA Affiliation *** ember type appears on your entry in the CBA Membership Directory (https://tinyurl.com/msx8w39j. Full Member CBA Meeting Policies * have read and agree to adhere to the CBA Professional Conduct policy (tinyurl.com/52d9ydhs). I also have read the Virtual Meeting protocol (https://tinyurl.com/ye29pxxt) and I grant permission to CBA to record and broadcast my likeness Is This Your First CBA Annual General Meeting? NO ~
- > Is This Your First CBA Annual General Meeting?

- ii. Those registering for In-Person participation have additional fields. Required fields have an asterisk. (See screenshot on the next page):
 - Staying On Campus?* Select "Yes" or "No".
 - Emergency Contact: Name & Phone Number (Preferably Cell)* This is the name of the person you wish CBA to contact in the case of an emergency.

> Printed Program*

Indicate whether you want a printed program or if you prefer to use the online program application.

> Ambulatory Assistance (For Service Vehicles, if Provided)

Recent Publication

For those interested in being included in future Unbound Book Reviews — if you have published a volume in the last 6 months or will have one coming out in the next 6-12 months, indicate title and publisher.

> Dietary Restrictions (E.G. Vegetarian, Nut Allergy)

Only appears if a meal plan has been selected. This information will be shared with the LUC catering service.

Gender*

Only appears if housing has been selected. The information is required for sleeping room assignments.

- Roommate's Name and Email Address: Only appears if double occupancy housing has been selected. CBA cannot guarantee the fulfillment of roommate requests (based on previous experience of requested roommate's not requesting housing at all or having shorter or longer stays).
- Arrival Date (Mo/Day/Yr)* and Departure Date (Mo/Day/Yr)* Only appears if you have indicated that you are staying on campus. Indicate your check-in and check-out dates.

IMPORTANT! Make sure that the number of nights housing you chose corresponds to your arrival and departure dates (e.g., in the screenshot on the next page St. Jerome chose 3 nights and his arrival is Saturday and departure is Tuesday (i.e., staying nights of Saturday, Sunday, and Monday).

Phone

This will automatically populate from your membership record.

Staying On Campus? *

Emergency Contact: Name & Phone Number (Preferably Cell) * Person to contact in case of an emergency.

Pope Damasus (305) 121-1284

Printed Program *

No, I will use the online program app.

Ambulatory Assistance (For Service Vehicles If Provided)

Recent Publication

If you have published a volume in the last 6 months or will have one coming out in the next 6-12 months, indicate title and publisher.

Dietary Restrictions (E.G., Vegetarian, Nut Allergy)

Gender *

Male

Roommate's Name And Email Address

Aurelius Augustinus Hipponensis (augustine430@gmail.com)

Arrival Date (Mo/Day/Yr) * Date arriving on-campus.

08/02/2025

00/02/2020

Departure Date (Mo/Day/Yr) *

08/05/2025

Phone

Allow International

Ŧ

Ŧ

(202)319-5519

If you'd like to update these values on your member profile, please visit your **Member Compass**.

- iii. Click on the gold CONTINUE button at the bottom of the page.
- iv. N.B. If you have missed a required field, you will receive a message. Scroll up and look for red text under a field that indicates it needs to be completed.



- 4. Checkout: Complete the payment form. (See screen below.)
 - > You have the option to have Intuit (CBA's accounting software) save your credit card for future use...only you will have access to this information.
 - A 5-digit postal code is required. If you do not have one, use the CBA zip code: 20064.
 - > Click on the gold COMPLETE REGISTRATION button.
 - > A confirmation will be sent to the email on record.
 - ➤ A payment receipt may be download from your <u>Member Compass</u>.

Who's going?	Ticke	ets	Checkout	
gistration Summary Forget someon	ne? Add them now.	D (
Eusebius Sophronius Hieronymus SaintJerome@gmail.com	\$614.00	Payment		
Promo Code:	>	Invoice	Credit/Debit	S ACH
Subtotal	\$614.00	NAME ON CARD		
Тах	\$0.00	Eusebius Sophronius Hier	onymus	
Total	\$614.00	VISA MORE DECIVER	COLLER	
ail	\$014.00	5555 5555 5555 5555 555	5	
an		EXPIRATION MONTH	YEAR	cvv
 Individual confirmations will be sent to: Saintlerome@gmail.com 		9 - September	✔ 2030	v
Send Registration Summary to: Add one or	r more recipients	BILLING STREET		
SaintJerome@gmail.com ×	-	42 Piazza di S Maria Magg	iore	
		BILLING CITY		
		Roma		
		STATE/PROVINCE	POSTAL CODE	:
	<u> </u>	Lazio	00185	
		SAVE CARD FOR FUTUR	E PAYMENTS	
L	_ /	BILL TO *		
		Eusebius Sophronius Hie	ronymus	~
	*	COMI	PLETE REGISTRATION	

Registering More than One Person

(Steps 1-2 from pp. 1-2 remain the same)

- > You may add as many as you are prepared to register.
- Only CBA members, member candidates, and those invited by the CBA President MAY ATTEND the Annual General Meeting.

10

However, if you have someone accompanying you (e.g., spouse or nurse) who is not attending the meeting but requires housing and/or a meal plan, you may register a companion.

3. Start the Registration Process:

a. Who's going?: Your name will appear by default.

- Add Attendee: if the person's membership record has the same institution as you, they will appear in the drop-down. Click on the person you wish to register. Otherwise, type the person's name. (See screenshot below.)
- ii. Click on the gold CONTINUE button in the lower right corner. (See screenshot below.)

Who's going?	Tickets	Chec	kout
	Who would you like to regis	ster?	
 Registration is open to 0 Exhibitors, and those in 	CBA members (Full, Associate, Grad vited by the CBA President.	luate Students), member candidate	5,
 To begin registration click on the gold CO 	on, ONTINUE button in the lowe	r right corner.	
Companions and M	ultiple Registrants		
You also may register ot by typing their name in t	her CBA members or a non-partici the field provided below. For each	pant companion (e.g., spouse or nu registrant, you will have to	irse)
complete the Ticket an	nd Registrant information portio	n of the registration process.	
	OR MULTIPLE REGISTRATIONS		
Exhibitors CBA welcomes and is gradely and the second se	ataful to the vendors who exhibit d	uring the AGM	
EXHIBITOR REGIS	TRATION INSTRUCTIONS	aring the Adm.	
Eusebius Sophron	ius Hieronymus	>	c
Sangerone@gman	.com		
		1 attendees sele	cted
Add Attendee			
Begin typing the name of you	r Attendee		-
Archie T. Wright			•
wrightat@cua.edu	1		1
Aurelius Augusti	inus	Press enter to select	
augustine430@hip	opo.com		
			·

If you require assistance, please contact the CBA office: 202.319.5519 (9am-5pm. EDT) or cba-office@cua.edu.

b. Tickets (i.e., for what are you and the others registering?): TICKETS & REGISTRANT INFORMATION NEED TO BE COMPLETED FOR EACH PERSON. Steps b - d will be repeated for each person identified in step a.

All who wish to participate in the Annual General Meeting must check the box next to either In-Person Registration or Virtual Registration before proceeding. (See screenshot below.)

If you do not select one, the options below will be locked.

	Tick	ets	Price
	😑 Reg	distration (choose only one)	
\rightarrow		In-Person EARLY Registration Admits attendance to the Annual General Meeting (AGM). The EARLY Registration discount rate is available until 11:59 pm EDT on june 1. From June 2 - June 11, In-person Registration will be \$275.	\$200.00
		Virtual EARLY Registration Admits VIRTUAL attendance to the Annual General Meeting (AGM) to one CBA member, Member Candidate, or invited Guest of the President or Committee on the Program of the AGM. Virtual registration may not be shared. The Virtual EARLY Registration is discount rate available until 11:59 m ED To n june 1. From june 2 - July 25, Virtual Registration is \$200.	\$125.00
		Companion REQUIRES A SECOND, SEPARATE REGISTRATION! See the instructions for multiple registrations. An option for a companion to a registered participant who, while not attending the meeting, requires housing and/or a meal plan (e.g., a spouse, nurse).	Free

c. OPTIONAL TICKETS:

- i. Those who selected In-Person Registration may also choose one of the Meal Plans, Housing, and/or Parking options. (See screenshot below.)
- ii. All those who register, whether In-Person or Virtual, should consider participating in one Continuing Seminar or Task Force. (See screenshot below.)



- iii. **MEAL PLANS:** If you selected In-Person Registration, you may select one of the meal plans. (If you selected Virtual Registration, or if you did not select a registration option, the options will be locked). Please note that without a meal plan, you will not be able to eat in the cafeteria. To order a meal plan
 - click on the plus sign to reveal the options.

- Check the box next to the meal plan of your choice.
 Select only one.
- NOTE: There will be no refund for uneaten meals.
- iv. HOUSING On-campus housing is available for the nights of Friday through Tuesday (Wednesday check-out). There is a limited number of rooms available for Friday & Tuesday nights. Ony Saturday through Monday nights are available for 1 or 2 night stays.

There are two on-campus options: Single Occupancy and Double Occupancy. Once you have decided which occupancy option you prefer

- click on the plus sign to reveal the options.
- check the number of nights you plan on staying.
 Select only one.
- NOTE: If you have selected Double Occupancy, you will have the option to provide a roommate's name and email address. CBA cannot guarantee the fulfillment of roommate requests.
- v. **CONTINUING SEMINARS and TASK FORCES:** The sessions for each run Sunday - Tuesday, 8:45 am - 10:45 am Central Daylight-Saving Time. All registrants are encouraged to select one.

CHECK YOUR SUBTOTAL. The image below indicates that St. Jerome is registered for In-Person participation, the 9 meals plan, double occupancy housing for 3 nights, and a Task Force

If your subtotal seems too high or too low, review the registration and options to make sure that you have checked the appropriate boxes.

+ co	NTINUING SEMINARS - coincide with Task Forces			
- TAS	3K FORCES - coincide with Continuing Seminars			
	The New Feminist Biblical Criticism Co-conveners: Carol J. Dempsey, O.P., Sarah E. Kohles, O.S.F., and Eloise M. Rosenblatt, R.S.M.		Free	
	Addressing Representations of Jews & Judaism Co-conveners: Chris Seeman and Linda Harrington		Free	
	Baptism in Paul's Letters Co-conveners: Michael P. Barber, Timothy M. Milinovich, and Isaac Morales.		Free	
		Subtotal	\$614.00	

If you require assistance, please contact the CBA office: 202.319.5519 (9am-5pm. EDT) or <u>cba-office@cua.edu</u>.

e. **REGISTRANT'S INFORMATION**:

i. All registrants are required to provide the following information (marked by an asterisk):

13

- Institution: The field will reflect whatever is in your membership record. "Independent scholar" may be used by those unaffiliated with an institution.
- Email and Phone: These fields should automatically populate with information from your membership record, if not fill in the missing information. You also may update your membership record by clicking on the Member Compass link at the bottom of the form.
- CBA Affiliation: Select the appropriate status. Guests must be invited by the CBA President or Program Committee.
- CBA Meeting Policies: You must read and agree to adhere to the CBA Meeting Policies (<u>https://tinyurl.com/mr27cmw5</u>) including granting permission to CBA to record and broadcast your likeness.

	Sophronius Hieronymus
Institution *	
The Catholic Bibl	ical Association of America
Email *	
SaintJerome@gm	ail.com
Phone *	O Allow Internation
(202)319-5519	
Jerome	
Jerome CBA Affiliation * Your member type appr	ears on your entry in the CBA Membership Directory (https://tinyurl.com/msx8w39j.
Jerome CBA Affiliation * Your member type appr	ears on your entry in the CBA Membership Directory (https://tinyurl.com/msx8w39).
Jerome CBA Affiliation * Your member type app Full Member CBA Meeting P Thave read and agree to Meeting protocol (https Is This Your First (ears on your entry in the CBA Membership Directory (https://tinyurl.com/msx8w39j. olicies * o adhere to the CBA Professional Conduct policy (tinyurl.com/52d9ydhs). I also have read the Virtual //tinyurl.com/ye29pxxt) and I grant permission to CBA to record and broadcast my likeness. CBA Annual General Meeting?

> Is This Your First CBA Annual General Meeting?

ii. Those registering for In-Person participation have additional fields. Required fields have an asterisk. (See screenshot on the next page):

14

- Staying On Campus?* Select "Yes" or "No".
- Emergency Contact: Name & Phone Number (Preferably Cell)* This is the name of the person you wish CBA to contact in the case of an emergency.

> Printed Program*

Indicate whether you want a printed program or if you prefer to use the online program application.

> Ambulatory Assistance (For Service Vehicles, if Provided)

Recent Publication

For those interested in being included in future Unbound Book Reviews — if you have published a volume in the last 6 months or will have one coming out in the next 6-12 months, indicate title and publisher.

> Dietary Restrictions (E.G. Vegetarian, Nut Allergy)

Only appears if a meal plan has been selected. This information will be shared with the LUC catering service.

Gender*

Only appears if housing has been selected. The information is required for sleeping room assignments.

- Roommate's Name and Email Address: Only appears if double occupancy housing has been selected. CBA cannot guarantee the fulfillment of roommate requests (based on previous experience of requested roommate's not requesting housing at all or having shorter or longer stays).
- Arrival Date (Mo/Day/Yr)* and Departure Date (Mo/Day/Yr)* Only appears if you have indicated that you are staying on campus. Indicate your check-in and check-out dates.

IMPORTANT! Make sure that the number of nights housing you chose corresponds to your arrival and departure dates (e.g., in the screenshot on the next page St. Jerome chose 3 nights and his arrival is Saturday and departure is Tuesday (i.e., staying nights of Saturday, Sunday, and Monday).

Phone

This will automatically populate from your membership record.

Staying On Campus? *

YES

Emergency Contact: Name & Phone Number (Preferably Cell) * Person to contact in case of an emergency.

Pope Damasus (305) 121-1284

Printed Program *

No, I will use the online program app.

Ŧ

Ŧ

*

□ Ambulatory Assistance (For Service Vehicles If Provided)

Recent Publication

If you have published a volume in the last 6 months or will have one coming out in the next 6-12 months, indicate title and publisher.

Dietary Restrictions (E.G., Vegetarian, Nut Allergy)

Gender *

Male

Roommate's Name And Email Address

Aurelius Augustinus Hipponensis (augustine430@gmail.com)

Arrival Date (Mo/Day/Yr) * Date arriving on-campus.

08/02/2025

Departure Date (Mo/Day/Yr) *

08/05/2025

Phone

Allow International

(202)319-5519

If you'd like to update these values on your member profile, please visit your **Member** Compass. iii. Click on the gold CONTINUE button at the bottom of the page.

16

iv. N.B. If you have missed a required field, you will receive a message. Scroll up and look for red text under a field that indicates it needs to be completed.



4. Repeat instructions 3 b-d for other registrant(s).

- 5. Checkout: Complete the payment form. (See screen below.)
 - A 5-digit postal code is required. If you do not have one, use the CBA zip code: 20064.
 - > Click on the gold COMPLETE REGISTRATION button.
 - > Registration confirmations will be sent to the emails on record.
 - ➤ A payment receipt may be downloaded from the \$ Account History tab of your Member Compass[™].

Who's going?	Tic	kets	Checkout		
gistration Summary Forget s	omeone? Add them now.				
Eusebius Sophronius Hieronymus SaintJerome@gmail.com	\$614.00	Payment			7
Aurelius Augustinus augustine430@hippo.com	\$614.00	Invoice	Credit/Debit	S= ACH	
Bromo Codo.	>	NAME ON CARD			
Tonio code.		Eusebius Sophronius H	Hieronymus		
Subto	tal \$1228.00		VER COPRESS		
1	Гах \$0.00	5555 5555 5555 5555	5555		
To	tal ¢1229.00	EXPIRATION MONTH	YEAR	cvv	
ail	\$1220.00	9 - September	✔ 2030	✓ …	
lan		BILLING STREET			
Individual confirmations will be sent to: Saintlerome@gmail.com		Piazza di S. Maria Mag	giore 42		
 augustine430@hippo.com 		BILLING CITY			
Send Registration Summary to: Add	one or more recipients	STATE/PROVINCE	POSTAL COL	DE	
		Lazio	20064		
		SAVE CARD FOR FUT	URE PAYMENTS		
		BILL TO *			
		Eusebius Sophronius	Hieronymus	~	

If you require assistance, please contact the CBA office: 202.319.5519 (9am-5pm. EDT) or cba-office@cua.edu.

Adding on to an existing registration (Steps 1-2 from pp. 1-2 remain the same)

> You may add Meal Plan, Housing, Continuing Seminars and/or Task Forces to your existing registration.

3. Start the Registration Process:

a. Who's going?: The form will indicate that you already are registered. (See screenshot below.)

You are already scheduled to attend this event.

Add Attendee

Begin typing the name of your Attendee

- i. Type your name in the Add Attendee box. (See screenshot below.)
- **ii.** Click on the gold CONTINUE button in the lower right corner. (See screenshot below.)



c. TICKETS:

- i. Choose the last item under Registration: "Adding on to existing registration". (See screenshot next page.)
 - ii. Click on the plus sign (+) to reveal the ticket(s) under Meal Plans, Housing, Continuing Seminars, and/or Task Forces which you wish to. select(See screenshot next page.)
 - iii. Complete registration process as before.

Adding on to existing registration Use this to add on Housing, Meal Plan, Continuing Seminar, and/or Task Force.

18

Free

+ MEAL PLANS

 \checkmark

+ HOUSING - Single Occupancy

+ HOUSING - Double Occupancy

CONTINUING SEMINARS - coincide with Task Forces

TASK FORCES - coincide with Continuing Seminars