



# California Association for Health Services at Home

## APPLICATION FOR CERTIFICATION AS A HOME CARE PROVIDER

**AGENCY NAME:** \_\_\_\_\_

**AGENCY ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**WEBSITE ADDRESS (if any):** \_\_\_\_\_

A home care provider providing home health, hospice or home care aide services desiring to be certified by the California Association for Health Services at Home (CAHSAH) as meeting CAHSAH's Certification Standards shall submit the following to CAHSAH:

1. Provide your license number for each section in which you provide services.
  - California Department of Public Health Home Health Agency or Hospice license  
\_\_\_\_\_
  - Department of Social Services, Home Care Services Bureau license:  
\_\_\_\_\_

AND a statement acknowledging that if you have a home care licensure exemption, your personal care services are provided under the same local business license as your home health agency or hospice.

2. Provide your company policy for providing in-person supervision of all workers and a statement that you visit all your clients to assess quality at least annually.
3. Provide a statement that indicates your organization interviews new applicants in-person prior to hiring them.
4. Provide a copy of your written grievance policy that specifies the way a client may file a grievance/complaint.
5. Provide your appropriate workers' comp carrier policy for all classifications for workers which you provide services.

**Please Print**

**CONTACT NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**NAME OF OFFICER OR DIRECTOR  
TO BE LISTED ON THE CERTIFICATE:** \_\_\_\_\_

**TITLE OF OFFICER OR DIRECTOR:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Return completed application and required documents to Michele Lander at [mlander@cahsah.org](mailto:mlander@cahsah.org).**

CAHSAH Home Care Provider Certification indicates that a Home Care provider has submitted documentation to CAHSAH that demonstrates the Home Care Provider agency has met or satisfied the Certification Standards with respect to the conduct of its business. These Certification Standards are not intended to be a comprehensive list of every standard or indicator of compliance, quality or safety a home care aide organization should have in place. CAHSAH recommends that agencies seek the advice of competent legal or human resources professionals when establishing or revising agency practices. CAHSAH does not assess the quality, background, knowledge and skills of the individuals providing services for the organization or the quality of services provided by the CAHSAH certified Home Care Provider. CAHSAH does not independently verify the accuracy of the documentation or materials submitted to it by a Home Care Provider in connection with the application for certification.