

# 2019 CAMME AWARDS KEY PROGRAM DATES

## APPLICATION (ENTRY FORM) SUBMISSION PERIOD

On May 15<sup>th</sup> CAA's award program software OpenWater will open/go live for applicants (entrants) to submit their applications (entry forms). Applicants will have from **May 15<sup>th</sup> to May 29<sup>th</sup>** to go into OpenWater and submit their applications (entry forms).

The application is only for selecting the category a company or property wants to enter, and is what CAA uses to invoice the company or property. No materials are due until the Entry Material Submission (Upload) Period.

Please note that each category must have at least 2 entries in order to compete. After the application submission period is complete, CAA will do its best to identify applicants whom have the only application in a category (& follow up with them) as soon as it is possible.

**FINAL NOTE TO THOSE PLANNING TO APPLY/ENTER:** applicants should make sure to review all the materials required of applicants in the category they plan to enter (as well as the judging dates), as these dates will all be strictly adhered to.

## ENTRY MATERIAL SUBMISSION (UPLOAD) PERIOD

Applicants will be able to upload the materials for their applications (see 2019 CAMME Category Guide for details on what's due for each category) from **June 17<sup>th</sup> to June 28<sup>th</sup>**. Please note that *June 28<sup>th</sup> is a HARD DEADLINE*, and as CAA has extended this period (and identified all dates in January of 2019), ***no exceptions will be made*** for applicants who do not submit their materials on time.

## JUDGING PERIOD

This year applicants will be judged online, onsite, and via online interviews. Applicants may find the way the category they are entering will be judged, as well as more information on judging, in the 2019 CAMME Category Guide.

Judging will take place from **July 29<sup>th</sup> to August 9<sup>th</sup>** for all applicants entered in categories judged online or entered Property Excellence (which is the ONLY category judged onsite).

For those applicants entered the Onsite Manager, Leasing Professional, Assistant to Property Manager, and Chief Engineer/Maintenance Supervisor please refer to below this paragraph for the dates those web interviews. These are the only dates applicants in these categories will be able to do their web interview.

- **ONSITE MANAGER INTERVIEWS (FOR ALL ONSITE MANAGER CATEGORIES): Tuesday, July 30<sup>th</sup>**
- **LEASING PROFESSIONAL INTERVIEWS (FOR LOW-RISE/GARDEN, AFFORDABLE, & VINTAGE CATEGORIES): Wednesday, July 31<sup>st</sup>**
- **LEASING PROFESSIONAL INTERVIEWS (FOR MID-RISE/HI-RISE CATEGORY): Thursday, August 1<sup>st</sup>**
- **CHIEF ENGINEER MAINTENANCE SUPERVISOR INTERVIEWS (FOR ALL CHIEF ENGINEER/MAINTENANCE SUPERVISOR CATEGORIES): Tuesday, August 6<sup>th</sup>**

- ASSISTANT TO PROPERTY MANAGER INTERVIEWS (FOR LOW-RISE/GARDEN, AFFORDABLE, & VINTAGE CATEGORIES): **Wednesday, August 7<sup>th</sup>**
- ASSISTANT TO PROPERTY MANAGER INTERVIEWS (FOR MID-RISE/HI-RISE CATEGORY): **Thursday, August 8<sup>th</sup>**

**EVENT DATE:** Friday, October 25<sup>th</sup>