

# Hayes Mansion San Jose

## CALAOMS “25th Annual Meeting” First CALAOMS Joint Meeting with WSOMS

*Saturday and Sunday, April 26 & 27, 2025*

*Hayes Mansion*

*200 Edenvale Ave.*

*San Jose, CA 95136*

[www.HayesMansion.com](http://www.HayesMansion.com)

### *Exhibitor Prospectus*

Dear Exhibitor:

The California Association of Oral & Maxillofacial Surgeons (CALAOMS) “25th Annual Meeting” will be a joint meeting with the Western Society of Oral and Maxillofacial Surgeons (WSOMS) on Saturday & Sunday, April 26 & 27, 2025, at the Hayes Mansion in San Jose, California. The topic will be “Anesthesia” and AAOMS will be hosting their OBEAM course at our meeting. **Exhibit space is limited, so please register early!** We anticipate strong participation by oral and maxillofacial surgeons from the Western region as well as additional oral and maxillofacial surgeon attendees throughout the United States.

This event is a unique opportunity for local, regional, national suppliers and service groups to network with oral and maxillofacial surgeons from around the state and region. We would like to extend a special invitation to you to join us at this meeting and “make your presence known” by participating in this special event.

**Exhibit set-up** will be from 6:00pm to 9:00pm on Friday, April 25, 2025, or 6:30am to 7:00am on Saturday, April 26, 2025. The hours of the exhibits will be 7:00am to 5:00pm on Saturday and 7:30am to 12:30pm on Sunday. We realize your product exposure with the doctors is very important, so we continue to make every effort to make this happen. With that goal in mind, continental breakfasts and breaks are hosted daily in the exhibitor area. Included in your exhibit fee is a continental breakfast and breaks both days and a buffet lunch on Saturday. **Due to space limitations, representation is limited to a maximum of two representatives per table.**

**To reserve exhibit space at this meeting, the Exhibitor Registration Form, a signed copy of the Exhibitor’s Agreement on page 5 and your Exhibit Fee must be submitted.** Please call the CALAOMS Central Office at (916) 783-1332 if you have any questions or need additional information.

Mark your calendars! We are planning to host our “2026 January Meeting” on **Saturday, January 17, 2026 as a Webinar.**

We look forward to seeing you in San Jose!

CALAOMS Board of Directors, CE Committee, Exhibits Committee and CALAOMS Staff

# RULES AND REGULATIONS GOVERNING EXHIBITS

## EXHIBIT SPACE

Skirted tables for exhibits are available and will be in the exhibit area near the meeting room being utilized by the California Association of Oral & Maxillofacial Surgeons. Traffic to the general meeting program will flow through the exhibit area.

Your booth fee includes one 6' x 30" draped/skirted table for table-top displays only and two chairs. There are no dividers between booths, except for the natural divider provided by the edge of the table. **Due to space limitations, representation is limited to a maximum of two representatives per table. We are not able to accommodate furniture, equipment, or displays that cannot be placed on your table-top. Table "lifts" are not allowed. Table-top displays can stand no taller than 4' above the top of the table. Back drops and banners may not exceed 6' wide by 7' in height and must be placed behind your table. No more than two 3' x 7' banners may be displayed at your table. Brochure displays must be set on your table and are not allowed to sit on the floor as they will infringe upon the space of other exhibitor tables and the aisle.** No signs or articles may be posted, nailed, or otherwise attached to any of the hotel premises. Gasoline, kerosene, acetylene, or other flammable or explosive substances will not be permitted in the building.

**NOTE: Display or use of compressed gases must conform to the NFPA codes, and local fire regulations. Under no circumstances will nitrous oxide or any other anesthetic or sedative agent be demonstrated. Breach of these safety regulations will be adequate cause for immediate dismissal of the exhibitor.**

**You will be informed of your booth location when you arrive for Exhibitor set-up.** Allowances may have to be made for any changes made by the hotel, space limitations, or for certain circumstances out of our direct control.

## EXHIBIT QUALITY

Exhibits of informative, educational, professional, ethical, and beneficial character are welcomed. The Exhibit Committee reserves the right to decline or prohibit any exhibit or proposed exhibit, for reasons of taste, professional quality, or ethics, and to decline or prohibit persons of same, for purposes of exhibiting at the meeting. Public address systems, sound motion pictures, and projectors may not be used.

## REPRESENTATIVES

**Names of representatives of all exhibiting organizations must be submitted to the CALAOMS central office at least one week prior to the seminar to have their name badge printed.** Badges will be enclosed in a packet at the exhibitor table when the representatives arrive for set up. Exhibitor representatives are asked to wear the name badges provided during Exhibit times.

## INSURANCE PROTECTION

If insurance protection is desired, each exhibitor will purchase it individually through their own carrier.

## APPLICATION

Application for exhibit space must be made by mail if paying by check and mail, fax or e-mail if paying by credit card, and by executing and returning a copy of the enclosed contract to the CALAOMS Central Office. This Association always reserves the right to extend invitations to exhibitors of its selection.

## EXHIBIT FEE

**The exhibit fee is \$1,000.00 (one thousand dollars) per table.** Total payment for exhibit space must be made with return of signed contract. CALAOMS shall have the right to dispose of exhibit privileges and space not meeting these conditions without liability of any kind on the part of the Association. **Cancellations after booth assignments have been made shall result in forfeiture of entire fee.**

**Please be advised that if you require electricity to your booth, there will be an additional one-time charge of \$125.00 for electrical power, and arrangements must be made through CALAOMS by April 14, 2025.**

## BOOTH SIZE/TYPE

Your booth fee includes one 6' x 30" draped/skirted table for table-top displays only and two chairs. There are no dividers between booths, except for the natural divider provided by the edge of the table.

## INSTALLATION, OPENING, AND CLOSING

The exhibit set-up time is from 6:00pm to 9:00pm on Friday, April 25, 2025, or 6:30am to 7:00am on Saturday, April 26, 2025. The exhibits will be open for display on Saturday from 7:00am to 5:00pm and Sunday from 7:30am to 12:30pm.

## SPECIAL NEEDS

While we cannot make any guarantees, CALAOMS is committed to working with our exhibitors to accommodate any special needs. We will make every effort to honor your reasonable requests.

## SHIPPING & STORAGE

All shipments of equipment made by freight must have charges prepaid and timed to arrive by the opening of exhibits. **Due to the hotels limited storage space, please do not have shipments arriving any earlier than 48 hours (2 days) prior to the start of the conference or additional storage fees will be incurred. A “Shipping Information Form” will be included in your confirmation packet and must be completed and returned to the hotel prior to their receipt of your packages.**

Please see the following pricing for package fees by weight:

1-5 lbs. - \$5.00 plus tax  
5.1-10 lbs. - \$8.00 plus tax  
10.1-30 lbs. - \$12.00 plus tax  
30.1-60 lbs. - \$18.00 plus tax  
Over 60 lbs. - \$25.00 plus tax  
Pallets & Crates - \$75 plus tax  
Labor per hour - \$70 plus tax (for pallets/crates)  
\*Current county sales tax is 9.375%

**Re-packing boxes and labeling with shipping account information and arranging for pickup are the sole responsibility of the exhibitor.**

***Any materials being sent to the hotel must be marked as follows:***

1. Complete Return address
2. Number of boxes (Example: Box 1 of 2)
3. Address as follows:

**<Your Company & On-site Reps Name>  
c/o CALAOMS: April 25-27, 2025  
Hayes Mansion  
200 Edenvale Ave.  
San Jose, CA 95136**

**Any questions regarding shipping, email  
Jayson Buccat at: [Jason.Buccat@hayesmansion.com](mailto:Jason.Buccat@hayesmansion.com)**

**Be sure to bring tracking numbers for all boxes.**

Direct all correspondence to: CALAOMS, 950 Reserve Drive, Suite #120, Roseville, CA 95678. (Telephone (916) 783 -1332 ~ Fax (916) 772-9220)

**Note: We have a room block for \$239 per room, per night (single/double occupancy) for a “King” or “Double Queen” room at the Hayes Mansion, San Jose ~ 200 Edenvale Ave. To receive the group room rate, please make your reservation by calling the Hilton Central Reservations department at (844) 202-6808 (opt.#2) Group Code: C-908 or by using the on-line group reservations link on our website: [www.calaoms.org](http://www.calaoms.org) ~ “Continuing Education” ~ “25<sup>th</sup> Annual Meeting” ~ “Hotel Information”. The hotel will guarantee the reduced rate until March 26, 2025, or until the room block is full.**

# EXHIBITOR'S AGREEMENT

**Please sign and return with exhibitor registration form and exhibit fee**

Exhibitors must execute a contract for the right to use the space allotted, by signing below and returning it with the Exhibitor Registration Form on page 6, and Exhibit Fee. **Subletting space is absolutely prohibited.** Exhibit space contracts will not be binding in the event of fire, strike, riot, civil commotion, acts of God or war, or other unavoidable circumstances rendering the building housing the exhibits unfit for use, or that may prevent the presentation of the scientific session. Exhibitors shall indemnify and hold harmless the Association from all liability, which might ensue from any cause whatsoever.

It is agreed that all provisions of the official RULES AND REGULATIONS GOVERNING EXHIBITS for each contracted space shall be a part of this contract, and Exhibitor shall hold harmless the California Association of Oral & Maxillofacial Surgeons (CALAOMS) or any other participating associations from claims of any nature arising from occupancy of assigned space or from activities of its employees or representatives, and the exhibit will be installed by Saturday, April 26, 2025 at 7:00am.

Exhibitor shall be fully responsible to pay for all damages to property named the Hayes Mansion San Jose, its owners or managers which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify, and hold harmless, the Hayes Mansion San Jose, its owners, managers, officers or directors, agents, employees, subsidiaries, and affiliates, from any damages or charges resulting from or arising from or out of the Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of Exhibitor's occupancy and/or use of the exhibition premises, the Hayes Mansion San Jose any part thereof. The Exhibitor understands that the Hayes Mansion San Jose does not maintain insurance covering the Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain such insurance.

Notwithstanding the foregoing and for the purposes of clarity, the parties further agree that nothing in the Agreement shall be construed as imposing liability on Exhibitor for damages that arise in whole or in part due to the negligence or intentional conduct of the Association, Hayes Mansion San Jose or their respective employees or agents.

Vendor Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**CALAOMS "25<sup>th</sup> Annual Meeting"**  
**Hayes Mansion ~ 200 Edenvale Ave., San Jose, CA 95136 ~ April 26 & 27, 2025**  
**EXHIBITOR REGISTRATION**

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**Due to space limitations, representation is limited to a maximum of two representatives per table.**

**On-site Representative #1** Name: \_\_\_\_\_  
City and State: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**On-site Representative #2** Name: \_\_\_\_\_  
City and State: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Check only One:**

Exhibit table @ \$1,000.00 per table = \$ \_\_\_\_\_

Sponsorship Name and Fee (electrical included) \_\_\_\_\_ = \$ \_\_\_\_\_

**(Sponsorships include one table and cannot be combined with another table purchase)**

Electrical power to table @ \$125 per table (order by April 14, 2025) = \$ \_\_\_\_\_

**Please share the information below with all reps.** Total = \$ \_\_\_\_\_

**Due to space limitations, representation is limited to a maximum of two representatives per table. We are not able to accommodate furniture, equipment, or displays that cannot be placed on your table-top. Table "lifts" are not allowed. Table-top displays can stand no taller than 4' above the top of the table. Back drops and banners may not exceed 6' wide by 7' in height and must be placed behind your table. No more than two 3' x 7' banners may be displayed at your table. Brochure displays must be set on your table and are not allowed to sit on the floor as they will infringe upon the space of other exhibitor tables and the aisle.**

\_\_\_ Check Enclosed (payable to CALAOMS) or \_\_\_ Bill my Credit Card (MasterCard/Visa/AmEx/Discover)

Cardholder Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Account Number: \_\_\_\_\_ Exp.Date: \_\_\_\_\_ Sec.Code: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

**Exhibit Description:** Please give a brief description of your company's products and/or services and describe the product and/or services which you will be exhibiting or promoting.

**Please return this form with a signed copy of the agreement on PAGE 5 and your Exhibit Fee. If choosing a Sponsorship, please include PAGES 7 & 8.**

**CALAOMS: 950 Reserve Dr., Ste.120, Roseville, CA 95678 ~ Fax (916) 772-9220**

**CALAOMS “25<sup>th</sup> Annual Meeting”**  
**Hayes Mansion ~ 200 Edenvale Ave., San Jose, CA 95136 ~ April 26 & 27, 2025**

**EXHIBITOR SPONSORSHIP SUPPORT**

*(Sponsorships include one table and cannot be combined with another table purchase)*

**(Reserved) Sponsorship of Speaker** **\$10,000.00 – sole sponsorship**  
(Price includes Exhibit fee & Electrical & 2 lunch tickets)

- Prime table location in the Exhibit room
- Sponsorship recognized with signage we provide ~ two 24” x 36” posters (one at registration with logo and one in general session room with company name)
- Special Sponsorship announcement during the scientific sessions
- Recognition as Speaker Sponsor on CALAOMS website
- Written recognition as Sponsor in the next issue of the “Journal” newsletter
- Promos/Specials offered at meeting included in CALAOMS emails to membership

**Sponsorship of Membership Luncheon** **\$6,500.00 – sole sponsorship**  
(Price includes Exhibit fee & Electrical & 2 lunch tickets)

- Prime table location in the Exhibit room
- Sponsorship recognized with signage we provide ~ one 24” x 36” poster at registration
- Special Sponsorship announcement during the scientific sessions
- Recognition as Membership Luncheon Sponsor on CALAOMS website
- Written recognition as Sponsor in the next issue of the “Journal” newsletter
- Promos/Specials offered at meeting included in CALAOMS emails to membership

**Sponsorship of Breakfasts & Breaks** **\$5,500.00 – sole sponsorship**  
(Price includes Exhibit fee & Electrical & 1 lunch ticket)

- Prime table location in the Exhibit room
- Sponsorship recognized with signage we provide ~ one 24” x 36” poster at registration
- Special Sponsorship announcement during the scientific sessions
- Recognition as Breakfasts & Breaks Sponsor on CALAOMS website
- Written recognition as Sponsor in the next issue of the “Journal” newsletter
- Promos/Specials offered at meeting included in CALAOMS emails to membership

**Sponsorship of Meeting Give-Away** **\$4,500.00 – sole sponsorship**  
(Please call CALAOMS with options: e.g., “Power Bank” or “Ear Buds”)  
(Price includes Exhibit fee & Electrical & 1 lunch ticket)

- Prime table location in the Exhibit room
- Sponsorship recognized with signage we provide ~ one 24” x 36” poster at registration
- Special Sponsorship announcement during the scientific sessions
- Recognition as Meeting Give-Away Sponsor on CALAOMS website
- Written recognition as Sponsor in the next issue of the “Journal” newsletter



**EXHIBITOR SPONSORSHIP SUPPORT (continued)**

*(Sponsorships include one table and cannot be combined with another table purchase)*

**\_\_\_\_\_ Sponsorship of Residents **\$3,500.00 – sole sponsorship****

(Price includes Exhibit fee & Electrical & 1 lunch ticket)

- Prime table location in the Exhibit room
- Sponsorship recognized with signage we provide ~ one 24” x 36” poster at registration
- Special Sponsorship announcement during the scientific sessions
- Recognition as Residents Sponsor on CALAOMS website
- Written recognition as Sponsor in the next issue of the “Journal” newsletter

**\_\_\_\_\_ Sponsorship of Wi-Fi in Meeting Space **\$2,500.00 – sole sponsorship****

(Price includes Exhibit fee & Electrical & 1 lunch ticket)

- Prime table location in the Exhibit room
- Sponsorship recognized with signage we provide ~ one 24” x 36” poster at registration
- Special Sponsorship announcement during the scientific sessions
- Recognition as Wi-Fi Sponsor on CALAOMS website
- Written recognition as Sponsor in the next issue of the “Journal” newsletter

**If choosing a Sponsorship, please put an X next to the open Sponsorship of your choice, return PAGE 7 & 8, the Exhibitor Registration form with payment information on PAGE 6, and a signed copy of the Exhibitor’s Agreement on PAGE 5.**